

Passed April 10th, 1941

Respecting the School of Law of the University
of Toronto

BY THE SENATE OF THE UNIVERSITY OF TORONTO

BE IT ENACTED:

1. THAT the Faculty of Law of the University of Toronto, at present in existence, be known henceforth as the School of Law of the University of Toronto;
2. THAT there be a Council to be known as "The Council of the School of Law of the University of Toronto";
3. THAT the said Council consist of the President of the University, the Chairman of the faculty of the School of Law and the full-time members of the teaching faculty of the School of Law;
4. THAT the Chairman of the said faculty be appointed by the President and act as Chairman of the said Council;
5. THAT the teaching faculty of the said School include the teaching members of the Department of Law in the Faculty of Arts for the time being;
6. THAT the powers and duties of the said Council be to
 - (a) make rules and regulations for governing its proceedings, including the determining of the quorum necessary for the transaction of business;
 - (b) subject to the provisions of the University Act (R.S.O.; 1937, Chap. 372) and to the approval of the Board of Governors, make rules and regulations for the government, direction, and management of the School and the affairs and business thereof;
 - (c) fix and determine the courses of study, subject to the approval of the Senate;
 - (d) subject to the approval of and confirmation by the Senate, appoint the examiners for and conduct the examinations of the courses of study prescribed by the School, and determine the results of such examinations;
 - (e) deal with and, subject to an appeal to the Senate, decide upon all applications and memorials by students or others in connection with the School;
 - (f) consider and report to the Senate upon such matters affecting the School as to the Council may seem meet;
7. THAT this Statute come into effect on July 1st, 1941.

President.

Countersigned:

Deputy

UNIVERSITY OF TORONTO

THE GOVERNING COUNCIL

REPORT NUMBER 22 OF THE ACADEMIC AFFAIRS COMMITTEE

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Wednesday, ~~June 13th, 1973~~ in the Council Chamber, Faculty of Pharmacy, at which the following were present:

Professor R. M. H. Shepherd (Chairman)
Mrs. Norma Grindal (Vice-Chairman)
The President, Dr. J. R. Evans
Professor W. D. Baines
Dean J. Beckwith
Professor John E. Dove
Professor J. B. Dunlop
Professor W. B. Dunphy
Dr. A. M. Fallis
Dr. J. C. Laidlaw
Mr. John D. Morton
Mrs. Marnie Paikin

Mr. D. A. Pomfret
Professor B. P. Stoicheff
Professor D. F. Forster,
Vice-President and Provost
Dr. J. D. Hamilton,
Vice-Provost
Professor P. P. M. Meincke,
Vice-Provost
Miss M. Salter, Secretary

By Invitation:

Mr. R. Anderson,
President,
Students' Administrative Council

Professor R. E. Scane,
Associate Dean,
Faculty of Law

Mr. Paul Cadario,
Chairman,
Internal Affairs Committee

Professor J. W. Steiner,
Associate Dean,
Faculty of Medicine

Professor J. K. Conway,
Vice-President - Internal Affairs

THE FOLLOWING ITEMS ARE REPORTED FOR INFORMATION

1. Report of the Previous Meeting

The report of the previous meeting held on Tuesday, June 5th, 1973 was approved.

2. Business Arising out of the Report

Response to COPSIO Report

The Committee agreed that since this was the final meeting, the Task Force on the COPSIO Report be authorized to prepare a report for the President as soon as possible. This would not be an approved response from the Academic Affairs Committee, but the opinion of the members of the Task Force.

3. Change in the Composition of the Council of the Faculty of Law

Professor Scane presented and reviewed the proposal concerning the composition of the Council of the Faculty of Law and its procedures, a copy of which is attached hereto as Appendix "A".

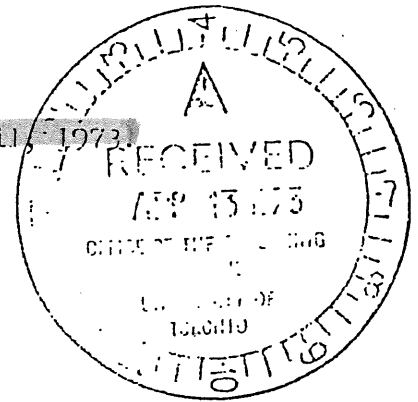
The Committee agreed

THAT the amended composition and procedures of the Council of the Faculty of Law be approved.

where?

THE ASSOCIATE DEAN

12th April 1973



Mr. D.S. Claringbold,
Secretary to the Governing Council,
Simcoe Hall,
University of Toronto.

Dear Mr. Claringbold,

On March 7th, 1973, the Council of the Faculty of Law passed the following resolution:

"That two alumni be added to Faculty Council as voting members; that they be chosen annually by the Law Alumni Association; and that the alumni members of Faculty Council be subject to the same conditions with respect to exclusion from meetings as are student members."

As there is some doubt in our minds as to whether certain previous changes were in fact approved by the Board of Governors, the existing composition of the Faculty Council of the Faculty of Law is the composition as established by the University of Toronto Act, as varied by resolutions of Council passed on February 28, 1969, April 24, 1970, November 30, 1971 and April 21, 1972.

In brief, three students were added to Council by the February 28, 1969 resolution, and the number was increased to a ratio of one student to three full-time faculty members (then, and presently involving ten student members) by the April 24, 1970 resolution. The remaining resolutions involved mode of election of student members and other matters of detail.

