

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 338 OF
THE EXECUTIVE COMMITTEE
Monday, September 10, 2001

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Monday, September 10, 2001 at 5:00 p.m. in the Board Room, Simcoe Hall, with the following members present:

Ms Wendy M. Cecil-Cockwell (In the Chair)	
Professor Robert J. Birgeneau, President	Non-Voting Member:
Dr. Robert Bennett	
Mrs. Mary Anne V. Chambers	Mr. Louis R. Charpentier
Professor Brian Corman	
Professor W. Raymond Cummins	Secretariat:
Professor Brian Langille	
Ms Karen Lewis	Ms Cristina Oke
Mr. Kashif Pirzada	
Mr. Thomas Simpson	

Regrets:

Mr. Gerald A. Lokash	Mrs. Susan M. Scace
Dr. Joseph L. Rotman	

In Attendance:

Professor Jack Carr, Chair, Academic Board
Dr. John Nestor, Chair, University Affairs Board
Professor Carolyn J. Tuohy, Vice-President, Policy Development and Acting Provost
Professor Vivek Goel, Vice-Provost, Faculty
Dr. Beata FitzPatrick, Director of the Office of the President and Assistant Vice-President

1. Chairman's Remarks

The Chairman welcomed new and continuing members to the first meeting of the Committee for the 2001-2002 academic year.

At the Chairman's invitation, members and guests introduced themselves.

The Chairman reported that she had received uniformly positive comments about the Orientation for members of the Governing Council held on September 6, 2001. She thanked Ms Cristina Oke for her major contribution to coordinating this successful event. The success of the even In response to the Chairman's invitation for comments, a member suggested that in future, additional time for breaks be included in the Orientation agenda.

1. Chairman's Remarks (cont'd.)

The Chairman then outlined the role of the Executive Committee. Firstly, the Committee set the agenda of the Governing Council. In so doing, it reviewed the recommendations from the three Boards that required the approval of Council. The Committee should not question the substance of these recommendations, but rather it should assure itself that the particular Board had considered all aspects of the question, and that the proposal was clear and sufficiently well documented for the Governing Council to proceed to a decision. If these criteria were met, the Committee should vote to endorse and forward the recommendation to the Governing Council. If, on the other hand, the Committee concluded that a Board's recommendation required further deliberation, it could: vote to refer it back to the Board; refer it to another Board or committee; establish a special committee; or refer it to the President. In all cases, the proposal should be accompanied by specific procedural instructions.

The Chairman noted that there might be times when members disagreed with a recommendation. Expressions of substantive disagreement should occur at the Governing Council meeting rather than at the Executive Committee.

The Chairman indicated that the Committee would also be asked to confirm recommendations from the Academic Board, making the Board's decisions final. Because the Academic Board, unlike the Business Board and the University Affairs Board, did not consist of a majority of Governing Council members, the University of Toronto Act prohibited its receiving delegated authority, except in purely academic matters, like curriculum and admission requirements. In many other matters, confirmation by the Executive Committee was required.

The Committee's second function was to deal with a number of incidental matters falling outside the jurisdiction of the three Boards, for example, external appointments.

The third function of the Committee was procedural. In addition to setting the agenda of the Governing Council, the Committee coordinated the work of the Boards and committees, it screened new issues and assigned them to a particular Board or special committee, and it settled any unresolved procedural issues.

The Executive Committee was the striking committee of the Governing Council. As such, it recommended which Council members should sit on particular Boards and considered recommendations to fill vacancies of Governing Council members on Boards as they arose.

Finally, the Committee generally met in closed session. Matters that were discussed in closed session should be regarded as confidential and should not be discussed except with members of the Governing Council and others in attendance. When the Committee moved *in camera*, attendance would be limited strictly to members and to individuals whose presence the Committee considered to be necessary for the discussion of a particular item.

On motion duly moved and seconded

IT WAS RESOLVED

THAT, pursuant to sections 28 (e) and (f) of By-Law Number 2, consideration of agenda items 2 and 3 plus a portion of the President's Report take place *in camera*, with the two Board Chairs and Professors Tuohy and Goel admitted to the meeting to facilitate the work of the Committee.

2. Senior Appointment

On motion duly moved and seconded

YOUR COMMITTEE ENDORSED AND FORWARDED

To the Governing Council for consideration the recommendation

THAT the recommendation for a Senior Appointment as outlined in the memorandum from the President dated September 7, 2001 be approved.

