

UNIVERSITY OF TORONTO  
THE GOVERNING COUNCIL  
**REPORT NUMBER 336 OF**  
**THE EXECUTIVE COMMITTEE**  
**Monday, June 18, 2001**

To the Governing Council,  
University of Toronto.

Your Committee reports that it held a meeting on Monday June 18, 2001 at 5:00 p.m. in the Board Room, Simcoe Hall, with the following members present:

Ms Wendy M. Cecil-Cockwell (In the Chair)	
Mrs. Mary Anne V. Chambers, Vice-Chair	Non-Voting Member:
Dr. Robert J. Birgeneau, President	
Professor W. Raymond Cummins	Mr. Louis R. Charpentier
Professor Vivek Goel	
Professor Brian Langille	
Mr. Gerald A. Lokash	Secretariat:
Dr. John P. Nestor	
Mrs. Susan M. Scace	Ms Cristina Oke

Regrets:  
Ms Jennifer Carson  
Mr. Brian Davis  
Ms Naana Afua Jumah  
Dr. Joseph L. Rotman  
Mr. John Tory

In Attendance:

Professor Jack Carr, Chair, the Academic Board  
Professor Philip Byer, member, the Governing Council  
Professor Michael Finlayson, Vice-President, Administration and Human Resources  
Professor Paul Gooch, Vice-Provost  
Dr. Sheldon Levy, Vice-President, Government and Institutional Relationships  
Professor Derek McCammond, Vice-Provost, Planning and Budget  
Professor Carolyn Tuohy, Deputy Provost  
Dr. Beata Fitzpatrick, Assistant Vice-President and Director, Office of the President  
Ms Georgina Gray, Director of University Events and President's Liaison (Advancements)

The Chairman noted that consideration of items 1, 2, 3 and 4 would take place *in camera*, pursuant to section 28 (e) and 33 of *By-law Number 2*.

On motion duly moved and seconded, the agenda was varied to move a portion of the President's Report to the beginning of the *in camera* session.

1. **President's Report**

The President reported on various personnel and property issues.

2. **External Appointments**

(a) **Sunnybrook and Women's College Health Sciences Centre Board**

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the following be re-appointed to the Board of Directors of Sunnybrook and Women's College Health Sciences Centre effective July 1, 2001:

Ms Judith Wolfson	– for a term of 1 year – to June 30, 2002
Mr. Garfield Emerson	– for a term of 2 years– to June 30, 2003
Dr. Alexander Macpherson	– for a term of 2 years– to June 30, 2003
Ms Virginia McLaughlin	– for a term of 3 years– to June 30, 2004
Dr. Blossom Wigdor	– for a term of 3 years– to June 30, 2004

(b) **Hart House**

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT Mr. James Myers be re-appointed to the Hart House Finance Committee for a one-year term, to June 30, 2002.

3. **Governing Council: Members' Board and Committee Assignments, 2001-2002**

The Chairman requested a deferral of this item until all those who had be nominated as Chairs and Vice-Chairs of Boards and Committees had agreed to serve in this capacity.

4. **Committee for Honorary Degrees: Membership**

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

A recommendation from the Academic Board concerning the membership of the Honorary Degrees Committee for 2001-02.

5. **Naming Proposal**

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT Room 202 in the Galbraith Building be named  
The Michael E. Charles Council Chamber.

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THE COMMITTEE MOVED INTO CLOSED SESSION.

**6. Report of the Previous Meeting**

Report Number 335 of the Executive Committee meeting held on May 22, 2001 was approved.

**7. Business Arising from the Report of the Previous Meeting**

There was no business arising from the Report of the previous meeting.

**8. Minutes of the Governing Council Meeting held on May 31, 2001**

The Committee received for information the minutes of the Governing Council meeting held on May 31, 2001.

**9. Business Arising from the Governing Council Meeting**

The Secretary informed the Committee that he would provide a response to the member of the Governing Council on the implementation of recommendations concerning conflict of interest contained in the 1993 Report on the Task Force on University Accountability.

