

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 438 OF
THE EXECUTIVE COMMITTEE

Monday, May 9, 2011

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Monday, May 9, 2011 at 5:00 p.m. in the Boardroom, Simcoe Hall, with the following members present:

Mr. John F. (Jack) Petch, Chair
Professor David Naylor, President
Dr. Gerald Halbert
Mr. Joseph Mapa
Mr. James Yong Kyun Park
Mr. Timothy Reid
Professor Arthur S. Ripstein
Miss Maureen J. Somerville
Professor Janice Stein

Non-Voting Member:

Mr. Louis R. Charpentier

Secretariat:

Mr. Henry Mulhall, Secretary

Regrets:

Mr. Richard Nunn, Vice-Chair
Ms Diana A.R. Alli
Ms Judy Goldring
Professor Elizabeth M. Smyth
Mr. Gregory West

In Attendance:

Dr. Anthony Gray, Special Advisor to the President
Professor Ellen Hodnett, Chair, Academic Board and Member of the Governing Council
Ms B. Elizabeth Vosburgh, Chair, University Affairs Board and Member of the Governing Council
Mr. W. David Wilson, Chair, Business Board and Member of the Governing Council

1. Report of the Previous Meeting of the Executive Committee of March 28, 2011

Report Number 437 (March 28, 2011) of the Executive Committee was approved.

2. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the previous meeting.

3. Minutes of the Governing Council Meeting

Members received for information the Minutes of the Governing Council meeting held on April 7, 2011.

4. Business Arising from the Minutes of the Governing Council Meeting

There was no business arising from the Minutes of the Governing Council meeting.

5. Report of the President**(a) Federal Election**

The President reported that the Federal Election on May 2, 2011 had seen a significant shift occur in the political landscape. The new Government's first budget was expected within weeks, and it was anticipated that it would be very similar to the budget that had been tabled on March 22, 2011 but not adopted prior to the dissolution of Parliament. A period of fiscal restraint was expected with the goal of bringing the budget back into balance following the stimulus spending of recent years. It was to be hoped that a majority government might be less inclined in coming years to make small, one-time investments on regional and 'boutique' programs, in favour of a return to greater programmatic and policy coherence.

The University and the Greater Toronto Area (GTA) had been affected by the Federal Election in a number of more direct ways. The Hon. Michael Ignatieff, the former Leader of the Opposition, would be returning to his *alma mater* on July 1, 2011 as a Senior Resident of Massey College and to teach classes in a number of Faculties and Schools. The 41st Canadian Parliament would include a total of 22 University of Toronto alumni/ae, from a variety of backgrounds, and ranging from past cabinet ministers to political novices. And finally, the GTA had elected a broader mix of Members of Parliament from all parties, including considerably more Members from the governing party than had been the case for a number of years. This had had two effects. It had provided the region with a stronger voice at the federal level in this Government. And the message for all parties was that Toronto must be a focus with many seats in play. The University looked forward to continuing its positive relationship with the new Federal Government.

(b) Provincial Budget

The President reviewed some of the highlights of the Provincial Budget that had been released on March 29, 2011, the day following the previous meeting of the Executive Committee. Though a restraint budget, there had been a significant focus on growth in the post-secondary education sector. The Government had committed to 60,000 new college and university spaces by 2015-16, and had reaffirmed the goal of increasing the Province's post-secondary education rate to 70%. International enrolment was to be increased by 50%, and the Government had reiterated its commitment to access, affordability and generous student aid. The development of the Ontario Online Institute would continue, and the University was committed to collaborating closely with the Government on this initiative. Further announcements regarding the post-secondary education sector were anticipated from the various parties in the months leading up to the Provincial Election on October 6, 2011.

5. Report of the President (cont'd)**(c) Convocation**

The President noted that the University's upcoming Spring Convocation season would occur between May 31st and June 17th, and would involve 24 convocation ceremonies for approximately 12,500 graduating students. A remarkable and varied group of distinguished individuals would also receive honorary degrees at some of the ceremonies. The President encouraged as many Governors as possible to attend Convocation which was, in his view, the high point of the University year.

