

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 352 OF
THE EXECUTIVE COMMITTEE

Wednesday, September 11, 2002

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Wednesday, September 11, 2002 at 5:00 p.m. in the Boardroom, Simcoe Hall, with the following members present:

Dr. Thomas Simpson (In the Chair)	Dr. Joseph Rotman (via telephone)
Professor Robert J. Birgeneau, President	Mrs. Susan M. Scace
Dr. Robert Bennett	
Mr. Brian Davis	
Ms Susan Eng	Non-Voting Member:
Dr. Shari Graham Fell	
Professor David Jenkins	Mr. Louis R. Charpentier
Professor Ian McDonald	
Mr. David Melville	Secretariat:
Mr. Sean Mullin	
Ms Rose Patten	Ms Cristina Oke

Regrets:

Professor Brian Langille

In Attendance:

Professor W. Raymond Cummins, Chair, Academic Board
Dr. John Nestor, Chair, University Affairs Board
Professor Shirley Neuman, Member, Governing Council and Vice-President and Provost
Professor Carolyn Tuohy, Member, Governing Council and Vice-President, Policy
Development and Associate Provost, and Interim Vice-President, Research and
International Relations
Mr. Felix Chee, Vice-President, Business Affairs
Dr. Beata FitzPatrick, Assistant Vice-President and Director, Office of the President

Add to the Agenda

On motion duly moved and seconded, the consideration of two External Appointments was added to the agenda, following Item 11, Other Business.

On motion duly moved and seconded,

IT WAS RESOLVED

THAT, pursuant to sections 28 (e) and (f) of By-Law Number 2,
consideration of agenda item 12 take place *in camera*.

1. Chair's Remarks

The Chair welcomed new and continuing members to the first meeting of the Committee for the 2002-2003 academic year.

At the Chair's invitation, members and guests introduced themselves.

The Chair emphasized that the key focus of the Executive Committee was to ensure that due process had been followed with respect to the items that came before it. If members were interested in a particular item, they could attend the entry level meetings when the item was first discussed. Alternatively, they could express their views on the substance of an item at the Governing Council meeting at which the item was discussed.

The Chair invited comments concerning the Orientation that had been held on September 4, 2002. Members indicated that the discussion at the Orientation had been excellent and valuable. The Chair welcomed written suggestions for the 2003 Orientation session.

The Chair noted that a document concerning the confidentiality of discussions at the Executive Committee had been placed on the table. He encouraged members to read the document. The Chair emphasized the need for members of the Executive Committee to keep in strictest confidence matters which were discussed *in camera*. He invited members to contact him if they had any questions or concerns about the confidentiality of discussions.

2. Reports of the Previous Meetings

Reports Number 350 and 351 of the Executive Committee meetings held on June 27, 2002 and September 4, 2002 were approved.

3. Business Arising from the Reports of the Previous Meetings

There were no items of business arising from the previous meetings.

4. Minutes of the Governing Council Meetings held on June 27, 2002 and September 4, 2002

Members received for information copies of the minutes of the Governing Council meetings held on June 27, 2002 and September 4, 2002.

A member asked for information related to the discussion of the Law School plan at the meeting of June 27. The Chair replied that matters relating to the Law School would be discussed under Other Business.

5. Business Arising from the Governing Council Meeting

At the invitation of the Chair, the Secretary reported that the technology that would allow video and web broadcasting of Governing Council meetings was available as a result of the renovations to the Board Room and Council Chamber. Such broadcasting would be consistent with By-law Number 2.

A member asked how the decision to provide a video and/or web broadcast would be made. The Secretary indicated that the decision would be made by the Chair, in consultation with the Executive Committee.

5. Business Arising from the Governing Council Meeting (cont'd)

A member asked whether the camera would be turned off during votes. The Chair replied that the camera would be focused on the Chair during votes, so that individual members would not be shown.

A member asked whether video cameras would be allowed in the Council Chamber for Governing Council meetings. At the invitation of the Chair, the Secretary replied that video cameras would not be allowed in the Council Chamber. He noted that the use of video cameras was prohibited because recording a Council meeting was not consistent with the requirements for a recorded vote set out in By-law Number 2.