**10. Items for Endorsement and Forwarding to the Governing Council**  
(Arising from Report Number 107 of the Academic Board (June 7, 2001))

The following motions were presented as omnibus motions in appropriate groupings by Professor Carr.

**(a) Item 4. Administrative Priorities Fund and Administrative Transition Fund: Allocations**

Professor Carr noted that the motion proposed allocations from administrative funds to support various central administrative offices. At the Board meeting, a member was assured that the allocations to the administrative divisions would not decrease the funding available to the academic divisions.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the following allocations from the Administrative Priorities Fund (AdPF) and the Administrative Transition Funds (AdTF) be approved:

- (i) President: \$407,815 in base from the AdPF;
- (ii) Vice-President, Government and Institutional Relations: \$169,978 in base from the AdPF;
- (iii) Vice-President, Administration and Human Resources: \$538,874 in base from the AdPF;
- (iv) Vice-President, Research and International Relations: \$209,553 in base from the AdPF and \$250,000 one-time-only from the AdTF;
- (v) Vice-President, Development and University Relations: \$91,491 in base from the AdPF;

**10. Items for Endorsement and Forwarding to the Governing Council (cont'd)****(a) Item 4. Administrative Priorities Fund and Administrative Transition Fund: Allocations** (cont'd)

- (vi) Vice-President, Business Affairs: \$277,000 in base from the AdPF and \$143,000 OTO from the AdTF;
- (vii) Chief Financial Officer: \$71,188 in base from the AdPF;
- (viii) Office of the Governing Council: \$41,634 in base from the AdPF and \$59,600 one-time-only from the AdTF;
- (ix) Internal Audit: \$9,083 in base from the AdPF.

**(b) Item 15. Academic Priorities Fund: Allocation – Knowledge Media Design Institute**

Professor Carr explained that the motion provided funding for the Knowledge Media Design Institute, some of which was base funding replacing earlier approved OTO allocations.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT additional Academic Priorities Fund (APF) allocations for the Knowledge Media Design Institute be approved in support of the Institute's Collaborative Masters' and Doctoral Program, subject to the program receiving all necessary approvals. The funding will flow from the APF as \$96,000 one-time-only for 2001-02 and \$180,000 in base in 2002-03. The \$180,000 base allocation replaces the \$60,000 one-time-only allocations previously approved for 2002-03 and 2003-04.

**(c) Item 5. University Infrastructure Investment Fund (UIIF): Allocation – Faculty of Arts and Science re Magellan Telescopes**

Professor Carr reported that, at the Committee level, members had asked about the timing of the recommendation for the UIIF allocation before all other avenues of support had been explored. It had been noted that, in order to enter into the partnership with the Carnegie Institute of Washington, the funding was needed immediately. The administration would, of course, continue to seek additional funding.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT an allocation of up to \$2.7 million be approved from the University Infrastructure Investment Fund (UIIF) to the Faculty of Arts and Science for access to the Magellan Telescopes at the Observatories of the Carnegie Institute of Washington with the understanding that the funding will be returned to the UIIF if the Canada Foundation for Innovation (CFI) application for this project is successful.

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**10. Items for Endorsement and Forwarding to the Governing Council** (cont'd)

**(d) Item 6. University Infrastructure Investment Fund: Allocation - University of Toronto at Scarborough**

Professor Carr noted that there had been no debate at the Board on this allocation.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation:

THAT an allocation of \$1,153,550 be approved from the University Infrastructure Investment Fund to the University of Toronto at Scarborough for commitments made under the Responsibility Centre Management where funding was budgeted from current service pension cost savings beyond 2000-01.

**(e) Item 8. University Infrastructure Investment Fund: Allocation - Faculty of Medicine**

Professor Carr reported that there had been no debate at the Board on this allocation.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation:

THAT an allocation of \$400,000 be approved from the University Infrastructure Investment Fund to fund the design and implementation costs required to establish the administrative offices of the Department of Medicine within the University Health Network. This cost includes construction plus professional fees, signage and window coverings and all relevant taxes.