YOUR COMMITTEE APPROVED

THAT pursuant to Section 38 and 40 of By-Law Number 2, the recommendation be considered by the Governing Council *in camera*.

3. External Appointments

**(a) Ontario Institute for Studies in Education of the University of Toronto (OISE/UT):
Advisory Board - Appointments**

On motion duly moved and seconded

YOUR COMMITTEE APPROVED

THAT the following nominees from the OISE/UT Nominating Committee be approved as members of the OISE/UT Advisory Board.

Eileen Antone	Faculty Representative	July 1, 2001-June 30, 2004
Robert Cook	Staff Representative	July 1, 2001-June 30, 2004
Thomas Goettler	Student Representative	July 1, 2001-June 30, 2002
Kenneth Lalonde	Business Community	July 1, 2001-June 30, 2004
Vince Nichilo	Supervisory Officer	July 1, 2001-June 30, 2004
Beryl Ford	Trustee Organization	July 1, 2001-June 30, 2004
Monique Landry-Sabourin	Professional Community	July 1, 2001-June 30, 2003
Gene Lewis	Teacher Organization	July 1, 2001-June 30, 2004
Jim Smith	Teacher Organization	July 1, 2001-June 30, 2002
Barbara Stevens-Burns	Professional Community	July 1, 2001-June 30, 2004

(b) Connaught Committee

On motion duly moved and seconded

YOUR COMMITTEE APPROVED

THAT Professor Antonette Healey be appointed to the Connaught Committee for a three-year term effective July 1, 2001.

THAT Professor Eugene Fiume be appointed to the Connaught Committee for a three-year term effective July 1, 2001.

4. President's Report

The President reported on several personnel matters *in camera*.

THE COMMITTEE MOVED INTO CLOSED SESSION.

(a) Review of the Provost's Office

The President reported that the membership and Terms of Reference of the Review Committee were being finalized, and that the first meeting of the Committee was expected to take place by the end of September.

The President noted that the Search Committee membership would differ from the membership of the Review Committee, although there would be some overlap.

(b) Priorities for 2001-02

The President indicated that he would present the priorities of the administration for 2001-02 at the September 20th meeting of the Governing Council.

The President distributed copies of the President's Message that would appear in the fall issue of the University of Toronto Magazine to be published on September 15. He noted that he would be encouraging the Ontario university system to move to a predominately need-based undergraduate financial-aid system.

(c) Pension Issues

The President informed members that one or two public fora scheduled jointly with the University of Toronto Faculty Association were being planned to outline the issues pertaining to defined benefit and defined contribution plans.

5. Report of the Previous Meeting

Report Number 337 of the Executive Committee meeting held on June 28, 2001 was approved.

6. Business Arising from the Report of the Previous Meetings

There were no items of business arising from the previous meeting.

7. Minutes of the Governing Council Meeting held on June 28, 2001

Members had received for information a copy of the minutes of the Governing Council meeting held on June 28, 2001.

8. Business Arising from the Governing Council Meeting

There were no items of business arising from the meeting.

9. Performance Indicators for Governance

The Chairman congratulated Professor Tuohy on the positive news contained in the Annual Report of Performance Indicators for Governance, and commended the clear presentation of the information.

9. Performance Indicators for Governance 2001 (cont'd)

Professor Tuohy highlighted various aspects of the annual report and responded to a number of questions for clarification. At the request of the Chairman, Professor Tuohy undertook to provide a revised introductory memorandum for the report, which would incorporate comments made by members during the discussion at the Executive Committee.

On motion duly made and seconded

YOUR COMMITTEE APPROVED

THAT the Performance Indicators for Governance, dated September 2001, be included on the agenda for the September 20 meeting of the Governing Council.

The Chairman sought members' advice on the details of a presentation of the Performance Indicators to the Governing Council.

10. Report on Approvals under Summer Executive Authority

The Chairman recalled that at its meeting of June 28, 2001 the Governing Council had approved the annual delegation of authority to permit the President to act on behalf of the Council during the summer months. The Governing Council had delegated authority for appointments, curriculum changes and "decisions on other matters the urgency of which does not permit their deferral until the next regular meeting of the Governing Council or its appropriate board or committee." The resolution had specified that all actions taken under this authority would be approved prior to implementation by the Chairman of the Governing Council and reported to the appropriate board or committee for information.