A member asked what the cost would be for video or web broadcasting. At the invitation of the Chair, the Secretary replied that the cost had not yet been finalized. A camera and camera operator would be required for any video broadcasting.

A member asked whether an audio feed was possible for every meeting. At the request of the Chair, the Secretary replied that he would confirm whether an audio feed required the use of an audio technician. The Committee suggested that an audio broadcast of the meetings of the Governing Council be done as a matter of course.

6. President's Report

The President reported on a variety of issues.

(a) September 11 Remembrances

The President reported on the Service of Remembrance that had been observed at Hart House, and commended those who had been involved in organizing the events of the day.

(b) New Academic Year

The President informed the Committee that 10,420 new students had been enrolled in first-entry programs on the three campuses, an increase of 1,070 over 2001. He also reported that 112 new tenure/tenure-stream faculty had been appointed for September.

The bond rating of the University had been increased to AA+ in the summer. Many new capital projects were underway. The official opening of the Bahen Centre for Information Technology and the groundbreaking for the Centre for Cellular and Biomolecular Research (CCBR) were scheduled for the near future.

The President reminded members that the inaugural lecture in the University Professors Lecture Series was scheduled to be given by University Professor John Polanyi on September 30, 2002. He noted that this Lecture Series had been organized by students.

6. President's Report (cont'd)

(c) Open Letter to the University Community

The President referred to his Open Letter to the University Community on building tolerance and civility that had been broadly distributed to faculty, staff and students. The letter had been issued to coincide with the beginning of the academic year and the anniversary of September 11, and was in response to the President's concern around a couple of incidents that were viewed by some as racist, and that had recently been the focus of media attention.

(d) Federal Government Relations

The President reported that the federal government currently had an appreciation for the role of university research in furthering Canada's economic and cultural well-being. The President and Interim Vice-President, Research and International Relations, had met recently with representatives in the Prime Minister's Office, and were meeting with other senior government officials later this month to discuss including indirect costs of research in the next federal budget.

(e) Provincial Government Relations

The President informed members that the senior administration had worked hard over the summer to respond to the Ontario government's demand for revised enrolment numbers. The University of Toronto was the only university in Ontario to submit enrolment figures conditional upon capital funding.

The President reported that various strategies were being pursued to increase the University's revenue to cover the cost of inflation. Also, the University was anticipating that the terms for the new round of the Ontario Student Opportunity Trust Fund (OSOTF) would soon be forthcoming.

(f) Review and Search for the Vice-President, Research and International Relations

The President indicated that the Review Committee had begun meeting and hoped to issue its report in November. He noted that research and international activities had changed very considerably over the past ten years.

(g) Negotiations with the University of Toronto Faculty Association (UTFA)

The President informed members that no settlement had been reached as yet with UTFA. Conciliation talks would be held at the end of October. A two percent across the board increase for non-unionized administrative staff was being implemented in September.

(h) Toronto Star Article

The President distributed a copy of an editorial opinion article by Carol Goar, published in the *Toronto Star*, entitled "Great teaching undervalued". The President had spoken to the editorial page editor and was preparing an opinion piece on his vision of higher education for the country and the special role of public research universities like the University of Toronto. The President indicated that he would address this topic at the September 19 meeting of the Governing Council.

6. President's Report (cont'd)

(i) Question Period

A member asked what percentage of the new faculty were replacements for retirements. The President replied that it was difficult to determine the percentage that were replacements. He noted that there was no complement strategy in place at the moment for the University of Toronto at Mississauga (UTM) or the University of Toronto at Scarborough (UTSC). He also noted that there were 33 open positions in the Edward S. Rogers Sr. Department of Electrical and Computer Engineering, many as a result of the Access to Opportunity Program (ATOP).

A member asked whether the University was planning another bond issue. The President replied that the University had no immediate plans for another bond issue. The member asked whether there would be a cost to the University for providing conditional enrolment numbers. The President replied that he did not believe there would be any negative effects from the University's position on the need for capital funding.

A member stated the alumni governors would be joining with the students and, in co-operation with the Vice-President, Government and Institutional Relations, work with the provincial government to restructure the current Ontario Student Assistance Program (OSAP). The President noted that the current OSAP model did not address the needs of the middle class. The University had to develop an appropriate strategy for student financial assistance. The broader the pool of students requiring assistance, the less the amount of funding per person was available. The priority for funding was students from low income backgrounds.