A consolidated resolution, incorporating all of the changes referred to above was passed on April 21, 1972, and reads as follows:

1. A. That the number of student members of the Faculty Council be maintained at a ratio of approximately three full-time faculty members to one student member and that since there will be at least 29 full-time faculty members on the Council as of July 1, 1970, 10 students be added as voting members of the Council, subject to the conditions set forth below;

Continued

- B. That the President of the Students' Law Society be one of the student members of the Faculty Council and that the remaining student members be elected from only the first and second year classes at the end of February each year by all students in the three years; provided however, that at least three of such remaining student members shall be students from each of the first and second year classes; provided further, however, that such remaining student members shall be elected at an election held specifically and solely for the purpose of electing them members of the Faculty Council, and that such election may be held contemporaneously with the election of officers to the Students' Law Society Council and nothing contained herein shall prevent a student from serving as a member of the Faculty Council concurrently with his being a member of the Students' Law Society Council;
- C. That the term of the student members of the Council commence on July 1 of each year and end on June 30 of each year, with the exception of the President of the Students' Law Society, whose term shall commence upon his election as President and end upon the election of his successor in office or until he no longer remains in office, whichever occurs first;
- D. That subject to paragraphs E, F, and G below, Faculty Council meetings shall be open to students in the Faculty of Law and to part-time instructors in the Faculty of Law;
- E. That no student in the Faculty of Law and no student member of the Council shall be entitled to be present during the discussion of or vote upon;
- (1) any matter involving the academic standing or scholastic offences of any individual student;
 - (2) any matter which may involve the appointment, promotion, salary or tenure of any member of the Faculty; or
 - (3) any matter upon which the Faculty Council deems that participation by students would be inappropriate.

Continued

- F. That no person not a member of Council shall be entitled to take part in any debate of Council, or address Council, unless invited to do so by Council;
 - G. That the Faculty Council may, by resolution passed at any time before or during a meeting other than a meeting to which Paragraph E applies, exclude some or all persons who are not members of the Council from attending the meeting and in such case, the student members of the Council shall observe the same limitations upon disclosure of discussion at meetings of Council that are recognized by all other members.
 - H. That the Dean is hereby authorized to designate the place and time for the holding of the Council meetings as he sees fit, subject to such requirements as to notice as may from time to time be established by Council.
- II.
- A. That the present standing committees of the Faculty Council, except the Graduate Committee and the Admissions Committee viz. the Curriculum, Library and the Joint Staff-Student Committees have student representatives who shall be student members of the Faculty Council, with the exception of the Joint Staff-Student Committee which shall have one member of the first year class who shall be the first year representative of the Students' Law Society who received the greatest number of votes in the annual election for first year representatives;
 - B. That, subject to paragraph C, there be substantial student representation on the Curriculum, Library and Joint Staff-Student Committees.
 - C. That the Joint Staff-Student Committee consist of an equal number of faculty members and of students and that such Committee is hereby empowered to discuss and, upon discussion, attempt to reach consensus among its members on any matter referred to it by any student or by the Council of the Faculty.

To clarify the situation, we request that you place before the Governing Council, or its appropriate committee, for consideration, and, if thought fit, approval, of:

Continued

- (i) The amendments to the constitution of the Council of the Faculty of Law, governing the membership and voting rights in the Council, as set forth in the consolidating resolution dated April 21, 1972;
- (ii) The amendment to the Constitution of the Council of the Faculty of Law, as amended by the consolidating resolution dated April 21, 1972, as passed by Council on March 7th, 1973, and set forth at the beginning of this letter.

We recognize that some of the matters referred to, such as the provision for constitution of the Council for dealing with scholastic offences, involve matters which are currently under review by the Governing Council or its Committees, and that, if, as and when the Governing Council determines a university-wide policy, some of these provisions may be automatically superceded. Until that time, however, it is our view that the Council as constituted by these resolutions, under which (save as to the addition of alumni) we have in fact been operating, has demonstrated itself as successful for the purposes of this Faculty.

Yours very truly,



R. E. Scane,
Associate Dean.

RES/dw

REPORT NUMBER 50 OF THE ACADEMIC AFFAIRS COMMITTEE - MAY 7th 1974

1. Additional Recommendations Arising Out of the Hygiene Task Force Report (Cont'd)

Dean Butler was asked about the usual procedure for the selection of chairmen of graduate departments and he explained that in cases where the undergraduate chairman was not the same as the graduate chairman, the School of Graduate Studies had asked the President to set up a search committee. In the Division of Community Health, there would not be an undergraduate department.

YOUR COMMITTEE RECOMMENDS

THAT search committees be convened as soon as possible to identify candidates for the position of Associate Dean of the Division of Community Health and for the Chairmanships of the new Departments. If possible, appointments to these positions should be made soon enough to become effective from the date of establishment of the reorganized structures, or earlier if appropriate. In the case of the search committee for the new department chairmen, including chairmen of graduate departments, the President should be given special authority, in striking each committee, to select and name an appropriate chairman of the committee.

THE FOLLOWING ITEMS ARE REPORTED FOR INFORMATION

2. Amendments to the Constitution of the Faculty of Medicine

Dr. Steiner presented and reviewed proposed amendments to the constitution of the Faculty of Medicine, a copy of which is attached hereto as Appendix "A". It was noted that these were minor.

It was pointed out that the representation added from outside the Faculty was minimal.

YOUR COMMITTEE APPROVED

The amendments to the Constitution of the Faculty of Medicine, a copy of which is attached hereto as Appendix "A".

3. Amendments to the Constitution of the Faculty of Law

There was a brief discussion of the proposed amendment to the constitution of the Faculty of Law, during which it was explained that the change was proposed to enable the President of the Students' Law Society to continue as a member of the Faculty Council until the end of the session, although his or her successor had been elected and will also automatically be a member of the Faculty Council.

YOUR COMMITTEE APPROVED

The following amendment to the Constitution of the Faculty of Law:

"THAT the President of the Students' Law Society whose normal term of office has ended, shall continue to sit on Faculty Council until June 30th, next following with the right to participate in all proceedings of Council and, in the event that his or her successor as President already sits as an elected member of Faculty Council, with the right to vote."

1-258

December 11, 1978

Dr. D.A. Chant
Vice-President & Provost
Simcoe Hall
University of Toronto
Toronto, Ontario

Dear Dr. Chant:

The Faculty of Law submits to the Academic Affairs Committee for their information and approval, if necessary, changes in the student representation on the Faculty Council.

Student representation will remain at ten members. However, starting in the Fall of 1979, there will be two representatives from First year. At the present time, there is no provision for representation from First year.