The Chairman drew attention to a memorandum from the Committee Secretary, which outlined the following resolutions approved under summer executive authority.

(a) Approvals within the terms of reference of the Executive Committee**Revised Appointment to Governing Council Committees, 2001-2002**

THAT the appointment of Dr. Alice Dong to the Academic Appeals Committee for 2000-2001 be approved

Additional Appointments to Governing Council Committees, 2001-2002

- (a) THAT the appointment of Dr. Claude S. Davis to the Business Board for 2001-2002 be approved; and
- (b) THAT the appointment of Wendy Swinton to the University Affairs Board for 2001-2002 be approved

10. Report on Approvals under Summer Executive Authority (cont'd.)**(b) Approvals within the terms of reference of the Academic Board****Appointment to Academic Board, Agenda Committee**

- (a) THAT Mr. Godwin Chan be appointed to the Academic Board for 2001-2002, and
- (b) THAT Professor Gretchen Kerr be appointed to the Agenda Committee for 2001-2002.

Affiliation Agreement with Bloorview MacMillan Centre

THAT the affiliation agreement between the Governing Council of the University of Toronto and Bloorview MacMillan Centre be approved effective July 1, 2001.

Appointment of Secretary of the University Tribunal

THAT Mr. Paul J. Holmes be appointed Secretary of the University Tribunal effective immediately.

Departmental Name Change - Graduate Department of Public Health Sciences

THAT the name of the Graduate Department of Community Health be changed to the Graduate Department of Public Health Sciences, effective July 1, 2001.

Execution of Projects funded by SuperBuild and Facilities Renewal Program Funds

- (a) THAT the Office of the Provost be authorized to execute the list of projects, funded from the allocation to be received from the SuperBuild and Facilities Renewal Program [FRP] funds provided by the Government of Ontario.
- (b) THAT the Office of the Provost be authorized to submit separate listings, as required, to the Ontario Government for all projects identified in Table 2 which are funded from either SuperBuild or the Facilities Renewal Program.

South East Infrastructure Upgrade: Electrical Substation and Chiller

- (1) THAT the \$10,270,000 be approved to complete the South East Infrastructure Upgrade required to support the Centre for Cellular and Bio-molecular Research Project (CCBR) and Pharmacy Buildings, and that these funds be assembled from the following sources:
 - (a) the 2001/2002 SuperBuild/FRP Fund in the amount of \$3,000,000,
 - (b) the 2002/2003 Facilities Renewal Program in the amount of \$770,000,
 - (c) the CCBR in the amount of \$3,540,000, and
 - (d) the Pharmacy Building Project in the amount of \$2,960,000.

10. Report on Approvals under Summer Executive Authority (cont'd.)**(c) Approvals within the terms of reference of the Business Board****Execution of Projects funded by SuperBuild and Facilities Renewal Program Funds**

- (a) THAT the Office of the Provost be authorized to execute the list of projects, funded from the allocation to be received from the SuperBuild and Facilities Renewal Program [FRP] funds provided by the Government of Ontario.
- (b) THAT the Office of the Provost be authorized to submit separate listings, as required, to the Ontario Government for all projects identified in Table 2 which are funded from either SuperBuild or the Facilities Renewal Program.

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 - (c) the CCBR in the amount of \$3,540,000, and
 - (d) the Pharmacy Building Project in the amount of \$2,960,000.

(d) Approvals within the terms of reference of the Governing Council**Appointment of the Secretary of the Discipline Appeals Board**

THAT Mr. Paul J. Holmes be appointed Secretary of the Discipline Appeals Board effective immediately.

11. Calendar of Business for 2001-02

At the request of the Chairman, the Secretary drew the attention of members to the draft consolidated Calendar of Business that had been placed on the table. He invited members to review the calendar and provide comments on the content and format. The Secretary explained that, following the meeting, the draft would be circulated to the relevant assessors for a final review before distribution to the Governing Council for information.

12. Report on Namings

The Committee received for information reports on namings approved by the Naming Committee and by the President for the period December 1999 through August 2001. A list of these namings is attached hereto as Appendix "A".

13. Date of Next Meeting

The Chairman reminded members of the Committee's next meeting on Monday, October 15, 2001, at 5:00 p.m.