A member encouraged those involved with the restructuring of OSAP to engage in a dialogue with students to address their broad concerns.

7. Performance Indicators

At the invitation of the Chair, Professor Tuohy introduced the Annual Report of Performance Indicators for Governance. She informed members that this was her fifth presentation of this report. It was noted that the performance indicators in this report had been approved by the Governing Council and reflected the mission of the University more accurately than the measures used in the MacLean's ranking of Canadian universities.

Professor Tuohy indicated that the grouping of indicators in the introductory memorandum did not replicate the order found in the Report. The indicators had been grouped to present international comparisons, national comparisons, and trends over time. Professor Tuohy summarized the highlights of the cover memorandum, and said that she would prepare a powerpoint presentation for the September 19 meeting of the Governing Council.

The Chair reminded members that it was the role of the Executive Committee to determine whether the report was ready to be presented to the Governing Council, and to provide advice on how to present the indicators.

A member asked whether the list of indicators in the report was an exhaustive list, and, if not, would it be possible to provide a complete list. Professor Tuohy agreed to provide a list of crucial indicators that were not currently possible to include in the Report.

7. Performance Indicators (cont'd)

A member congratulated Professor Tuohy on the Report, and suggested that the presentation take into account the issues raised in the article that the President had distributed to the Committee.

A member asked whether there would be sufficient time at the Governing Council meeting to discuss specific indicators. The Chair replied that the discussion of the performance indicators was the major agenda item, and that the report was the key accountability report of the University. The Chair encouraged members to ask challenging questions.

On motion duly made and seconded

YOUR COMMITTEE APPROVED

THAT the Performance Indicators for Governance Annual Report, dated September 2002, be included on the agenda for the September 19 meeting of the Governing Council.

8. Report on Approvals under Summer Executive Authority

The Committee received a report on approvals made under Summer Executive Authority, indicating that the following resolutions had been approved:

(i) Appointments to Governing Council Boards and Committee, 2002-2003

- (a) THAT the appointment of Dr. Gerald Halbert to the Academic Board for 2002-03 be approved.
- (b) THAT the appointment of Mr. Jack Petch to the Business Board for 2002-03 be approved; and
- (c) THAT the appointment of Mr. George Myhal to the Business Board and to the Audit Committee for 2002-03 be approved.

(ii) Delegation of Signing Authority

THAT the proposed delegation of signing authority to the Dean, OISE/UT, or designate, to sign student practice experience (“Practicum”) agreements, in the form of the agreement attached hereto, be approved.

(iii) Appointments to Governing Council Boards and Committee, 2002-2003

THAT the appointment of Dr. Shari Graham Fell to the Committee for Honorary Degrees for 2002-03 be approved.

9. Report on Namings

The Committee received for information a report on namings approved by the Naming Committee and by the President for the period September 2001 through August 2002

A member raised a question concerning a naming which had been circulated at UTM. The Secretary undertook to ensure that the appropriate approvals had been obtained for this naming.

10. Date of the Next Meeting

The Chair reminded members that the next meeting of the Executive Committee was scheduled for **Friday October 18 at 12 noon**.

11. Other Business

(a) Faculty of Law Accessibility and Career Choice Survey

The Chair invited the Vice-President and Provost to describe the process proposed for the Accessibility and Career Choice survey for the Faculty of Law, which had been a topic of discussion at the May 2 and June 27 meetings of the Governing Council.¹

Professor Neuman described the challenges of designing an appropriate survey on career choices. Professor Neuman also indicated that the firm KPMG was being considered to conduct the survey. Several members expressed concern that KPMG was being considered as the cost of the survey would likely be high, and, in their understanding, the company had no previous experience in conducting research in the social sciences. Members suggested that scholars in the field be contacted to conduct the survey. The Provost noted members' concerns and indicated she would take their suggestions under advisement. She emphasized the need to ensure an academically rigorous process of data collection and analysis.