In accordance with the changes approved at the Faculty Council meeting of December 6, 1973, student representation from the Fall of 1979 will be as follows:

- 2 students from First year
- 3 students from Second year
- 3 students from Third year
- 1 student from either Second or Third year
- The President of the Students' Law Society

Yours very truly,

(Ms.) Marie T. Huxter

MTH/akc

cc. Dean Friedland

2. Business Arising Out of the Report (Cont'd)Item 6 - Proposal for a Faculty of Architecture and Landscape Architecture (Cont'd)

for the period July 1st, 1980, to January 31st, 1983; that the Dean of the Faculty serve as Acting Chairman of the Department of Architecture until such time as a Chairman can be appointed following the establishment and recommendation of a search committee according to the Haist Rules;

- 5) THAT a Faculty Council be established with a constitution to be developed, subject to the approval of Governing Council, no later than December 31st, 1980;
- 6) THAT the Dean of the Faculty bring forward to the Vice-President and Provost and the Vice-President - Research and Planning and Registrar, a comprehensive statement of objectives, plans and priorities for the Faculty in the light of existing corresponding statements for its programmes, as soon as possible after July 1st, 1980 but no later than December 31st, 1980; and
- 7) THAT the Faculty be allowed to retain the existing different Grading Practices for the two departments, and that this be subject to review by the Office of the Vice-President and Provost no later than December 31st, 1981.

3. Order of Business

The Chairman asked that the Committee vary the order of business to consider the Constitution of the Faculty of Law as the next item on the agenda.

4. Faculty of Law - Proposed Constitution

At the invitation of the Chairman, Dean Iacobucci introduced the amended Constitution for the Council of the Faculty of Law.

In outlining the changes to the Constitution, Dean Iacobucci noted that first year students would now be allowed to sit as members of the Council and there was provision also for a representative of the graduates students to be a non-voting member. He referred to an amendment proposed by Professor Chant to allow the President to be an ex-officio member of the Council and stated that there was provision for this in the University of Toronto Act and the Faculty of Law would have no objection. He pointed out that the new Constitution did not entirely replace everything that had gone before. There was presently an issue before the Faculty Council relating to academic appeals and this would likely result in a constitutional revision at some time in the near future.

After a brief discussion of some of the details of the proposed Constitution,

YOUR COMMITTEE RECOMMENDS

THAT the Constitution of the Faculty of Law, with an amendment to Section 2(a) to include in accordance with the University of Toronto Act, Section 75(1), the ex-officio membership of the President of the University, a copy of which is attached hereto as Appendix "A", be approved.

FACULTY OF LAW
UNIVERSITY OF TORONTO
M5S 1A1

3-11


THE DEAN

November 30, 1979

Memorandum to Members of Faculty Council

Re Constitution of the Faculty of Law

On November 22, 1979, the Academic Affairs Committee of Governing Council approved the Resolution of the Council of the Faculty of Law relating to membership on and committees of Faculty Council. Pursuant to the Resolution, Council is required to establish the number of student members of Council in the ratio of approximately three Faculty Members to one Student Member. Accordingly, I propose the attached resolution for adoption by the Council at the meeting on December 5, 1979.


Frank Iacobucci

3-11

WHEREAS, by a Resolution of the Council of the Faculty of Law, passed on the 11th day of April, 1979, and approved by the Academic Affairs Committee of the Governing Council of the University on the 22nd day of November, 1979, Council is required to establish from time to time by resolution, the number of Student Members of Council which will maintain a ratio of three Faculty Members to one Student Member, as nearly as may be,

AND WHEREAS, at the date hereof, there are 31 Faculty Members of Council

BE IT RESOLVED that, until further resolution of this Council, there shall be ten Student Members of the Council of the Faculty of Law.



3-11
Fac. Co. Oct. 20/1980

OCT 14 1980

Toronto M5S 1A1, Canada

October 14, 1980

1-32

MEMORANDUM TO: Faculty Council

FROM: C. W. Morgan

NOTICE OF MOTION OF A SPECIAL RESOLUTION TO AMEND
THE RESOLUTION WITH RESPECT TO THE MEMBERSHIP OF FACULTY
COUNCIL AND ITS COMMITTEES

On October 8, 1980 the students of the Law School voted by way of referendum to alter the method by which students are elected to the Students' Law Society and the Faculty Council. The alteration does not affect the source of candidates (i.e. how many from each year), it only affects the voting constituency (who can vote for whom).

Without these changes, the existing procedure would allow all students to vote for any candidate in any election. The change would allow only first year students to vote for the first year representatives on SLS and Faculty Council in the Fall term by-election. In all other elections all students would continue to be eligible to vote for any candidate from any year.

This change affecting both the SLS and Faculty Council requires an amendment to each of their respective constitutions. A student referendum relating to the SLS Constitution is self-executing. A student referendum relating to the Constitution of the Faculty Council is not. It merely expresses what the students want. The change must be approved by a majority of the members of Faculty Council and then be approved by Governing Council.

As a result, the following special resolution to amend the Resolution with Respect to Membership of Faculty Council and its Committees will be moved at the meeting of Faculty Council to be held on October 22, 1980

RESOLVED THAT "A. Resolution with Respect to the Membership of Faculty Council and its Committees", as enacted by Faculty Council on April 11, 1979 be amended as follows:

1. Paragraph 6(c) is repealed and the following substituted therefor:

"(c) The term of the Student Members from the First Year Class elected pursuant to section 4(c) hereof, shall begin upon their election and shall end on 30 June next following."

2. Paragraph 4(c) is repealed and the following substituted therefor:

"(c) Two members from the First Year Class, to be elected during the first week of October."

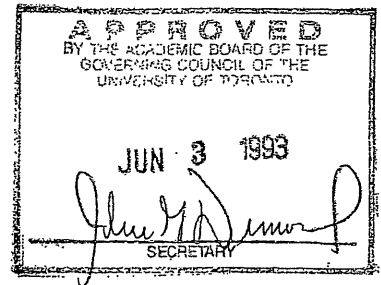
3. Paragraph 5(b) is repealed and the following substituted therefor:

"(b) (i) All full-time undergraduate students in the Faculty shall be eligible to vote at the election of Student Members to be elected pursuant to section 4(d) hereof; and,

(ii) Only full-time undergraduate students of the First Year Class in the Faculty shall be eligible to vote at the election of Student Members to be elected pursuant to section 4(c) hereof.