14. Other Business**(a) Order of Agenda for the Meeting of the Governing Council on September 20, 2001**

The Chairman consulted with members of the Committee on the order of the agenda items for the September 20 meeting of the Governing Council. She reminded members that a reception at the Gallery Grill would follow the Governing Council meeting.

(b) Governing Council and Academic Board By-Elections

At the invitation of the Chairman, Ms Cristina Oke, Chief Returning Officer, informed members of the by-elections which were in progress. She reported that nominations for a teaching staff representative from Constituency III on the Governing Council had opened on September 10 and would close at noon on September 21.

She also noted that nominations had opened for four teaching staff representatives on the Academic Board – 2 from the Faculty of Medicine, 1 for the Faculty of Dentistry, and 1 from the Faculty of Arts and Science.

Ms Oke indicated that nominations for a part-time undergraduate student representative on the Governing Council would open on September 24, and close at noon on October 5. She explained that this schedule took into account the last day to add or drop courses as well as the date on which students elected during the last academic year had to be registered for 2001-02 – the year in which they were to serve.

At the request of the Chairman, Ms Oke described the work which would be undertaken by the Elections Committee in the next few months. She noted that the Elections Committee would respond to the referral back by the University Affairs Board of the matter of Special Students, but explained that the current by-elections would proceed under the approved 2001 Guidelines

She informed members that a report on the 2001 Elections process would be prepared for the November 5 meeting of the University Affairs Board, as required by the motion approving the 2001 Election Guidelines. She also reported that Guidelines for the 2002 Elections would be prepared and presented for consideration at the November 5th meeting of the University Affairs Board.

(c) Membership on the Executive Committee

At the invitation of the Chairman, Mr. Charpentier reminded members that there was currently a vacancy on the Executive Committee. The election for the member to be elected by and from among the members elected by the graduate and part-time undergraduate students had not been initiated because one of the part-time undergraduate student positions had not yet been filled. He explained that the Committee could invite nominations now since three of the four seats were filled.

14. Other Business (cont'd)

(c) Membership on the Executive Committee (cont'd)

If nominations were invited now, a brief meeting of the Executive Committee held immediately before the Governing Council meeting on September 20 could allow the Executive Committee to make its recommendation to the Governing Council at that meeting.

On motion duly moved and seconded

YOUR COMMITTEE APPROVED

THAT nominations be requested immediately from the graduate and part-time undergraduate student members of the Governing Council for the seat on the Executive Committee

THAT a recommendation for membership on the Executive Committee be placed on the agenda of the September 20 meeting of the Governing Council, and

THAT pursuant to Section 38 and 40 of By-Law Number 2, the recommendation be considered by the Governing Council *in camera*.

(d) Planned Renovations/Refurbishments to the Council Chamber and Board Room

At the invitation of the Chairman, Mr. Charpentier reported that he was working with the Vice-Provost, Space and Facilities Planning and the Assistant Vice-President, Operations and Services to move ahead with renovations/refurbishments to the Council Chamber and Board Room, including the installation of air conditioning, improved audio-visual equipment, better window coverings and the repair of the furniture. Members acknowledged the need for these changes.

(e) Meeting at the University of Toronto at Mississauga

The Chairman recommended and the Committee agreed that the December 20 meeting of the Governing Council be held at the University of Toronto at Mississauga.

The meeting adjourned at 7:00 p.m.