(d) Faculty of Arts and Science Program Fee Report

The President reminded members that the Governing Council had, at its May 20, 2009 meeting, approved a proposal to charge tuition fees for full-time Arts and Science students on the St. George Campus on the basis of a program fee rather than a per-course fee. The approval had been subject to the understanding that a report on the implementation of the fee would be made to the Governing Council prior to the 2011-12 academic year. At its June 24, 2010 meeting the Council had received a progress report from Professor Mark McGowan, Chair of the Program Fee Monitoring Committee. The Committee's final Report had now been completed and would be provided for information to the Governing Council at its May 19, 2011 meeting. The President summarized for the Committee some of the key findings of the Report that would be presented in greater detail at the upcoming Council meeting. The President emphasized that the report, as expected, was based on limited data but included a useful blend of quantitative data analysis and qualitative information. He noted that its highlights were also succinctly outlined in the memorandum from the Dean of the Faculty of Arts and Science to the Vice-President and Provost that had been included in the supporting documentation. A number of members expressed their satisfaction with the quality of the Report, as well as with the involvement of students in the membership of the Program Fee Monitoring Committee. One member expressed his discomfort, on the grounds of fairness, with the fact that students could, under the program fee model, avoid paying for those courses that exceeded a course load of 5 courses. Another member noted that he had personally heard few complaints by students about the program fee model, and that it provided a significant benefit to those who dropped a course in the first term and were then able to pick up an extra course in the second term at no further cost. Many students wanted to maintain a full course load of 5 credits per year, and were not disadvantaged by the program fee model if they did so.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the Faculty of Arts and Science Program Fee Report be placed on the agenda of the Governing Council meeting of May 19, 2011.

6. Items for Confirmation by the Executive Committee

- (a) **John H. Daniels Faculty of Architecture, Landscape, and Design: Degree Requirements and Transfer of the Honours Bachelor of Arts Major Program in Architectural Studies from the Faculty of Arts and Science to the John H. Daniels Faculty of Architecture, Landscape, and Design**
(*Arising from Report Number 173 of the Academic Board [April 26, 2011] - Item 8*)

Professor Hodnett summarized the proposal as it had been presented to the Academic Board at its meeting of April 26, 2011.¹ There was no discussion by the Committee. The President noted the inclusion in the documentation of information regarding the extensive consultation process that had occurred regarding the proposal prior to its consideration by governance. This reflected the direction received from the Implementation Committee for the Report of the Task Force on Governance, and would become standard practice for supporting documentation.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED THE DECISION OF THE ACADEMIC BOARD

- 1) THAT the proposed Faculty-level Honours Bachelor of Arts degree requirements for the Major Program in Architectural Studies, as outlined in the proposal to transfer that program from the Faculty of Arts and Science to the John H. Daniels Faculty of Architecture, Landscape, and Design, be approved, effective September 1, 2012; and
- 2) THAT the transfer of the Honours Bachelor of Arts Major Program in Architectural Studies from the Faculty of Arts and Science to the John H. Daniels Faculty of Architecture, Landscape, and Design be approved, effective September 1, 2012.

Documentation is attached to Report Number 173 of the Academic Board as Appendix “D”.

- (b) **University of Toronto at Scarborough Alternative Name Change**
(*Arising from Report Number 173 of the Academic Board [April 26, 2011] - Item 9*)

Professor Hodnett noted that this minor change to the name of the University of Toronto at Scarborough reflected common usage by members of the UTSC community in recent years.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED THE DECISION OF THE ACADEMIC BOARD

THAT Scarborough College’s alternative name of the University of Toronto at Scarborough be changed to the University of Toronto Scarborough, effective July 1, 2011.

Documentation is attached to Report Number 173 of the Academic Board as Appendix “E”.

¹ See: Report Number 173 of the Academic Board (April 26, 2011), pages 10-11, at: <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=7949>

7. Items for Endorsement and Forwarding to the Governing Council

(a) **Committee on Academic Policy and Programs, Planning and Budget Committee, and Academic Board Terms of Reference: Revisions Regarding Approval of Academic Programs**

(Arising from Report Number 173 of the Academic Board [April 26, 2011] - Item 5)

Professor Hodnett provided highlights of the thorough consideration of this proposal that had occurred at the Academic Board meeting of April 26, 2011, as well as at the preceding meetings of the Planning and Budget Committee and Committee on Academic Policy and Programs.² There had been extensive discussion at all the meetings, and each body had been strongly supportive of the proposal. The President noted what he considered a number of very positive features of the proposal: the University's internal governance processes would be appropriately harmonized with the Provincial Government's Quality Assurance Process, and while governance approvals would be streamlined, the authority and vital participatory nature of the Academic Board would be retained.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

- (a) THAT the proposed amendments to section 3, 4.1, 4.4, and 4.9 of the Terms of Reference of the Committee on Academic Policy and Programs, and the proposed amendments to the section of the *Guidelines Regarding Levels of Approval* dealing with academic program proposals, be approved;
- (b) THAT the proposed amendment to section 4.4.2 of the Terms of Reference of the Planning and Budget Committee be approved; and
- (c) THAT the proposed amendment to sections 5.3.1 and 5.3.2 of the Terms of Reference of the Academic Board be approved.