THE DEAN

FACULTY OF LAW
UNIVERSITY OF TORONTO
78 QUEEN'S PARK
TORONTO, CANADA M5S 2C5



**"AS AMENDED BY FACULTY COUNCIL MARCH 3, 1993 AND APPROVED
BY THE ACADEMIC BOARD, JUNE 3, 1993"**

**A RESOLUTION WITH RESPECT TO THE MEMBERSHIP OF
FACULTY COUNCIL AND ITS COMMITTEES**

1. In this resolution,

Definitions:

- (a) "Alumni Member" means a person who holds an LL.B., LL.M. or D.Jur degree from the University, who has been selected by the Association as a member of Council, in a manner accepted by Council, or, if no such selection has been made by the Association, by Council, to represent the alumni and alumnae of the Faculty on Council.
- (b) "Association" means The Law Alumni Association.
- (c) "Council" means the Council of the Faculty.
- (d) "Faculty" means the Faculty of Law of the University.
- (e) "Faculty Member" means a member of the teaching staff of the Faculty who:
 - (i) holds a tenured appointment in the Faculty, or
 - (ii) holds an appointment in the Faculty under which the member is entitled to proceed towards consideration for tenure according to procedures established from time to time by the University, or
 - (iii) holds some other academic appointment in the Faculty, is a full-time employee of the University, and has heretofore been appointed as a member of Council by a resolution of Council, or is hereafter appointed as a member of Council by a Special Resolution.

- (b) Council shall from time to time establish by resolution the number of Student Members which will conform to section 2(a)(iv) hereof.

- 3. The following persons shall have the right to attend and participate at meetings of Council, but shall not have the right to vote.

Non-Voting
Participants
of Faculty

- (a) Any member of the full-time teaching staff of the Faculty who is not a Faculty Member.
- (b) The immediate Past President of S.L.S., if he or she is not a member.

- 4. The Student Members shall be composed of:

Composition
of Student
Membership

- (a) The President of S.L.S.
- (b) The immediate Past President of S.L.S., if the President of S.L.S. is, immediately prior to his or her election as President, a student member.
- (c) Such number of other Student Members as is required to complete the number established under section 2(b) hereof. The number of Student Members shall be, so far as is possible, equally divided between the first, second and third year classes. In the event the number of Student Members required by virtue of this provision is not evenly divisible by three, the greater representation shall come from either the second or third year class.
- (d) The members of the first year class shall be elected during the first week of October. The members of the second and third year classes shall be elected during the spring term from members of the then current first and second year classes.

- 5. (a) The President of S.L.S shall be chosen in the manner provided from time to time by the Constitution of S.L.S.

- (d) The term of the remaining Student Members shall begin on 1 July next following their election, and shall end on 30 June next following.

7. If the seat of a Student Member becomes vacant during the term of office of the student who held that seat,

Vacancy
Occurring
in Seat of a
Student
Member

- (i) If the vacancy occurs in the seat held ex officio by the President of S.L.S., it shall be filled by the person entitled under the Constitution of S.L.S. to assume the duties of President in the event causing such vacancy;
- (ii) if the vacancy occurs in the seat held ex officio by the immediate Past President of S.L.S., the vacancy shall not be filled; and
- (iii) if the vacancy occurs in a seat held by any other Student Member, Council may declare a by-election to fill such vacancy. The term of a Student Member elected by such by-election shall begin upon his or her election and shall end on 30 June next following.

Term of
Alumni
Members

8. (a) Subject to subsections (b) and (c) of this section, the term of Alumni Members shall commence 1 July next following their appointment by the Association, and shall end on 30 June next following.

Where Council
May Appoint
Alumni
Members

(b) If a seat held by an Alumni Member is vacant, Council shall request the Association to make an appointment to the vacancy or vacancies within such reasonable time as may be stipulated by Council. If an appointment is not made by the Association in compliance with such request, Council may appoint an Alumni Member or Members, whose term of office shall begin and end at the same times as if the appointment had been made by the Association.

- Amendment 10. This resolution may be amended by a Special Resolution, which shall come into force on the date stipulated in the Special Resolution or when approved by the Governing Council of the University, whichever is the later.
- Coming into force 11. This resolution shall come into force on 1 July 1979, or when approved by the Governing Council of the University, whichever is the later.



UNIVERSITY OF TORONTO
FACULTY OF LAW

Be it resolved: The Faculty Council of the University of Toronto Faculty of Law hereby adopts the following:

- (a) Council shall recommend for approval to the appropriate body of Governing Council proposals for new academic programs;
- (b) have delegated authority to approve proposals for major and minor modifications to existing academic programs;
- (c) have delegated authority to approve transcript notations within existing degree programs in accordance with University policy; and
- (d) establish, terminate, and modify diploma and certificate programs where authority is delegated to the academic divisions in the University's *Policy on Diploma and Certificate Programs*.

The Faculty of Law will make annual reports to the Committee on Academic Policy and Programs on:

- (a) modifications to existing programs that are defined in the *University of Toronto Quality Assurance Process* as "major modifications,"
- (b) the establishment and termination of transcript notations, and
- (c) such actions where reporting is required by the *Policy on Diploma and Certificate Programs*.

The Faculty of Law Faculty Council may delegate its authority for the approval of minor modifications to existing academic programs to appropriate committees. Definitions of major modifications of existing programs, minor modifications, and new academic programs are provided in the *University of Toronto Quality Assurance Process* and are subject to change. Guidance from the Office of the Vice-Provost, Academic Programs, should be sought prior to the development of any such proposal.

Date: 21 March 2012

Resolution adopted unanimously at Faculty Council Meeting of 28 March 2012.