Secretary

Chairman

September 12, 2001

Appendix A

**Approvals by the Committee on Namings
December, 1999 to August, 2001**

July 2001	Atkinson Charitable Foundation Chair in Early Child Development and Education
November 2000	Aventis Pasteur Chair in Human Immunology
May 2001	Bitove Foundation Professorship in Adult Congenital Heart Disease
July 2001	J. Armand Bombardier Foundation Chair in Aerospace Flight
May 2001	Robert Campeau Family Foundation Chair in Brain and Spinal Cord Research
November 2000	CCMF Centre for Integrative Thinking at the University of Toronto
November 2000	CCMF Research Program at the University of Toronto
July 2001	Celestica Alumni Chair in Advanced Manufacturing Logistics
July 2001	Celestica Chair in Materials for Microelectronics
May 2001	The Dr. Lloyd and Mrs. Kay Chapman Chair in Clinical Sciences
May 2001	CIT Group Chair in Congenital Heart Surgery at The Hospital for Sick Children
July 2001	Cochlear Corporation Chair in Auditory Development at The Hospital for Sick Children
November 2000	Peter A. Crossgrove Chair in General Surgery at the University Health Network
November 2000	Deloitte and Touche Junior Professorship
May 2001	Edward Dunlop Professorship in Arthritis and Autoimmunity Research at UHN
May 2001	R. E. Edwards Chair in Piano Performance
May 2001	R. Fraser Elliott Chair in Cardiac Anaesthesia
July 2001	Eugene V. Polistuk Chair in Electromagnetic Design
May 2001	Fasken Martineau DuMoulin Centre for Legal Services
November 2000	Bernard I. Ghert Family Foundation Chair in Orthopaedics at Mount Sinai Hospital
November 2000	Glaxo Welcome
November 2000	May Gluskin Chair in Canadian History
February 2000	Graduate House
November 2000	Velma M. Rogers Graham Chair in Engineering
November 2000	Walter Graham/Homer Thompson Chair in Aegean Prehistory
May 2001	J. Douglas and Ruth Grant Chair in Competitiveness and Prosperity
November 2000	Hatch Chair in Technology Management at the University of Toronto
May 2001	Gerald R. Heffernan Chair in Materials Processing
May 2001	Ydessa Hendeles Art Foundation Distinguished Visitor in Fine Arts
November 2000	Dr. F. Marguerite Hill Professorship in Academic Women's Medicine at Sunnybrook and Women's College Health Sciences Centre
August 2001	Krembil Chair in Neural Repair and Regeneration at the University Health Network (UHN)
July 2001	Lee K. and Margaret Lau Chair in Breast Cancer at Princess Margaret Hospital
May 2001	Reeva James Leeds Chair in Neuroscience and Research at the Baycrest Centre for Geriatric Care
May 2001	Dr. K. K. Leung and Sons Social Work Chair in Multiculturalism
May 2001	Lois Marshall Chair in Voice Studies
November 2000	R. Samuel McLaughlin Centre
November 2000	McRae-Quantec Chair in Geosciences in the Faculty of Arts and Science
July 2001	Merck Frosst Canada Professorship in Arthritis Research in the University Health Network
May 2001	Metcalf Chair in Environmental Law

Appendix A

**Approvals by the Committee on Namings
December, 1999 to August, 2001**

June 2001	Morrison Pavillion
August 2001	Sam and Judy Pencer Family Chair in Diabetes at Mount Sinai Hospital
August 2001	Petro Jacyk Program for the Study of Ukraine and Petro Jacyk Graduate Scholarships in Ukrainian Studies
November 2000	Petro-Canada Young Innovators Awards Program
November 2000	POGO Chair in Childhood Cancer Control
August 2001	J. Robert S. Prichard and Ann Wilson Chair in Management
May 2001	RBC Investments Chair in Children's Mental Health and Developmental Psychopathology at the Centre for Addiction and Mental Health
November 2000	Edward S. Rogers Sr. Chair in Engineering
November 2000	Loretta Anne Rogers Chair in Eating Disorders at the University Health Network
Nov-00	Sheridan, John Patrick Sheridan Chair in Mineral Processing
May-01	Siemens Chair in Paediatric Anaesthesia at The Hospital for Sick Children
Aug-01	The Gordon Stollery Chair in Basin Analysis and Petroleum Geology
Nov-00	Elmar Tampold Chair of Estonian Studies
May-01	The Scott Taylor Chair in Lung Cancer Research at the University Health Network
May-01	Sandra and Lionel Waldman Family Chair for the Physician-in-Chief at Mount Sinai Hospital
Nov-00	Chancellor Rose and Ray Wolfe Chair in Holocaust Studies

**Approved by the President
December, 1999 to August, 2001**

December 1999	William R. Blundell Seminar Room in the Bahen Information Technology Centre
May 2000	Canadian Foundation for AIDS Research HIV/AIDS Laboratory
May 2000	CCMF Journal in Integrative Thinking
May 2000	CCMF Visiting Scholars Program
September 2000	Marvin Gerstein Conference Room
November 2000	Latner Program for Holocaust and Genocide Education at OISE/UT
May 2001	Carl Mitchell Laboratory in Bahen Centre for Technology
December 2000	Scotia Bank Student Lounge
July 2001	724 Laboratories for Wireless Information Technology
December 2000	Stikeman Elliot Career Planning Centre