

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 462 OF
THE EXECUTIVE COMMITTEE

Thursday, March 27, 2014

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Thursday, March 27, at 5:00 p.m. in the Boardroom, Simcoe Hall, with the following members present:

Ms Judy Goldring, Chair Ms Shirley Hoy, Vice-Chair Professor Meric Gertler, President Ms Alexis Archbold Mr. Aidan Fishman Ms Alexandra Harris Professor Edward Iacobucci Mr. Mark Krembil	Mr. Nykolaj Kuryluk Dr. Gary Mooney Ms N. Jane Pepino* Professor Elizabeth M. Smyth Professor Janice Stein Mr. Keith Thomas Non-Voting Member: Mr. Louis R. Charpentier, Secretary of the Governing Council Secretariat: Mr. David Walders
---	--

In Attendance:

Professor Ellen Hodnett, Chair, Academic Board and Member of the Governing Council
Professor Cheryl Regehr, Vice-President and Provost and Member of the Governing Council**
Ms B. Elizabeth Vosburgh, Chair, University Affairs Board and Member of the Governing Council
Professor Scott Mabury, Vice-President, University Operations
Ms Bryn MacPherson, Executive Director, Office of the President and University Events
Ms Sheree Drummond, Deputy Secretary of the Governing Council
Dr. Tony Gray, Director, Strategic Initiatives and Research, Office of the President

**Absent for items 1-3, inclusive*

***Present for Items 1-4, inclusive*

Pursuant to section 28 (e) and 38 of By-Law Number 2, consideration of items 13 to 18 took place in camera.

The meeting was held in closed session.

1. Chair's Remarks

The Chair welcomed those present and welcomed Mr. David Walders, who would be serving as Secretary to the Committee while Ms Mae-Yu Tan was on secondment in the Office of the Provost. Members were also informed that following approval by the Senior Appointments and Compensation Committee on March 26th, both Mr. Walders and Mr. Delaney would now be Assistant Secretaries of the Governing Council, rather than "Acting" Assistant Secretaries. She congratulated both on their new titles and thanked them for their work. She noted that Mr. Delaney had been instrumental in liaising with UTM and UTSC in the new tri-campus governance structure.

2. Report of the President

The Committee moved *in camera*.

The President provided an update on the 2014-14 honorary degrees process and on recent action taken pursuant to the *Policy on Social and Political Issues with respect to University Divestment*.

The Committee returned to closed session

Highlights of 2013 Annual Report to the Information and Privacy Commissioner

The President provided highlights of the annual report, noting that 42 requests for information had been received in 2013. The Freedom of Information and Protection of Privacy (FIPP) Office, led by the Director, Mr. Rafael Eskenazi and Coordinator, Mr. Howard Jones, had achieved a 30-day compliance rate of 94.7% (well above the average for other institutions) and an extended compliance rate of 100%. The President thanked both Mr. Eskenazi and Mr. Jones, and the wider team of Freedom of Information Liaisons (FOILs), Principals, Deans, Chairs, faculty members, and others who had worked with the FIPP Office in the past year. He also noted that their work continued to set the standard in the sector.

Provincial Government Relations: Strategic Mandate Agreement (SMA)

The University had very recently signed a Strategic Mandate Agreement with the Province, but since negotiations continued with some of the University's sister institutions, details of the Agreement could not be shared presently and additional details would be forthcoming. The President reported that overall, the University was satisfied with the SMA, and he noted that it reflected the University's unique mission in Ontario, the differentiated excellence of the University, particularly in graduate education, research, and research-intensive undergraduate education, and the remarkable breadth, depth, and excellence of the University that was unrivaled in Canada.

In response to a member's question, the President noted that, while the SMA that was signed was indeed the final version, the Agreement would be a living document that would likely be updated and refreshed as necessary.