**(f) Item 11. University Infrastructure Investment Fund: Allocation - Gerstein Science Information Centre, Phase 2**

Professor Carr indicated that there had been no debate at the Board on this allocation.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation:

THAT an allocation of up to \$1.83 million from the University Infrastructure Investment Fund be approved to fund the increased costs of Phase 2 of the Gerstein Science Information Centre.

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**10. Items for Endorsement and Forwarding to the Governing Council (cont'd)**

**(g) Item 7. Faculty of Medicine, Faculty of Pharmacy: Institute for Drug Research – Establishment**

Professor Carr reported that the establishment of the new Institute for Drug Research engendered no debate at either the Committee or Board level.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation:

THAT the Institute for Drug Research (IDR) be established and that it report to the Deans of the Faculties of Medicine and Pharmacy.

**(h) Item 10. Capital Project: 500 University Avenue - Users' Committee Report  
University Infrastructure Investment Fund: Allocation**

Professor Carr noted that there had been no debate on this report and allocation at the Board.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendations:

THAT the Users' Committee Report for the planning, renovation and related construction required to convert 500 University Avenue into suitable accommodation to house the academic programs in rehabilitation medicine, a copy of which is attached to Report Number 107 of the Academic Board, as Appendix "G", be approved in principle;

THAT the project scope as outlined in Phase 1: Architectural Design Phase and Continuing Education, be approved at a cost of \$700,000; and,

THAT an allocation of \$700,000 from the University Infrastructure Investment Fund to fund Phase 1 of the 500 University Avenue project be approved.

**10. Items for Endorsement and Forwarding to the Governing Council (cont'd)****(i) Item 12. Capital Project: Communications, Culture and Information Technology Building Users' Committee Report  
University Infrastructure Investment Fund: Allocation**

Professor Carr indicated that there had been no debate on this report and allocation at the Board.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendations:

THAT the Users' Committee Report for the planning and construction of the Communications, Culture and Information Technology Building (CCIT) at the University of Toronto at Mississauga (UTM), a copy of which is attached to Report Number 107 of the Academic Board, as Appendix "T", be approved in principle;

THAT the project scope as identified in the Users' Committee Report be approved at a cost of \$34.672 million with initial funding from SuperBuild plus interest (\$16.486 million), City of Mississauga (\$3.5 million), Access to Opportunities Program (\$0.450 million), Ontario Innovation Trust (\$1.2 million), and the University Infrastructure Investment Fund (\$2.5 million);

and

THAT an allocation of \$2.5 million from the University Infrastructure Investment Fund towards the construction of the Communications, Culture and Information Technology Building be approved.

**(j) Item 14. Capital Project: Campus Master Plan - University of Toronto at Scarborough, MasterPlan 2001**

Professor Carr informed the Committee that University of Toronto at Scarborough had, through an extensive consultation process, proposed a superb new campus master plan. There had been no questions raised at the Board.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation:

THAT the University of Toronto at Scarborough *MasterPlan 2001*, a copy of which is attached to Report Number 107 of the Academic Board, as Appendix "K", be approved in principle.

**10. Items for Endorsement and Forwarding to the Governing Council (cont'd)****(k) Item 13. Policy on Capital Planning and Capital Projects**

(subject to the recommendation of the Business Board on June 21, 2001)

Professor Carr reported that the Academic Board had considered a new policy on capital planning and capital projects, presented by Professor Ron Venter, Vice-Provost, Space and Facilities Planning. One of the points that had been raised at both the Planning and Budget Committee and at the Board was that the Policy was a living document and that it was expected that it would be amended to reflect experience in applying it.

A member expressed his support of the policy, especially in light of the number of capital projects that were currently underway and anticipated.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the Policy on Capital Planning and Capital Projects, a copy of which is attached to Report Number 107 of the Academic Board, as Appendix "J", be approved.