Professor Neuman suggested that the methodology for the survey could be considered by governance before the survey was undertaken. A process had been considered by the agenda planning group of the Committee on Academic Policy and Programs, as the methodology would be first considered by that Committee. The methodology could then be considered by the Academic Board, the Executive Committee, and the Governing Council. The Report would be considered in a separate governance cycle, as would the tuition fee schedule.

A member asked how the governors who were not members of the Committee on Academic Policy and Programs or the Academic Board could participate in discussion of the methodology and the report. The Chair encouraged interested members to attend the entry level meetings, and noted that they could ask the the Committee or Board Chair for permission to speak at the meeting.

It was suggested that the draft report be circulated to members of the Governing Council for comment before it was considered by the Committee on Academic Policy and Programs. A member also suggested that an off-line session on the methodology of the survey be conducted prior to its consideration by the Committee on Academic Policy and Programs.

¹ At the May 2, 2002 meeting of the Governing Council, the following motion was approved:

It was RESOLVED

THAT there be no further substantial increase in tuition fees for the JD Program in the Faculty of Law until the Governing Council is satisfied that there has been no reduction in accessibility due to the 2002-03 tuition increase and no career distortion due to previous substantial increases based upon a comprehensive Accessibility and Career Choice Review to be conducted through the Provost's Office.

11. Other Business (cont'd)

(a) Faculty of Law Accessibility and Career Choice Survey (cont'd)

A member asked if students from the Faculty of Law could participate in the development of criteria for the survey. Professor Neuman replied that she would take the question under advisement. A member commented that the process for arriving at the methodology should be inclusive. The Chair reminded members that it was the responsibility of the administration to develop a methodological approach and, as part of doing so, to ensure appropriately wide consultation.

A member stated that it was important to proceed appropriately to provide timely information that would allow members of the Governing Council to make an informed decision on the tuition fee schedule in 2003. The Chair noted that considering the survey in three cycles of governance was recognition of the importance of the information to members of the Governing Council, and that it was highly unusual for any matter to be considered in three cycles. Normally, governance would receive only one report and the administration's recommendation.

(b) Elections Update

At the invitation of the Chair, the Chief Returning Officer reported that nominations had opened for two teaching staff representatives on the Academic Board, one from the Faculty of Medicine, and one from UTM. She also reported that nominations for one full-time undergraduate student representative from professional faculties on the Governing Council would open on September 23, and close at noon on October 4.

THE COMMITTEE MOVED INTO *IN CAMERA* SESSION.

12. External Appointments

(a) Ontario Institute for Studies in Education of the University of Toronto (OISE/UT) Advisory Board

On motion duly moved and seconded

YOUR COMMITTEE APPROVED

THAT the following nominees from the OISE/UT Nominating Committee be approved as members of the OISE/UT Advisory Board.

Suzanne Armstrong	Business Community	July 1, 2002-June 30, 2005
Kevin Costante	MTCU	July 1, 2002-June 30, 2005
Inez Elliston	Alumni	July 1, 2002-June 30, 2005
Yvon Ferrand	Trustee Organization	July 1, 2002-June 30, 2005
Eve Haque	Student	July 1, 2002-June 30, 2003
Greg Pollock	Teacher Organization	July 1, 2002-June 30, 2005
Hon. William Davis	Professional Community	July 1, 2002-June 30, 2005
John Evans	Professional Community	July 1, 2002-June 30, 2005
Suzanne Herbert	Ministry of Education	July 1, 2002-June 30, 2005
Susan Langley	Teacher Organization	July 1, 2002-June 30, 2005
Gene Lewis	Teacher Organization	July 1, 2002-June 30, 2005
Roger Régimbal	Teacher Organization	July 1, 2002-June 30, 2005
James Turk	Professional Community	July 1, 2002-June 30, 2005

(b) Board of West Park Healthcare Center

On motion duly moved and seconded

YOUR COMMITTEE APPROVED

THAT Professor Ann Tourangeau be appointed for appointment as the University of Toronto nominee to the Board of Governors of West Park Healthcare Centre for a one-year term, effective immediately, her appointment to continue until the 2003 Annual Meeting, and until her successor is appointed.

The meeting adjourned at 7:05 p.m.

Secretary

Chair

September 18, 2002

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