UNIVERSITY OF TORONTO

THE JOHN H. DANIELS FACULTY OF ARCHITECTURE, LANDSCAPE, AND DESIGN

CONSTITUTION

I.	Derivation of Authority from the U of T Act
	The Council of the John H. Daniels Faculty of Architecture, Landscape, and Design exercises its powers and duties under the provisions of the <i>University of Toronto Act, 1971</i> , as amended.
II.	Definitions
	In this Constitution and the accompanying By-laws:
II-1	“Faculty” means the John H. Daniels Faculty of Architecture, Landscape, and Design and “Council” means the properly composed Council of the John H. Daniels Faculty of Architecture, Landscape, and Design of the University of Toronto.
II-2	“Teaching Staff” means a member of the John H. Daniels Faculty of Architecture, Landscape, and Design who holds an academic appointment of 50% or more in the John H. Daniels Faculty of Architecture, Landscape, and Design and who holds the rank of Professor, Associate Professor, Assistant Professor, Assistant Professor (conditional), Senior Lecturer, Lecturer, Senior Tutor, or Tutor.
	“Other Academic Appointee” means a current University employee who is involved in the delivery of Faculty programs and a) who holds a part-time academic appointment of less than 50% in the Faculty at the rank of Professor, Associate Professor, Assistant Professor, Senior Lecturer, Lecturer, Senior Tutor, or Tutor, or b) is a Sessional Lecturer I, II, or III.
II-3	“Administrative Staff” means an appointed staff member of the John H. Daniels Faculty of Architecture, Landscape, and Design who is not a member of the teaching staff and who holds an appointment of 25% or more.

II-4	“Undergraduate Student” means any student registered in a program of study leading to a degree, post-secondary diploma, or certificate in the John H. Daniels Faculty of Architecture, Landscape, and Design who is not registered in the School of Graduate Studies.
II-5	“Graduate Student” means any student registered in the School of Graduate Studies in a program of study leading to a degree, post-secondary diploma, or certificate in the John H. Daniels Faculty of Architecture, Landscape, and Design.
II-6	“Alumni” means anyone who has received a degree, post-secondary diploma, or certificate from the Faculty, or who has completed one year of full-time studies while registered in the Faculty who is no longer registered as a student and who is not a member of the teaching or administrative staff of the University.
	“External Stakeholder” means a) a member of the Dean’s Advisory Council, b) a member of the Ontario Association of Architects, the Ontario Association of Landscape Architects, or other professional associations of Architecture and Landscape Architecture, c) a member of the University community who is not a member of the Faculty, or d) a Professor Emeritus/a of the Faculty.
III.	Council’s General Powers and Duties
	Subject to the provisions of the <i>University of Toronto Act, 1971</i> , and the approval, as required or as appropriate, of the Governing Council of the University, Council shall have the following powers and duties.
III-1	Council shall determine its composition, and the number, composition and authority of its committees.
III-2 <i>Academic policies</i>	Council recommends for approval to the appropriate body of Governing Council amendments to divisional academic policies. Academic policy sets out the principles for, the general directions of, and/or priorities for the teaching and research activities of the Faculty.
III-3 <i>Advisory role</i>	Council plays an advisory role, tendering advice to the divisional administration.

IV.	Councils' Specific Powers and Duties
	The specific powers and duties of Council are the following:
IV-1	Council shall determine the rules and regulations for governing its procedures and its decisions shall be made by resolutions passed at its meetings, and in exceptional circumstances by electronic ballot. Comment – this is new and should be highlighted.
IV-2 <i>By-Laws</i>	Council shall pass by-laws regulating the exercise of its powers, the calling and conduct of its meetings, and the method of appointment or election of its members.
IV-3 <i>Establish committees</i>	Council shall have the power to establish, alter, or disband its committees as deemed necessary and to determine their composition, authority, quorum, and method of appointment of their members and chairs. Council has authority over recommendations brought forward by such committees, be that in its decision-making capacity or in its advisory role.
IV-4 <i>Admissions</i>	Council shall determine the standards of admission of students to the Faculty. New admissions policies and practices or amendments to existing ones which affect the whole Faculty are recommended to the appropriate body of Governing Council for approval.
IV-5 <i>Awards</i>	Council shall award scholarships, bursaries, prizes and other awards in the gift of the Faculty and may delegate this responsibility to committees or officers of the Faculty.
IV-6 <i>Petitions and appeals</i>	Council shall establish policies and procedures with respect to petitions and appeals by undergraduate students in connection with the application of academic rules and regulations by officers of the Faculty or by instructors in connection with academic standing in the Faculty. A Committee of Council shall make rulings on all such appeals and such rulings shall be final and binding, subject to an appeal to the Governing Council. Procedures for academic appeals by graduate students are determined by the School of Graduate Studies in accordance with the <i>Policy on Academic Appeals within Divisions</i> .

<p>IV-7 <i>Academic programs</i></p>	<p>Council shall consider the content, quality, and requirements of the academic programs and courses of study that lead to degrees, diplomas, certificates, credit and non-credit courses over which the Faculty has authority; it shall consider proposals for the closure of any such programs or courses of study; and it shall monitor the quality and standards of the programs and courses of study.</p> <p>Council shall recommend for approval to the appropriate body of Governing Council proposals for new academic programs.</p> <p>Council shall have delegated authority to approve proposals for major and minor modifications to existing academic programs¹. All major modifications shall be reported annually for information to the appropriate body of Governing Council.</p> <p>Council shall have delegated authority to approve proposals for the modification of existing diploma and certificate programs, pursuant to the University's <i>Policy on Diploma and Certificate Programs</i>. An annual report on such actions as required by the <i>Policy</i>, shall be provided for information to the appropriate body of Governing Council.</p>
<p>IV-8 <i>Delegation of authority</i></p>	<p>Subject to the provisions of the above, Council may delegate its authority for the approval of minor modifications to academic programs to various committees. All such changes shall be reported for information to Council. The decision of whether a matter is major or minor may be made by the Committee Chair in consultation with the Chair of Council, and/or the Dean or his/her designate, and/or the Vice-President and Provost or his/her designate.</p>
<p>IV-9 <i>Academic and Interdisciplinary units</i></p>	<p>Council shall consider and recommend for approval to the Governing Council proposals concerning academic units. Council shall also review and approve or recommend for approval to the Governing Council proposals concerning Extra-Departmental Units in the Faculty, pursuant to the <i>Policy on Interdisciplinary Education and Research</i></p>

¹ Definitions of major modifications of existing programs, minor modifications, and new academic programs are provided in the *University of Toronto Quality Assurance Process* and are subject to change. Guidance from the Office of the Vice-Provost, Academic Programs, should be sought prior to the development of any such proposal.