Federal Government Relations: Changing Cabinet

The President noted that Mr. Jim Flaherty, who had stepped down from his role as Minister of Finance last week, would be replaced by Mr. Joe Oliver, former Minister of Natural Resources. The University would be working with Mr. Oliver to ensure that the Ministry of Finance would remain a strong supporter of the Canada First Research Excellence Fund. In another Cabinet move, the Prime Minister moved former Minister of State, Science & Technology, Mr. Greg Rickford, to the recently vacated Ministry of Natural Resources portfolio and appointed Mr. Ed Holder as Minister of State, Science & Technology. In all, the President indicated that he believed that these moves boded well for advanced research and research-intensive education at the University and across Canada.

In response to a request from a member, the President updated the Committee on the recent departure of Mr. Robert Bell as the President of Toronto's University Health Network (a partner institution of the University). The President commented on the outstanding job Mr. Bell had done as President and congratulated Mr. Bell on his new appointment as Ontario's Deputy Minister of Health.

The Chair invited the Provost to provide an update on Access Copyright, the Student Societies Summit and the Transitional Year Program.

Access Copyright Update

The Provost reported that the injunction that was sought by the University to prevent Access Copyright from filing the survey data they had obtained in confidential and without prejudice negotiations around renewal of the License was denied by the Ontario Superior Court on January 24, 2014. On March 9, 2014, the Copyright Board ruled that it would admit the survey evidence in the current proceedings with respect to a sector-wide post-secondary Tariff (for the years 2011-2013). However, it granted the University (which is not a party to the Tariff proceedings) the right to make submissions as to the weight that the Board should give the survey evidence, which had been done. No ruling had yet been issued.

The University continued to work with other universities not covered by a licence with Access Copyright to develop best practices, enhance copyright guidance, and enhance the availability of transactional licenses. In addition, Access Copyright's litigation against York University continued and the Provincial ministers of education had sought leave to intervene, since the fair dealing issue pertained to them as well.

The Provost reiterated that the University did not opt out of an existing contract with Access Copyright, but rather tried in good faith but failed to get Access Copyright to bring its pricing for a renewal licence into line with reasonable user expectations and the changed legal and

technological landscape. To date, Access Copyright continued to pursue aggressive strategies designed to maximize short term revenue rather than a new, accommodative, and practical business model to respond to user needs.

The Provost commended the University's libraries for their responsiveness to copyright inquires and highlighted a new initiative – a syllabus service – that would be offered by the Libraries, through the Scholarly Communications and Copyright Office, beginning in 2014. This initiative would allow instructors to send a list of their required readings through a secure web form, and the Library would undertake a copyright analysis of the materials and licenses.

Student Societies Summit

The Provost reminded the Committee that the Summit had met ten times since October 2013 and that the most recent meeting took place on Friday, March 14, 2014. While the University of Toronto Students Union (UTSU) and the University of Toronto Mississauga Students Union (UTMSU) had formally withdrawn from the Summit, faculty experts leading the Summit had ample opportunity to lead discussion of important issues and hear a range of views. Nevertheless, it had still not been possible to arrive at a resolution to the fee diversion and other issues dividing UTSU and some of the Divisional and College societies.

The Faculty Summit members would write a report which would contain recommendations, one of which would likely focus on a policy review of existing Governing Council policies pertaining to student organizations and a recommendation for additional policy or policy change. In addition, they would likely provide greater detail with respect to the minimum requirements that all student organizations - on behalf of which the University administration collects compulsory fees - need to fulfill. Additional updates would be provided at the next Executive Committee meeting on May 12, 2014.

Transitional Year Programme

The Provost reported that Professor Charmaine Williams, Provostial Advisor on Access Programs, had begun dialogue with faculty, staff, and students on all three campuses, including visiting with TYP students, alumni, faculty and staff. In addition to assessing the needs of TYP students and how best to meet those needs, she was also examining possible synergies among access programs more generally, which would enhance services to students who would not otherwise be able to access the excellent educational opportunities offered by the University.

The Provost reminded members that the physical move of TYP was just that – a physical move. In addition, TYP would have access to its existing resources during the move and, should they request, would have access to the excellent resources at Woodsworth College after the move. Moreover, the TYP space costs would be reduced after the move, so they would have more funding at their disposal. Finally, the Provost advised the Committee that conversations were underway with potential donors about financial support for the University's access programs.

