| **FOR INFORMATION** | **PUBLIC** | **OPEN SESSION** |

**TO:** UTSC Campus Affairs Committee

**SPONSOR:** Andrew Arifuzzaman, Chief Administrative Officer
**CONTACT INFO:** 416- 287-7108; arifuzzaman@utsc.utoronto.ca

**PRESENTER:** Gary Pitcher, Director, Campus Safety, Issue & Emergency
**CONTACT INFO:** Management
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Tom McIlhone, Manager Campus Community Police
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**DATE:** April 26, 2019 for May 6, 2019

**AGENDA ITEM:** 2b

## ITEM IDENTIFICATION:

Annual Report: Campus Community Police Services

## JURISDICTIONAL INFORMATION:

Section 5.9 of the UTSC Campus Affairs Committee Terms of Reference states that the Committee receives annual reports on services from the appropriate administrators within its areas of responsibility, including Campus Police Services.

## GOVERNANCE PATH:

1. **UTSC Campus Affairs Committee [For information] (May 6, 2019)**
2. University Affairs Board [For information] (May 23, 2019

## PREVIOUS ACTION TAKEN:

No previous action in governance has been taken on this item.

**HIGHLIGHTS:**

At the University of Toronto Scarborough, we believe that developing a safe and secure environment is a shared responsibility, and along with the strong partnerships we have developed with various departments and our community, community-based policing initiatives play an important role in our continued success.

Strategic- and intelligence-driven techniques, as well as problem-solving approaches, are dominant aspects of community policing within an academic setting.  Initiatives include providing educational material on campus safety during orientation to all first-year students, training seminars, theft prevention programs, strategic patrol initiatives, and participation in various committees.  Committee participation allows for greater understanding of the issues specific to this environment.  This understanding, in turn, provides a greater support for our students, faculty and staff, often leading to more successful outcomes.

Community-based policing is a philosophy of policing that defines the roles and relationships between the police and the community. It requires shared ownership, decision-making and accountability, as well as a sustained commitment from both the police and the community. This policing model continues to be the basis for outreach practices and initiatives by Campus Community Police, with a focus on increasing partnership with departments and groups on campus.

In 2018, the UTSC Campus Community Police responded to, or proactively conducted, 5,442 calls for service within our community.  The majority of these calls continue to involve assisting the various sectors of our community in fulfilling their mission of adding value to our students' experience.

UTSC prides itself on having been a safe community over its 50-year history, and the statistical overview on page 10 of this report indicates that this trend continues. In 2018, Campus Community Police further strengthened our relationship with outside agencies such as the Toronto Police Service's 43 Division, who provide UTSC with clearer pictures of influences in the areas which may impact our community, and allowing for proactive interventions to be put in place.

**FINANCIAL IMPLICATIONS:**

Not applicable.
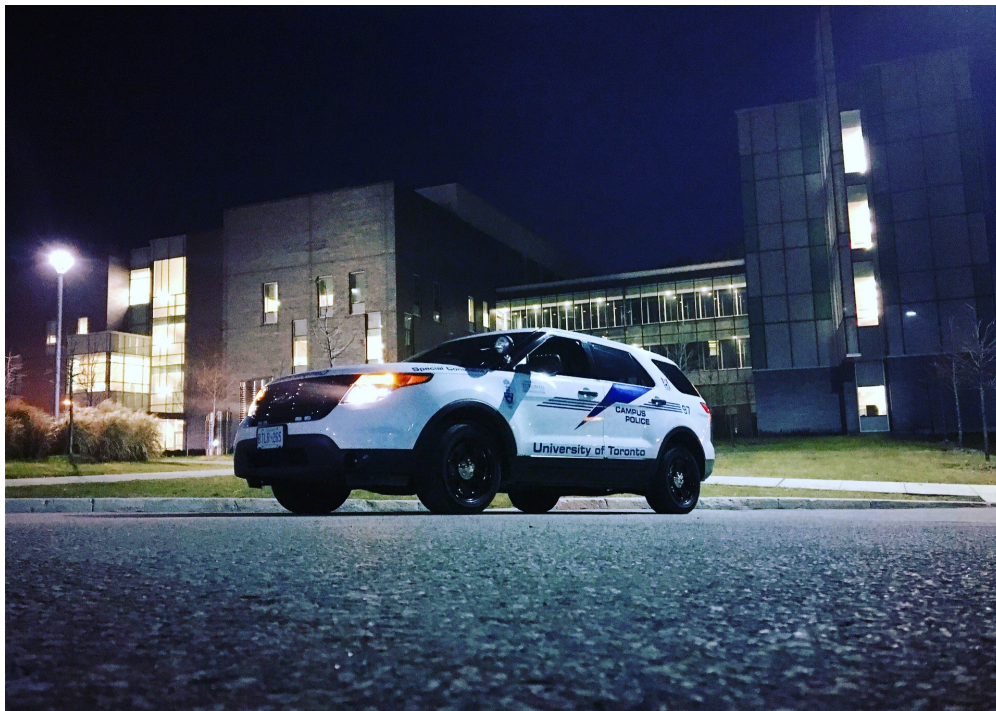
**RECOMMENDATION:**

Presented for information.

**DOCUMENTATION PROVIDED:**

Annual Report: Campus Community Police Services

# UNIVERSITY OF TORONTO SCARBOROUGH

**Annual Report**
Campus Community Police Service
University of Toronto Scarborough
2018



Prepared for:
UTSC Campus Affairs Committee

# Table of Contents

## Executive Summary

At the University of Toronto Scarborough, we believe that developing a safe and secure environment is a shared responsibility, and along with the strong partnerships we have developed with various departments and our community, community-based policing initiatives play a very important role in our continued success.