	<i>Planning.</i>
IV-10 <i>Review of academic programs and units</i>	Council may be one venue in which consideration and discussion of a review report of an academic program and/or unit may occur, consistent with the protocol outlined in the <i>University of Toronto Quality Assurance Process</i> .
IV-11 <i>Transcript notations</i>	Council shall have delegated authority to approve transcript notations within existing degree programs, in accordance with University policy. An annual report on such actions, as required by policy, shall be provided for information to the appropriate body of Governing Council.
V.	Powers, Duties and Responsibilities of the Dean
V-1	Council recognizes that the Dean exercises powers under the authority of the “ <i>Policy on Appointment of Academic Administrators</i> ” which states that “the Dean of the Faculty is the chief executive officer of the Faculty and reports directly to the Vice-President and Provost.”
V-2	While the Dean may delegate authority to other academic administrators in the Faculty, the Dean retains responsibility for the overall direction of the Faculty and, in particular, for authority over the budget and other financial matters, personnel matters, including appointments and promotions, and extra-Faculty relationships. In this respect, Council recognizes that the Dean has ultimate authority for the allocation and management of the Faculty’s resources.
V-3	The Dean shall consult with members of the Faculty on matters of policy and practice but is ultimately responsible for all administrative decisions that are within his/her jurisdiction and authority.
V-4	The Dean shall advise Council of the resource implications of proposed academic policies.
V-5	The Dean may consult with Council on administrative proposals that may have a significant impact on the academic programs of the Faculty.

VI.	Membership of Council
VI-1 <i>elected/appointed members</i>	<p>Elected or appointed members (voting, unless otherwise noted):</p> <ul style="list-style-type: none"> i. All Teaching Staff; ii.2 Other Academic Appointees iii.1 Administrative Staff; iv.2 Undergraduate Students; v.1 Graduate Student from each program; vi.4 Alumni; vii. External Stakeholders: <ul style="list-style-type: none"> 1 representative of the Ontario Association of Architects; 1 representative of the Ontario Association of Landscape Architects. 2 teaching staff who are members of other U of T faculties, schools, departments 3 Professors Emeriti who consent annually to continue as members of Council; ix) directors/chairs as follows: <ul style="list-style-type: none"> – Directors of EDU(s) associated with the Faculty Chairs of Standing Committees of Council
VI-2 <i>ex-officio members</i>	<p>Ex-officio members (voting, unless otherwise noted)</p> <p>The President of the University, or designate; The Vice-President and Provost, or designate; The Dean of the School of Graduate Studies, or designate; The Dean of the John H. Daniels Faculty of Architecture, Landscape, and Design; Deans of other Divisions; Dean of FAS and Dean APSE The University Librarian, or designate; The Faculty Librarian; The Associate Deans of the Faculty; The Assistant Deans of the Faculty; The Directors of Academic Programs of the Faculty; The Registrar of the Faculty; The President of the Faculty’s Undergraduate Student Society; The President of the Faculty’s Graduate Student Society; The President of the Alumni Association.</p>
VII.	Term and Quorum of Council
VII-1	<p>The term of office of members of Council and its Committees shall be from July 1 to June 30, with the term of Student members beginning in September.</p>

VII-2	The quorum for a meeting of Council shall be one-third of the voting members. This number will be determined each year.
VIII.	Officers
VIII-1 <i>Chair Vice-Chair</i>	The Council normally shall elect at its final meeting of the year, by and from among its members for that year, a Chair and a Vice-Chair for the succeeding year.
VIII-2 <i>Presiding Officer</i>	The Chair shall preside at all meetings of Council. In the absence of the Chair, the Vice-Chair shall preside. In the absence of both the Chair and the Vice-Chair, any member of the Executive Committee may convene the meeting and a Chair shall be chosen by a majority of the voting members present for the meeting.
VIII-3 <i>Term of Chair and Vice-Chair</i>	The Chair and Vice-Chair will each serve a two-year term. The Chair shall be a non-voting member of Council.
VIII-4 <i>Secretary</i>	The Secretary of Council shall be appointed by the Dean in consultation with the Chair. The Secretary shall be a non-voting <i>ex officio</i> member of Council.
IX.	Meetings
IX-1 <i>Regular meetings</i>	There shall normally be 4 regular meetings of Council in each academic year. Notice of each meeting, including a proposed agenda, shall be given to members at least 2 week(s) in advance of the meeting.
IX-2 <i>Special Meeting</i>	A special meeting may be called by the Chair of the Council, the Dean of the Faculty, or upon the written request of 33% of members of the Council, and shall be convened within 30 days to consider the matter(s) requiring the meeting. Notice of such a meeting shall be given at least 2 week(s) prior to the meeting.
IX-3 <i>Voting</i>	Each voting member of Council has one vote on any question. Motions pass with a simple majority unless otherwise stated in the rules of procedure of the Council. In the case of a tie vote, the chair may cast a deciding vote or redirect the question for further consideration.
IX-4	Meetings of Council shall be open to the public except when matters of a confidential nature may be discussed. The Faculty Council will then move <i>in camera</i> .

X.	By-Laws
X-1 <i>Procedures</i>	The procedures of Council will be set forth in the By-Laws of Council.
X-2 <i>Committees</i>	The composition, powers, duties, and procedures of Standing and Special Committees shall be set forth in the By-Laws of Council.
XI.	Parliamentary Authority
	The rules contained in the most recent edition of Robert’s Rules of Order, shall govern the Council in all cases to which they are applicable and in which they are not inconsistent with the By-Laws and any special rules of order the Council may adopt.
XII.	Amendment of the Constitution and By-Laws
XII-1 <i>Constitution.</i>	The Constitution of the Council may only be amended with the approval of the Council and the appropriate body of the Governing Council of the University of Toronto. Voting shall take place at a regularly constituted meeting to which there has been 30 days' notice of the proposed amendment. An affirmative vote to amend the Constitution is required by two-thirds of the members of Council present and voting. Following approval of the recommended amendment by Council, the amendment is forwarded to the appropriate body of the Governing Council for approval.
XII-2 <i>By-Laws</i>	The By-Laws of the Council may be amended with the approval of a two-thirds majority of Council members present and voting. Voting shall take place at a regularly constituted meeting to which there has been 30 days' notice of the proposed amendment.