Documentation is attached to Report Number 173 of the Academic Board as Appendix "A".

(b) **Policy on the Student Evaluation of Teaching in Courses**

(Arising from Report Number 173 of the Academic Board [April 26, 2011] – Item 6)

Professor Hodnett summarized the highlights of the proposal and of the extensive discussion that had occurred at the Academic Board meeting.³ In response to a question, she clarified that students had been consulted both during the development of the Policy, as well as regarding its implementation, and that their contributions had been exemplary. It was also noted that some faculty members chose not to allow release of the data collected through the evaluation process (allowable under the opt-out clause in the Policy) for a variety of individual reasons.

² See: Report Number 173 of the Academic Board (April 26, 2011), pages 4-6, at: <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=7949>

³ See: Report Number 173 of the Academic Board (April 26, 2011), pages 6-9, at: <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=7949>

7. Items for Endorsement and Forwarding to the Governing Council (cont'd)

(b) Policy on the Student Evaluation of Teaching in Courses (cont'd)

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the proposed *Policy on the Student Evaluation of Teaching in Courses* be approved.

Documentation is attached to Report Number 173 of the Academic Board as Appendix “B”.

(c) University of Toronto Mississauga and Faculty of Information: Specialist Program in Interactive Digital Media
(Arising from Report Number 173 of the Academic Board [April 26, 2011] – Item 7)

Professor Hodnett noted that this proposed program had received enthusiastic support from stakeholders as it had proceeded through various stages of consultation, external appraisal, and governance approval. There was no discussion by the Committee.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the proposed Bachelor of Arts (B.A.) Specialist Program in Interactive Digital Media, as described in the proposal dated February 1, 2011, be approved, effective July 1, 2011.

Documentation is attached to Report Number 173 of the Academic Board as Appendix “C”.

(d) Capital Project: 2011 Campus Master Plans
(Arising from Report Number 173 of the Academic Board [April 26, 2011] – Item 10)

The Chair noted that information sessions on the Master Plans would be held on May 11, 2011 for the St. George Plan, and on May 17, 2011 for the UTM and UTSC Plans. Professor Hodnett reported that the Plans had been designed to provide a framework for future developments on the University’s three campuses under which balanced intensification of built form as well as facility renewal would allow the planned growth in enrolment and expanded research initiatives articulated in the *Towards 2030* Report.

(i) 2011 Campus Master Plan – University of Toronto Mississauga

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the Campus Master Plan for the University of Toronto Mississauga be approved in principle to allow the University to negotiate municipal acceptance and municipal approvals.

7. Items for Endorsement and Forwarding to the Governing Council (cont'd)

(d) Capital Project: 2011 Campus Master Plans (cont'd)

(ii) 2011 Campus Master Plan – St. George Campus

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the Campus Master Plan for the St. George Campus be approved in principle to allow the University to negotiate municipal acceptance and municipal approvals.

(iii) 2011 Campus Master Plan – University of Toronto at Scarborough

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the Campus Master Plan for the University of Toronto at Scarborough be approved in principle to allow the University to negotiate municipal acceptance and municipal approvals.

Documentation is attached to Report Number 173 of the Academic Board as Appendix “F”.

The President noted that the Campus Master Plans would be one of the final major projects to be completed by Ms Elizabeth Sisam, Assistant Vice-President, Campus and Facilities Planning prior to her retirement on July 15, 2011 following 31 years of exemplary service to the University. In many ways the Plans represented the *magnum opus* of her distinguished career. The Committee unanimously passed the following resolution in recognition of Ms Sisam’s many contributions to the University.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT Ms Elizabeth Sisam be recognized and thanked for her exemplary service to the University of Toronto, and in particular, for her enduring influence on the buildings, landscapes, and overall design of its three campuses.

