

**UNIVERSITY OF TORONTO**  
**THE GOVERNING COUNCIL**

**REPORT NUMBER 176 OF THE AGENDA COMMITTEE**

**November 9, 2011**

To the Academic Board,  
University of Toronto.

Your Committee reports that it held a meeting on Wednesday, November 9, 2011, at 2:00 p.m. in the Board Room, Simcoe Hall.

Present:           Professor Ellen Hodnett (Chair)  
                  Ms Virginia Coons  
                  Dr. Avrum Gotlieb  
                  Professor Hugh Gunz  
                  Professor Cheryl Misak  
                  Ms Judith Poë\*  
                  Professor Cheryl Regehr  
                  Professor Andrea Sass-Kortsak  
                  Professor Charmaine Williams

                  Ms Mae-Yu Tan, Secretary

In Attendance: Ms Sheree Drummond, Assistant Provost  
                  Dr. Carol Golench, Member of the Academic Board\*\*  
                  Dr. Jane Harrison, Director, Academic Programs and Policy, Office of the Vice-  
                  President and Provost

\*participated by videoconference

\*\*in attendance following the *in camera* session

With members' agreement, Item 8 of the agenda, Academic Administrative Appointments, was considered at the beginning of the meeting.

**1. Report of the Previous Meeting**

Report Number 175 of the meeting of September 27, 2011 was approved.

**2. Business Arising from the Report of the Previous Meeting**

There was no business arising from the Report of the previous meeting.

### **3. Approvals by Electronic Ballot**

The Chair noted that following the Committee's previous meeting, there had been need, because of time constraints, to consider one academic administrative appointment by means of electronic ballot. She read the resolution of October 18, 2011 into the record.

YOUR COMMITTEE APPROVED

the following academic administrative appointment:

#### **FACULTY OF ARTS AND SCIENCE**

Professor Pascal Riendeau                      Chair and Acting Graduate Chair, Department of French  
October 17, 2011 to December 31, 2011

### **4. Reviews of Academic Programs and Units**

The Chair noted that the Agenda Committee was responsible for identifying any general academic issues from the summary of reviews of academic programs and units that warranted discussion by the Academic Board. Professor Sass-Kortsak provided an overview of the discussion of the reviews that had occurred at the September 20, 2011 meeting of the Committee on Academic Policy and Programs (AP&P), noting that reviewers had recognized that the University offered outstanding programs. AP&P had requested one follow-up report on the Department of Biology at the University of Toronto Mississauga, as the Department's planning and curriculum review process had been interrupted and was not yet complete. AP&P had also received follow-up reports from three reviews considered one year previously – the Centre for Environment in the Faculty of Arts and Science, the Forensic Science program at UTM, and the Department of Physical and Environmental Sciences at the University of Toronto Scarborough.

The Agenda Committee discussed the threshold that would result in a request from the AP&P for a follow-up review report. That determination would be made based on the content of the reviewers' report and the administrative response. Members agreed that a brief report on the reviews should be provided at the November 17<sup>th</sup> Academic Board meeting.

### **5. Academic Board Agenda – Thursday, November 17, 2011**

Members reviewed and approved the draft agenda for the November 17th Academic Board meeting. It was noted that there might be some further revisions to the documentation for the agenda item concerning the Agreements between the University of Toronto and the Toronto Academic Health Science Network. The Office of the Vice-President and Provost would notify the Secretary regarding the status of that item. The Committee was informed that, over the course of the academic year, revisions to the constitutions of all Faculty Councils would be brought forward to the Academic Board for approval. The revisions would reflect Councils' delegated authority from the Governing Council for approval of major and minor modifications to existing academic programs. Dr. Jane Harrison, Director of Academic Programs and Policy, and Ms Mae-Yu Tan, Assistant Secretary of the Governing Council,

## **5. Academic Board Agenda – Thursday, November 17, 2011 (cont'd)**

had been working closely with divisional representatives since the summer on revisions to the constitutions and by-laws. The Committee thanked Dr. Harrison and Ms Tan for their work on the project.

The Chair noted that, with the approval by the Governing Council on October 27, 2011 of the Academic Board's revised Terms of Reference, the use of consent agendas could now be implemented. Board members would be asked to contact the Secretary twenty-four hours before a meeting if they had questions or wanted a consent agenda item to be discussed at a meeting. Following discussion, the Committee decided to initiate use of the consent agenda feature for the November 17<sup>th</sup> meeting. If a request for discussion of a consent agenda item was received by the Secretary, the Chair would invite discussion of the item at the Board meeting. A member commented that members of the Board were expected to read meeting documentation prior to the meeting; that expectation had been expressed at the first Board meeting.

The Chair stated that, in the future, the regular report on promotions and tenure would be made available electronically to Board members, rather than being included on the Board's agenda. Members expressed a desire for access to the report to be provided through the governance portal, Diligent Boardbooks. It was important for Board members to be able to locate and access such reports easily. The Chair suggested that Professor Paul Young, Vice-President, Research, be invited to speak to the *Excellence, Innovation, Leadership: The University of Toronto Strategic Research Plan, 2012-2017* at a future Board meeting.

## **6. Date of Next Meeting**

The Chair asked members to continue to hold the reserve meeting date of Tuesday, December 13, 2011, from 2:00 – 3:00 p.m., because there would likely be some recommendations for academic administrative appointments to be considered before the holidays. The Secretary would notify members as to whether or not a meeting would be held.

## **7. Other Business**

There were no items of other business.

The Committee moved *in camera*.

**8. Academic Administrative Appointments**

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

the following academic administrative appointments:

**FACULTY OF APPLIED SCIENCE AND ENGINEERING**

Professor Gabriele D'Eleuterio                      Acting Associate Dean, Cross-Disciplinary Programs  
January 1, 2012 – June 30, 2012

**FACULTY OF ARTS AND SCIENCE**

Professor Diane Massam                              Interim Chair and Interim Graduate Chair, Department  
of Linguistics  
January 1, 2012 to June 30, 2012

Professor Janice Stein                                Director, Munk School of Global Affairs  
July 1, 2012 to June 30, 2014 (re-appointment)

**FACULTY OF MEDICINE**

Professor Howard Hu                                 Director, Dalla Lana School of Public Health;  
Chair, Department of Public Health Sciences  
July 1, 2012 to June 30, 2017

**FACULTY OF MUSIC**

Professor Lee R. Bartel                              Associate Dean, Research  
December 1, 2011 to June 30, 2014

The Committee returned to closed session.

The meeting adjourned at 3:00 p.m.

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Secretary  
November 15, 2011

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Chair