Amended and approved by Faculty Council on April 26, 2012 and approved by the Executive Committee of the Governing Council on June 14, 2012 (expected).



**UNIVERSITY OF TORONTO
UNIVERSITY COLLEGE CONSTITUTION**

I	Derivation of Authority from the U of T Act
	The Council of University College exercises its powers and duties under the provisions of the <i>University of Toronto Act, 1971</i> , as amended.
II	Definitions
	In this Constitution and the accompanying By-laws:
II-1	“College” means University College and “Council” means the properly composed Council of University College of the University of Toronto.
II-2	“Teaching Staff” means someone who holds an academic appointment of 50% or more at the University of Toronto at the rank of Professor, Associate Professor, Assistant Professor, Assistant Professor (conditional), Senior Lecturer, Lecturer, Senior Tutor, or Tutor, and who has been appointed as a member of the College by Council
II-3	“Other Academic Appointee” means a current University of Toronto employee who is involved in the delivery of College programs who has been appointed as a member of the College by Council and who a) holds a part-time academic appointment of less than 50% in the University at the rank of Professor, Associate Professor, Assistant Professor, Senior Lecturer, Lecturer, Senior Tutor, or Tutor, or b) is a Sessional Lecturer I, II, or III.
II-4	“Administrative Staff” means an appointed staff member of the College who is not a member of the teaching staff and who holds an appointment of 25% or more.
II-5	“Undergraduate Student” means any student registered in the Faculty of Arts and Science at the College in a program of study leading to a degree, post-secondary diploma, or certificate who is not registered in the School of Graduate Studies; or any student registered in a major or specialist program of study sponsored by the College and leading to a degree, post-secondary diploma, or certificate in the Faculty of Arts and Science who is not registered at the School of Graduate Studies.
II-6	“Graduate Student” means any student registered in the School of

	Graduate Studies in a program of study leading to a degree, post-secondary diploma, or certificate at the University of Toronto who has been appointed as a member of the College by Council.
II-7	“Alumni” means anyone who has received a degree, post-secondary diploma, or certificate from the Faculty of Arts and Science at the College; or who has received a degree, post-secondary diploma, or certificate from the Faculty of Arts and Science in a major or specialist program of study sponsored by the College; or who has completed one year of full-time studies while registered in the Faculty at the College and who is no longer registered as a student and who is not a member of the Teaching or Administrative Staff of the College.
II-8	“Program Director” means a member of the Teaching Staff appointed as the Director of an academic program associated with the College, either because the College directly sponsors it or because the Council has established an affiliation with it.
III	Council’s General Powers and Duties
	Subject to the provisions of the <i>University of Toronto Act, 1971</i> , and the approval, as required or as appropriate, of the Governing Council of the University, Council shall have the following powers and duties.
III-1	Council shall determine its composition, and the number, composition and authority of its committees.
III-2 <i>Advisory role</i>	Council plays an advisory role, tendering advice to the College administration (the Principal and other unit leaders) concerning affairs of the College and broader issues arising from the College’s relation to the Faculty, other colleges, and the University.
IV	Council’s Specific Powers and Duties
	The specific powers and duties of Council are the following:
IV-1 <i>Determine its rules and regulations</i>	Council shall determine the rules and regulations for governing its procedures and its decisions shall be made by resolutions passed at its meetings.
IV-2 <i>By-Laws</i>	Council shall pass by-laws regulating the exercise of its powers, the calling and conduct of its meetings, and the method of appointment or election of its members.

<p>IV-3 <i>Establish committees</i></p>	<p>Council shall have the power to establish, alter, or disband its committees as deemed necessary and to determine their composition, authority, quorum, and method of appointment of their members and chairs. Council has authority over recommendations brought forward by such committees, be that in its decision-making capacity or in its advisory role.</p>
<p>IV-4 <i>College Membership for Teaching Staff, Other Academic Appointees, and Graduate Students</i></p>	<p>Council shall establish policies for determining the membership of Teaching Staff, Other Academic Appointees, and Graduate Students in the College and shall approve the membership of Teaching Staff, Other Academic Appointees, and Graduate Students in the College; Council may delegate the appointment of College members to committees or officers of the College, with the expectation that the committee or officers will report back to Council.</p>
<p>IV-5 <i>Establish Policies and Procedures</i></p>	<p>Council shall deliberate on and determine policies and procedures in accordance with University policy on issues of substance relating to the College, including but not limited to the following:</p> <ol style="list-style-type: none"> 1. The College residences 2. The College library 3. The Writing Centre 4. Information technology for the College including computer labs 5. Acquisition of art for the College collection 6. Preservation of the College archives 7. Student services 8. The preservation, maintenance, and use of space in the historic College buildings, especially the University College building, but also the University College Union and the residences 9. The Senior Common Room 10. Advancement activities
<p>IV-6 <i>Awards</i></p>	<p>Council shall award scholarships, bursaries, prizes and other awards controlled by the College and may delegate this responsibility to committees or officers of the College.</p>
<p>IV-7 <i>Academic programs</i></p>	<p>Council shall consider the credit and non-credit courses, academic programs, and courses of study that lead to degrees, diplomas, certificates, that the College sponsors. Council shall consider proposals for the closure of any such programs or courses of study, and it shall monitor the quality and standards of the programs and courses of study.</p> <p>Following the advice of the Curriculum Committee, Council shall recommend for approval to the Council of the Faculty of Arts and Science, the following:</p> <ul style="list-style-type: none"> • proposals for new academic programs; • proposals for major and minor modifications to existing academic