A member inquired as to why UTSU and UTMSU had withdrawn from the Summit. The Provost replied that she understood that both UTSU and UTMSU did not feel they were being heard in the way that they wanted to be heard during the Summit and chose to formally withdraw. The report of the Summit may explain this in greater detail. A member also inquired about the reported controversy surrounding the recent UTSU elections. The Provost informed the Committee that, at her request, the Vice-Provost, Students and First-Entry Divisions had requested that UTSU seal election ballot boxes until election practices could be examined.

3. Annual Report on Student Financial Support: Report of the Vice-Provost, Students 2012-13.

This Report was provided for context for the tuition fee schedules and the Budget report. There were no comments or questions about the Report.

4. Items for Endorsement and Forwarding to the Governing Council

Mr. Switzer provided an overview of the substantial discussion on items 4 (a.) – 4(c.) which had occurred at the Business Board on March 3, 2014. He noted that members had asked questions on a variety of subjects, including international students, enrolment, tuition, pension funding, student aid and Divisional reserves.

Professor Hodnett provided an overview of item 4 (c.), the Budget Report and Long Range Budget Guidelines, and the discussion of this item at the Academic Board on March 20, 2014.

Several members asked questions regarding tuition increases and enrolment numbers for undergraduate and graduate international students. Professor Mabury replied that targets for international students, across all divisions, were being met and that these targets were set prior to the introduction of the new budget model. In addition, he noted that, historically, whenever fees for international students increased, both the raw number and the quality of international students at the University also increased.

Professor Mabury and Professor Regehr noted that University funding for international graduate students was an extremely complex matter and would require a nuanced approach. A recent report released by a working group formed by the Canadian Union of Public Employees (CUPE) and which included members of CUPE, the Graduate Students Union and other members of the University, on the topic of graduate student funding would be examined by the Office of the Provost in consultation with academic Divisions.

There were questions from members with respect to whether the percentage of all students receiving OSAP had increased. Professor Mabury confirmed that the percentage of student receiving OSAP year-over-year had remained fairly constant, though recently there had been a slight uptick. Professor Regehr added that the students who sought financial aid through the University of Toronto Advanced Planning for Students (UTAPS) programme on the provincial website were automatically directed to the OSAP website as well. This may have resulted in increased interest in, and applications for, OSAP.

a) Tuition Fee Schedule for Publicly Funded Programs, 2014-15

On motion duly moved, seconded and carried,

YOUR COMMITTEE APPROVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

THAT the Tuition-Fee Schedule For Publicly Funded Programs in 2014-15, as described in *Tuition Fee Schedule for Publicly-Funded Programs 2014-15* (February 14, 2014), and the tuition fees in 2014-15 and 2015-16 for the special programs identified in Tables B2 and C2 of Appendices B and C of the aforementioned report be approved.

b) Tuition Fee Schedule for Self-Funded Programs, 2014-15

On motion duly moved, seconded and carried,

YOUR COMMITTEE APPROVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

THAT the Tuition Fee Schedule for Self-Funded Programs, 2014-15 be approved.

c) Budget Report, 2014-15 and Long Range Budget Guidelines, 2014-15 to 2018-19

On motion duly moved, seconded and carried,

YOUR COMMITTEE APPROVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

THAT the *Budget Report, 2014-15* be approved, and

THAT the *Long Range Budget Guidelines, 2014-15 to 2018-19* be approved in principle.

d) Capital Project: University of Toronto Libraries High-Density Library Storage Facility Expansion at the Downsview Campus -Change in Space Program, Budget and Sources of Funding

Professor Hodnett provided an overview of the proposal and of the discussion that had taken place at the Academic Board meeting held March 20, 2014.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

THAT the University of Toronto Libraries High-Density Library Storage Facility Expansion at the Downsview Campus (three bay project) with a scope of 2,435 net assignable square meters (2,675 gross square metres) be approved in principle to be funded by the following sources:

- University of Toronto Operating Budget
- University of Toronto Libraries
- Productivity and Innovation Fund, Ministry of Training, Colleges, and Universities
- Graduate Expansion Funds University Wide.