**(l) Item 9. Capital Project: Child Care Facility, St. George Campus - Users' Committee Report****University Infrastructure Investment Fund: Allocation**

(Arising from the June 7 meeting of the Academic Board and the June 5 meeting of the University Affairs Board)

The Chairman noted that this item had been recommended for approval by the Academic Board and had also been considered by the University Affairs Board, since childcare was one of the University Affairs Board's areas of responsibility.

Professor Carr noted that the Planning and Budget Committee had discussed the proposed Child Care facility at length. The Chairman indicated that Mr. Burchell had conveyed to her the strong support of the University Affairs Board for this item.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendations:

THAT the Users' Committee Report for the planning and construction of the Child Care Facility on Glen Morris Street on the St. George campus at the University of Toronto, a copy of which is attached to Report Number 107 of the Academic Board, as Appendix "F", be approved in principle;

THAT the project scope as identified in the Users' Committee Report be approved in principle at a cost of \$4.3 million; and

THAT an allocation of \$4.3 million from the University Infrastructure Investment Fund be approved to address the complete cost of the Child Care facility on Glen Morris Street.

**11. Governing Council/Executive Committee Meeting Dates, 2001-2002**

At the request of the Chairman, Mr. Charpentier explained that Section 11 of By-Law Number 2 required that at least five regular meetings of the Governing Council be held during the period between September 1 and the following June 30 in each academic year. The dates and times of such meetings were determined annually in advance by the Executive Committee. The Executive Committee was also asked to approve its own meeting schedule. Proposed meeting dates for 2002-2003 had been provided for information.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The following meeting dates for the Executive Committee and the Governing Council :

<b>Executive Committee, 2001-2002</b>	<b>Governing Council, 2001-2002</b>
Monday, September 10, 2001	Thursday, September 6, 2001 (Orientation)
Monday, October 15, 2001	Thursday, September 20, 2001 @ 4 pm
<b>Tuesday</b> , December 11, 2001	Thursday, October 25, 2001
Monday, February 4, 2002	Thursday, December 20, 2001
Monday, March 25, 2002	Thursday, February 14, 2002 @ 5 pm
Monday, April 22, 2002	<b>Friday</b> , April 5, 2002 @ 3:30 pm
<b>Tuesday</b> , May 21, 2002	Thursday, May 2, 2002
Monday, June 17, 2002	Thursday, May 30, 2002
<b>Thursday</b> , June 27, 2002	Thursday, June 27, 2002

The Committee received for information the following meeting dates:

<b>Executive Committee, 2002-2003</b>	<b>Governing Council, 2002-2003</b>
Monday, September 9, 2002	<b>Wednesday</b> , September 4, 2002 (Orientation)
Monday, October 21, 2002	Thursday, September 19, 2002
Monday, December 2, 2002	Thursday, October 31, 2002
Monday, February 3, 2003	Thursday, December 12, 2002
Monday, March 24, 2003	<b>Friday</b> , February 14, 2003
Monday, April 21, 2003	Thursday, April 3, 2003
<b>Tuesday</b> , May 20, 2003	Thursday, May 1, 2003
Monday, June 16, 2003	Thursday, May 29, 2003
<b>Thursday</b> , June 26, 2003	Thursday, June 26, 2003

The Committee also received for information a schedule of all Board and Committee meetings for 2001-02 and 2002-03. The schedule is attached hereto as Appendix A.

**12. Summer Executive Authority**

The Chairman reminded members that each June, the Governing Council was asked to delegate to the President authority to take any necessary actions on its behalf during the summer months. The Chairman of the Governing Council would countersign individual authorizations. In

September, these actions would be reported for information to the appropriate committee. Items not regarded as urgent would be held for consideration in the usual manner.

**12. Summer Executive Authority** (cont'd)

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendations:

- (1) THAT until the next regular meeting of the Governing Council or its appropriate committee or board, authority be granted to the President for:
  - (i) appointments to categories 2, 3, and 4 of the Policy on Appointments and Remuneration approved by the Governing Council of the University of Toronto, dated May 13, 1999;
  - (ii) approval of such additional curriculum changes as may arise for the summer and September 2001; and
  - (iii) decisions on other matters the urgency of which does not permit their deferral until the next regular meeting of the Governing Council or its appropriate standing committee or board.
- (2) THAT all actions taken under this authority be approved by the Chairman of the Governing Council prior to implementation and reported to the appropriate committee or board for information.