	<p>programs¹; and</p> <ul style="list-style-type: none"> proposals for the modification of existing diploma and certificate programs, pursuant to the University's <i>Policy on Diploma and Certificate Programs</i>
IV-8 <i>Interdisciplinary units</i>	Council shall review and approve, subject to approval by the Council of the Faculty of Arts and Science, proposals concerning Extra-Departmental Units in the College, pursuant to the <i>Policy on Interdisciplinary Education and Research Planning</i> .
IV-9 <i>Review of academic programs and units</i>	Council may be one venue in which consideration and discussion of a review report of an academic program and/or unit may occur (where there is College involvement), consistent with the protocol outlined in the <i>University of Toronto Quality Assurance Process</i>
V	Powers, Duties and Responsibilities of the Principal
V-1	Council recognizes that the Principal exercises powers under the authority of the " <i>Policy on Appointment of Academic Administrators</i> " which states that "the Principal of the College is the chief executive officer of the College and reports directly to the Vice-President and Provost."
V-2	While the Principal may delegate authority to other academic administrators in the College, the Principal retains responsibility for the overall direction of the College and, in particular, for authority over the budget and other financial matters, personnel matters, including appointments and promotions, and extra-College relationships. In this respect, Council recognizes that the Principal has ultimate authority for the allocation and management of the College's resources.
V-3	The Principal shall consult with members of the College through Council or its Executive Committee on matters of policy and practice but is ultimately responsible for all administrative decisions that are within his/her jurisdiction and authority.
V-4	The Principal shall advise Council of the resource implications of proposed academic policy decisions.
V-5	The Principal shall consult with Council on administrative proposals that may have a significant impact on the academic programs of the College.

¹ Definitions of major modifications of existing programs, minor modifications, and new academic programs are provided in the *University of Toronto Quality Assurance Process* and are subject to change. Guidance from the Office of the Vice-Provost, Academic Programs, should be sought prior to the development of any such proposal.

VI	Membership of Council
VI-1 <i>Elected/appointed members</i>	<p>Elected or appointed members (voting, unless otherwise noted):</p> <ul style="list-style-type: none"> i) 13 Teaching Staff or Other Academic Appointees (2 year term); ii) 2 Administrative Staff (2 year term); iii) 10 Undergraduate Students (1 year term); iv) 1 Senior Don (1 year term); v) 1 Graduate Student (1 year term); vi) 1 Alumnus/alumna (2 year term);
VI-2 <i>ex-officio members</i>	<p>Ex-officio members (voting, unless otherwise noted)</p> <p>The President of the University, or designate The Vice-President and Provost, or designate (non-voting) The Dean of the School of Graduate Studies, or designate (non-voting) The Principal of the College, or designate The Vice-Principal of the College, or designate The Directors of the College Programs, or designates The College Registrar, or designate The Dean of Students, or designate The Chief Administrative Officer of the College, or designate The College Librarian The Director of the College's Office of Advancement The Director of the College Writing Centre The Director of the University of Toronto Art Centre The President of the College's Literary and Athletic Society The Vice-President of the College's Literary and Athletic Society The President of the College's Residence Council The President of the College's Alumni Association, or designate The Speaker of Council (non-voting) The Secretary of Council (non-voting)</p>
VII	Term and Quorum of Council
VII-1	The term of office of members of Council and its Committees shall be from July 1 to June 30, with the term of Student members beginning in September.
VII-2	The quorum for a meeting of Council shall be one-third of the voting members. This number will be determined each year.
VIII	Officers

VIII-1 <i>Speaker</i>	An emeritus member of the Teaching Staff traditionally serves as Speaker. The Executive Committee of Council shall advise the Principal of appropriate candidates, and he/she shall invite one of them to serve.
VIII-2 <i>Presiding Officer</i>	The Speaker shall preside at all meetings of Council. In the absence of the Speaker, any member of the Executive Committee may convene the meeting and a Speaker shall be chosen by a majority of the voting members present for the meeting.
VIII-3 <i>Term of Speaker</i>	The Speaker shall normally serve a two-year term, and is eligible for reappointment to a maximum of three consecutive terms
VIII-4 <i>Secretary</i>	The Executive Assistant to the Principal shall be the Secretary of Council.
IX	Meetings
IX-1 <i>Regular meetings</i>	There shall normally be four regular meetings of Council in each academic year; there shall be at least one regular meeting in each of the fall and winter sessions. Notice of each meeting shall be given to members at least one month in advance of the meeting, and an agenda for the meeting shall be circulated at least one week in advance of the meeting.
IX-2 <i>Special Meeting</i>	A special meeting may be called by the Principal of the College; or the Speaker shall, upon the written request of at least half of the members of the Council, convene a special meeting to consider the matter(s) requiring the meeting within 30 days of receiving the request. Notice of such a meeting shall be given at least two weeks prior to the meeting.
IX-3 <i>Voting</i>	Each voting member of Council has one vote on any question. Motions pass with a simple majority unless otherwise stated in the rules of procedure of the Council. In the case of a tie vote, the Speaker may cast a deciding vote or redirect the question for further consideration.
IX-4	Meetings of Council shall be open to the public except when matters of a confidential nature may be discussed. Council will then move <i>in camera</i> .
IX-5 <i>Minutes</i>	The Secretary of Council shall keep minutes of meetings and shall publicize them when they have been approved at the following meeting of Council.
X	By-Laws

X-1 <i>Procedures</i>	The procedures of Council will be set forth in the By-Laws of Council.
X-2 <i>Committees</i>	The composition, powers, duties, and procedures of Standing and Special Committees shall be set forth in the By-Laws of Council.
XI	Parliamentary Authority
	The rules contained in the most recent edition of <i>Robert's Rules of Order</i> shall govern the Council in all cases to which they are applicable and in which they are not inconsistent with the By-Laws and any special rules of order the Council may adopt.
XII	Amendment of the Constitution and By-Laws
XII-1 <i>Constitution</i>	The Constitution of the Council may only be amended with the approval of the Council and the appropriate body of the Governing Council of the University of Toronto. Voting shall take place at a regularly constituted meeting to which there has been thirty days' notice of the proposed amendment. Amendment of the Constitution requires an affirmative vote by two-thirds of the members of Council present and voting, where those members are at least one half of the total voting membership of Council. Following approval of the recommended amendment by Council, the amendment is forwarded to the appropriate body of the Governing Council for approval.
XII-2 <i>By-Laws</i>	The By-Laws of the Council may be amended with the approval of a two-thirds majority of Council members present and voting. Voting shall take place at a regularly constituted meeting to which there has been seven days' notice of the proposed amendment.

Amended and approved by the Council of University College on February 23, 1998 and approved by the Executive Committee of the Governing Council on April 21, 1998.

Amended and approved by the Council of University College on April 27, 2012 and approved by the Executive Committee of Governing Council on XXXXX.