CONSENT AGENDA

The Chair advised members that a request had been made to remove item 6, the Report of the Previous Executive Committee meeting, from the consent agenda. That request was granted. In addition, the Chair noted that the Report of the previous Governing Council meeting was not included in the material and would be available at a later date.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted and that the items be approved

5. Items for Confirmation

a) Constitutional Amendment: Faculty of Applied Science and Engineering

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED

THAT the amended Constitution of the Faculty of Applied Science and Engineering, which was approved by the Council of the Faculty of Applied Science and Engineering on April 18, 2013, be approved.

b) **University of Toronto Mississauga (UTM) Operating Plans and Fees**

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED

THAT, the 2014-15 operating plans and budgets for the UTM Student Affairs and Services (including the Health & Counselling Centre, the Department of Physical Education, Athletics & Recreation, and Student Services), as presented in the documentation from Mr. Mark Overton, Dean of Student Affairs, be approved;

THAT the sessional Athletics & Recreation Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$168.39 (\$33.68 for a part-time student), which represents a year over-year increase of \$4.19 (\$0.84 for a part-time student) or 2.55% (resulting from a permanent increase of 1.94%, and a three-year temporary increase of 0.61%);

THAT the sessional Health Services Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$33.67 (\$6.73 for a part-time student), which represents a year-over-year increase of \$0.66 (\$0.13 for a part-time student) or 2% (resulting from a three-year temporary increase of 2%);

THAT the sessional Student Services Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$142.51 (\$28.50 for a part-time student), which represents a year-over-year increase of \$3.25 (\$0.65 for a part-time student) or 2.33% (resulting from the elimination of a 2011-12 three-year temporary increase, a permanent increase of 2% and a three-year temporary increase of 1.94%);

THAT the sessional (Fall and Winter sessions only) Mississauga Transit Fall-Winter U-Pass Fee be increased to \$85.15 and the Summer U-Pass fee be increased to \$52.89 for a UTM-affiliated graduate student, which represent year-over-year increases of \$7.03 or 9% (resulting from a permanent increase of 9%) and \$4.36 or 8.98% (resulting from a permanent increase of 8.98%) respectively; and

THAT the sessional (Fall and Winter sessions only) Summer Shuttle Service fee for a UTM-affiliated graduate student and a UTM-affiliated undergraduate student with non-UTM home faculty/division be increased to \$4.68, which represents a year-over-year increase of \$0.02 or 0.43% (resulting from a permanent increase of 0.43%).

c) University of Toronto Scarborough (UTSC) Operating Plans and Fees

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED

THAT, the 2014-15 operating plans and budgets for the UTSC Student Affairs and Services (including the Health & Counselling Centre, the Department of Physical Education, Athletics & Recreation, and Student Services), as presented in the documentation from Mr. Desmond Pouyat, Dean of Student Affairs, be approved;

THAT the sessional Athletics & Recreation Fee for a UTSC-registered or UTSC-affiliated full-time student be increased to \$124.70 (\$24.94 for a part-time student), which represents a year-over-year permanent increase of \$8.70 (\$1.74 for a part-time student) or 7.5%;

THAT the sessional Health Services Fee for a UTSC-registered or UTSC-affiliated full-time student be increased to \$61.90 (\$12.38 for a part-time student), which represents a year-over-year permanent increase of \$4.05 (\$0.81 for a part-time student) or 7.0%; and

THAT the sessional Student Services Fee for a UTSC-registered or UTSC-affiliated full-time student be increased to \$164.55 (\$32.91 for a part-time student), which represents a year-over-year permanent increase of \$6.78 (\$1.36 for a part-time student) or 4.3%.

d) UTM Compulsory Non-Academic Incidental Fees: Student Societies - Proposals for Fee Increases

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED

THAT beginning in the Summer 2014 session, the Erindale College Student Union (operating as the University of Toronto Mississauga Students' Union, UTMSU) fee be increased as follows: (a) an increase of \$9.25 per session (\$9.25 part-time) (Summer Session only) in the Mississauga Transit U-Pass portion of the fee;