8. Reviews of Academic Programs and Units: Semi-Annual Report, (July – December, 2010)

Professor Hodnett summarized some of the key findings of the five reviews of academic programs and units that had recently been carried out, as well as the follow-up report that had been provided by the University of Toronto at Scarborough at the request of the Committee on Academic Policy and Programs. A number of members commented that the quality of the review process had improved markedly in recent years.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the *Reviews of Academic Programs and Units (July – December, 2010)* be placed on the agenda of the Governing Council meeting of May 19, 2011.

9. Reports for Information

Members received the following reports for information.

- (a) Report Number 172 of the Academic Board (March 17, 2011)
- (b) Report Number 187 of the Business Board (March 7, 2011)
- (c) Report Number 188 of the Business Board (April 4, 2011)
- (d) Report Number 163 of the University Affairs Board (April 12, 2011)

10. Date of the Next Meeting

Members were reminded that the next regular meeting of the Executive Committee was scheduled for Monday, June 13, 2011 at 4:30 p.m.

11. Other Business

The Chair consulted with the Committee regarding a number of speaking requests that had been received for the May 19, 2011 meeting of the Governing Council. The Secretariat was in the process of seeking further information from a number of the groups that had submitted requests, and once that had been received, the Chair would determine which would be granted.

The Chair reported that the following Notice of Motion for the Governing Council meeting had been received from two members:

Whereas the consultation process performed by the Arts and Science ‘program fee committee’ with forty-one students does not constitute an adequate sample size of the student population, nor reflective of the diversity of the student population; and

Whereas there have not been adequate reviews or scrutiny of the ‘program fees’ proposal; and

Whereas those students taking 3.5 courses or less were considered to be part-time students up until 2003, and will now be required to pay for a full course load even though many students take fewer than 5.0 courses for financial reasons; and

Whereas during the definition change in 2003 the Faculty of Arts and Science Council promised that part-time students will not be required to pay full-time tuition fees; therefore

Be it resolved that the Governing Council terminate the program fee for all Arts and Science students taking fewer than five courses and reinstate a policy for a per-course fee.

The Chair noted that the Committee’s role was to determine whether the motion should be included on the Governing Council agenda. Following discussion, there was agreement that, in light of the briefing that the Committee had received earlier in the meeting on the Faculty of Arts and Science Program Fee Report, and since it had passed a resolution that the Report be placed on the Governing Council agenda, that it was up to the Governing Council itself to determine whether to place the proposed motion on its agenda. The two members would be informed that, when the Program Fee Report was being considered for information at the Council meeting, they could make a motion to have their proposed motion added to the agenda at that time.

11. Other Business (cont'd)

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the proposed motion not be placed on the agenda of the Governing Council for the meeting of May 19, 2011.

The Secretary briefed members on the report that the Vice-Chair would make to the Governing Council at its upcoming meeting regarding the ongoing work of the Task Force on Governance Implementation Committee (IC). Among the topics that would be covered would be: the current status of the overall implementation process, the IC's meeting plans for the summer months, the governance process for the establishment of the proposed Nominating Committee for Alumni Governors (NC-AG), ongoing work to reassign responsibilities among Boards and Committees, and the drafting of evaluation surveys for the Governing Council and its Boards.

There was no other business for consideration in closed session.

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT, pursuant to sections 28 (e) and 33 of *By-Law Number 2*, consideration of items 12 and 13 take place *in camera*, with the Board Chairs and Special Advisor to the President admitted to facilitate the work of the Committee.

In Camera Session

12. Board and Committee Assignments, 2011-12

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the proposal from the Chair for Board and Committee assignments for 2011-12 be recommended to the Governing Council for approval; and

THAT, pursuant to Section 38 of *By-Law Number 2*, this recommendation be considered by the Governing Council *in camera*.

13. Senior Appointments

(a) Senior Appointment

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED

To the Governing Council for consideration the recommendation for a senior appointment contained in the first memorandum from the President dated May 9, 2011 for May 19, 2011.

13. Senior Appointments (cont'd)

(a) Senior Appointment (cont'd)

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT pursuant to Section 38 of *By-Law Number 2*, this recommendation be considered by the Governing Council *in camera*.

(b) Senior Appointment

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED

To the Governing Council for consideration the recommendation for a senior appointment contained in the second memorandum from the President dated May 9, 2011 for May 19, 2011.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT pursuant to Section 38 of *By-Law Number 2*, this recommendation be considered by the Governing Council *in camera*.

The Committee returned to closed session.

The meeting adjourned at 7:20 p.m.

Secretary
May 13, 2011

Chair