**13. Reports for Information**

The Committee received the following Reports for information:

Report Number 107 of the Academic Board (June 7, 2001)  
Report Number 99 of the University Affairs Board (May 3, 2001)  
Report Number 100 of the University Affairs Board (June 5, 2001)

A member, noting that the University Affairs Board had referred back to the Elections Committee the matter of special students, asked for an update on this matter. At the request of the Chairman, Mr. Charpentier reported that, after a lengthy discussion at the University Affairs Board, members felt that not enough analysis had been done for the Board to support the recommendation of the Elections Committee. The referral would allow the Elections Committee to take additional time to examine the Election Guidelines and determine what additional clarifications might be necessary. The member asked whether the motion on special students was still considered to be outstanding in terms of business arising from previous meetings. Mr. Charpentier replied that the motion had been dealt with and was not outstanding.

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**14. Report of the President**

The President reported briefly on the following matters.

**(a) Faculty of Applied Science and Engineering**

The President described the recent gift made by the Chairman and six senior executives of Celestica, all of whom were graduates of the Faculty of Applied Science and Engineering. Funds were donated to establish three chairs in the area of electronics manufacturing. Celestica had retained close ties with the Faculty, and had provided employment opportunities to students through the Faculty's Professional Experience Year (PEY) program.

**(b) Increase in the Number of Medical Students**

The President informed the Committee that the Ontario Ministry of Health had requested that the five medical schools in Ontario (McMaster, Ottawa, University of Western Ontario, Queen's and U of T) accept an additional 160 students over the next three years. The University of Toronto had accepted thirteen of forty additional students in 2000-01 and, in discussion with the other four medical schools, had agreed to accept only eight of the remaining 120 places in 2001-02 and 2002-03. The decision to accept less than its share beyond 2000-01 made good academic and planning sense for the University of Toronto, the other four medical schools, and the Province. The four universities were now in discussion with the Government on appropriate operating and capital funding.

A member indicated that the College of Physicians and Surgeons of Ontario was concerned with the lack of physician resources in the province, and supported the request for increased enrolment. He noted that the lack of physicians was particularly critical in rural areas and in northern Ontario. A member expressed the view that the University of Toronto might not be the most appropriate location for providing training for rural and northern settings.

A member recalled that the University of Toronto had retained its level of provincial funding for medical students even though the number of students enrolled in medicine had been reduced from 270 to 170 several years ago. At that time, the curriculum had been revised to the resource-intensive problem-based learning. In addition, graduate enrollment had increased. Since that time, the number of teaching hospitals had also decreased as a result of the mergers mandated by the provincial government. The University of Toronto's medical school continued to be the largest medical school in North America, but its resources were currently stretched to the limit in meeting its obligations for undergraduate and graduate education and research.

**(c) Public Accountability Act**

At the invitation of the President, Dr. Levy commented that consideration of issues with respect to the Public Accountability Act were under way. He was hopeful that any concerns would be resolved in a satisfactory way for the University, and he remained in discussion with the Province.

**15. Date of Next Meeting : Thursday, June 28, 2001**

At the request of the Chairman to accommodate that anticipated agenda, the Committee agreed to move the time of the next meeting on June 28, 2001 from 3:30 pm to 3:00 pm.

**16. Other Business**

**a) Order of the Agenda of the Governing Council Meeting on June 28, 2001**

At the suggestion of the Chairman it was agreed that the *in camera* items on the agenda would be considered at the beginning of the meeting, and that the Report of the President would come before the items for approval. A powerpoint presentation by Dr. Dellandrea would be included as part of the President's Report. The Chairman received suggestions of notional allocations of time for agenda items.

The meeting adjourned at 6:40 p.m.

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Secretary

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Chairman

June 19, 2001