THAT beginning in the Fall 2014 session, the UTMSU fee be increased as follows: (a) an increase of \$0.20 per session (\$0.02 part-time) in the society portion of the fee, (b) an increase of \$0.01 per session (\$0.01 part-time) in the Food Bank portion of the fee, (c) an increase of \$0.01 per session (\$0.01 part-time) in the On Campus First Aid Emergency Response/Erindale College Special Response Team (ECSPERT) portion of the fee, (d) an increase of \$0.02 per session (\$0.02 part-time) in the Student Refugee Program portion of the fee, (e) an increase of \$7.03 per session (\$7.03 part-time) in the Mississauga Transit U-Pass portion of the fee;

THAT beginning in the Fall 2014 session, the UTMSU fee charged to Mississauga Academy of Medicine (MAM) students in the Fall and Winter sessions be increased

as follows: (a) an increase of \$1.50 per session in the Mississauga Transit Summer U-Pass portion of the fee; and

THAT beginning in the Fall 2014 session, the University of Toronto Mississauga Residence Council (UTMRC) fee be increased as follows: (a) an increase of \$1.00 per session in the society portion of the fee.

e) UTSC Compulsory Non-Academic Incidental Fees: Student Societies -Proposals for Fee Increases

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED

THAT beginning in the Summer 2014 session, the Scarborough Campus Students' Union (SCSU) fee be increased as follows: (a) an increase of \$95.01 per session (\$19.17 part-time) in the UTSC Sports and Recreation Centre Levy portion of the fee;

THAT beginning in the Fall 2014 session, the SCSU fee be increased as follows: (a) an increase of \$0.37 per session in the Society membership portion of the fee (\$0.02 part-time), (b) an increase of \$0.11 per session (full-time only) in the CFS/CFS-O portion of the fee, (c) an increase of up to \$5.66 (full-time only) per session in the Accident and Prescription Drug Insurance Plan portion of the fee, (d) an increase of up to \$6.70 (full-time only) per session in the Dental Plan portion of the fee, and (e) continuation of the Student Refugee Program portion of the fee through the 2014-15 academic period.

f) 2014-15 Operating Plans – UTM Ancillary Services

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED

THAT, the proposed 2014-15 Operating Plans and Budgets for the UTM Service Ancillaries, as summarized in Schedule 1, the service ancillary capital budgets as summarized in Schedule 5, and the rates and fees in Schedule 6, as recommended by Mr. Paul Donoghue, Chief Administrative Officer, in the proposal dated December 9, 2013, be approved, effective May 1, 2014.

g) 2014-15 Operating Plans – UTSC Ancillary Services

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED

THAT the 2014-15 operating plans and budgets for the UTSC service ancillaries, as summarized in Schedule 1; the service ancillary capital budgets as summarized in Schedule

5; and the rates and fees in Schedule 6, as recommended by Mr. Andrew Arifuzzaman, Chief Administrative Officer, in the proposal dated February 25, 2014, be approved, effective May 1, 2014.

6. Reports for Information

Members received the following items for information.

- a) Report Number 190 of the Academic Board (March 20, 2014)
- b) Report Number 210 of the Business Board (March 3, 2014)
- c) Report Number 180 of the University Affairs Board (March 18, 2014)
- d) Report Number 4 of the University of Toronto Mississauga Campus Council (March 5, 2014)
- e) Report Number 4 of the University of Toronto Scarborough Campus Council (March 4, 2014)

END OF CONSENT AGENDA

7. Report of the Previous Meetings of the Executive Committee

A member recalled the discussion held at the previous meeting of the Committee regarding the Capital Project for the Centre for Engineering, Innovation and Entrepreneurship (CEIE). Following this discussion, it was her assumption that additional information, especially with respect to the design of the building and its impact on the sightline from the front campus, would be provided before the report of the previous meeting was brought for approval. The Chair noted that much of the information offered at the previous meeting had been provided *in camera*. She also stated her understanding that, of the three concerns raised by the member, two had been sufficiently addressed in the meeting. The Chair agreed that the *in camera* report would be reviewed with a view to possibly reflecting some portions of the discussion in the publically available Report for that meeting. The Report would be brought forward to the next meeting of the Executive Committee. The Chair also reiterated her appreciation of the member's remaining concerns about capital project approvals but indicated that she intended to consult with the Vice-President, University Operations and the Secretary to clarify all of the relevant provisions and steps contained in the *Policy on Capital Planning and Capital Projects* and the relevant Terms of Reference. A clear articulation of the requirements from *Policy*, the various delegations and processes would allow an informed determination of whether changes were necessary or desirable.

8. Date of Next Meeting – Monday, May 12, 2014 from 5:00 to 7:00 p.m.

9. Business Arising from the Report of the Previous Meeting

Professor Mabury provided an update on the Design Review Committee (DRC), and noted that a review of the Terms of Reference of the DRC would be undertaken to respond to new types

of projects that were being pursued by the University. As well, DRC membership would be reviewed. Suggested revisions to the Terms of Reference would likely be presented to the Executive Committee in the next governance cycle or in the final governance cycle. He noted that the DRC continued to ably discharge its advisory duty, and that the University was justifiably proud of the buildings that had been built on all three campuses to date.

Turning to the CEIE, he reported that the CEIE project had been brought before the DRC three times and that it would be brought back before the DRC at least two more times. When it was last discussed by the DRC, specific focus was given to the impact the CEIE building would have on the sightline of the front campus. As a direct result of reviews by the DRC, the physical form of the proposed building had been altered dramatically. Among other things, these alterations ensured that the easterly view of the Convocation Hall dome from Russell Street would not be obstructed.

10. Other Business

a) April 8, 2014 Governing Council meeting

The Chair reminded members that the next Governing Council meeting would be held on April 8, 2014. She noted that no speaking requests had been made to date.

The Committee moved *in camera*.

11. Capital Project: Project Planning Report for the University of Toronto Mississauga Biology Greenhouse

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED

THAT the Project Planning Committee Report for the Biology Greenhouse at the University of Toronto Mississauga (UTM), dated October 31, 2013, be approved in principle; and

THAT the project scope to accommodate construction of the Biology Greenhouse at the University of Toronto Mississauga comprising 134 nasm of a green house space and 143 nasm of header house space, be approved in principle, to be funded from Capital Reserves derived from the UTM Operating Budget

12. Items for Endorsement and Forwarding to the Governing Council (for approval)

a) **Appointments: Members of the Governing Council to Governance Bodies, 20142015**

On motion duly made, seconded and carried

YOUR COMMITTEE APPROVED

THAT the proposed Assignments of members of the Governing Council to Board and Committees for 2014-15, be endorsed and forwarded to the Governing Council for approval; and

THAT, pursuant to section 38 of *By-Law Number 2*, the Governing Council consider this item *in camera*.

13. Appointments

a) Chair of the Elections Committee, 2014-2015

On motion duly made, seconded and carried

YOUR COMMITTEE APPROVED

THAT, subject to the approval of the membership of the Elections Committee by the Governing Council on April 8, 2014, Professor William Gough be re-appointed as Chair of the Committee for a one-year term effective July 1, 2014.

IN CAMERA CONSENT AGENDA

14. Items for Endorsement and Forwarding to the Governing Council

a) Capital Project: University of Toronto Libraries High-Density Library Storage Facility Expansion at the Downsview Campus -Change in Space Program, Budget and Sources of Funding.

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the recommendations contained in the memorandum from Professor Scott Mabury, Vice-President, University Operations, dated March 26th, 2014, regarding the University of Toronto Libraries High-Density Library Storage Facility Expansion at the Downsview Campus, be approved.

15. Committee Members with the President

Members of the Executive Committee, with the Board Chairs, met privately with the President.

16. Committee Members Alone

Members of the Executive Committee, with the Board Chairs, met privately.

The Committee returned to closed session.

The meeting adjourned at 7:00 p.m.

Secretary
March 29, 2014

Chair