Strategic, intelligence-driven, and problem-solving approaches are a predominant aspect of community policing within our academic setting, and include initiatives such as providing educational material on campus safety during orientation to all first year students, training seminars, theft prevention programs, strategic patrol initiatives, and taking part in various committees. This committee participation provides for greater understanding of issues specific to this environment. This understanding, in turn, provides greater support for our students, faculty and staff, often leading to more successful outcomes.

Special Constables are staff members employed by the University of Toronto who are appointed (under Section 53 (2) of the Police Services Act of Ontario) and are subject to approval of the Minister of Community Safety and Correctional Services. The Special Constables are governed by a Memorandum of Understanding between the Governing Council and the Toronto Police Services Board and currently hold authorities and responsibilities under various federal, provincial and municipal statutes, including the Criminal Code, Trespass to Property Act, Mental Health Act and Liquor License Act.

Along with striving to ensure the mandate of our Mission statement (http://www.utsc.utoronto.ca/police/mission-statement-values), the Campus Community Police (CPP) also provide the following services:

- Acting as first responders to all emergencies on campus;
- Conducting initial investigations for all criminal and provincial offences that occur on campus, or that occur off campus but are reported to Campus Police;
- Assessing risk levels presented by visits of various VIP's, presentations, events and/or protests and when necessary, develop and execute security protocols;
- Providing a uniformed presence on campus including mobile patrol, bicycle patrol and foot patrol officers;
- Developing and implementing Emergency Management Preparedness exercises within our community in consultation with the local Police Service;
- Engaging in various Community Policing initiatives focused on developing partnerships and trust with our students, faculty and staff with the goal of increasing overall safety.

The criminal statistics for UTSC included in this report continue to demonstrate that we are a very safe community. The number of mischief calls dropped dramatically from 2017 to 2018 due to increased proactive patrols and ongoing community engagement. Crimes against persons are minimal and are generally minor in nature. We continue to focus our efforts on reducing thefts (mainly of items left unattended), and building on our mental health awareness so that we can provide the best support possible to the members of our community.

**UTSC Committee Participation**

Members of the Campus Community Police participate in various committees on campus, many of which focus on providing a safe environment for our students, faculty and staff. Other committees are participated in with the goal of increasing engagement with members of marginalized communities, including;

- Anti-Racism & Cultural Diversity Committee (ARCDO) – Management staff are part of this committee whose purpose is to provide a breadth of knowledge and expertise related to anti-racism, cultural and creed diversity, and to provide feedback on the impact of policies and programs in relation to these matters, ensuring engagement with key stakeholder communities. In the current term, efforts are being explored to determine the most effective method to ensure the Campus Community Police understand the experiences of marginalized students, faculty and staff.

- Leadership, Education and Development (LEAD) program – The Manager continued to participate in this initiative as a mentor and was paired with a mentee throughout the program, which ran from September 2017 to April 2018. The mentees met with their mentors to focus on topics of interest and to learn from their mentor's experience and wisdom.

- The Campus Community Police continue to partner with the Department of Student Life (DSL) and Scarborough Campus Student Union (SCSU) during Orientation activities, allowing for the opportunity to remove barriers between students and police. Campus Community Police management also worked with DSL and SCSU to provide financial support and strategic approaches to ensure safety during various Orientation events.

- Campus Community Police members sit on the University of Toronto Scarborough's Principal's Advisory Committee on Positive Space. The Positive Space Campaign is intended to help create a campus that is free of discrimination on the basis of sexual orientation and gender identity. It also aims to generate a broad and visible commitment to welcoming sexual diversity, and at making discussions around diversity more comfortable, open and increasingly welcoming. Campus Community Police participated in the preparation for the Annual Rainbow Tie Gala and provided funding and resources during the annual Positive Treats initiative.

- Campus Community Police chair the Campus Safety Committee, which is comprised of representatives of a cross section of our community who explore ways to enhance safety and security from various user groups' perspective. The primary goal of this committee is to solicit issues of concern from various constituents, and together determine and prioritize safety solutions.

- Campus Community Police take part in the Student Welfare Committee, comprised of Managers and Directors who collaborate to case manage situations of students at risk. The committee's role is to ensure students receive the support necessary to increase their chance of success in their educational endeavors, while also ensuring community safety.

- Campus Community Police sit on the Risk Assessment Committee. This is a committee comprised of management and student representatives that assesses events to identify and mitigate personal and physical risks associated with events held on campus, thereby ensuring the success and safety of participants during the event.

**Community Policing Initiatives**

In 2018, the UTSC Campus Community Police continued with many Community Policing partnerships to serve our internal and external community. As previously mentioned, students, staff and faculty from every part of the world represent the UTSC community. As a result of the ongoing involvement of our members, we are enthusiastically invited back to a number of events to provide educational opportunities, and/or give our community members the opportunity to compete against the Campus Community Police. Initiatives include:

- UTSC Alumni Hockey Tournament
- International Police Hockey Tournament
- Dodgeball Tournament
- UTSC Bring Your Children to Work Day
- International Day of Pink
- Ice Skating at the Toronto Harbourfront
- Residence Welcome BBQ
- Green Path Personal Safety Session
- Creation of Cybercrime Pamphlet
- Display Your Pride
- Safety talk with the Daycare children
- Self-Defense Presentation with Athletics
- Faculty and Staff Children's Holiday Party
- Remembrance Day Ceremony
- National Day of Remembrance and Action on Violence Against Women
- Habitat for Humanity
- Campus Safety Day
- Green Path Graduation Ceremony
- Residence Life Team Training
- Annual Welcome Day
- Experience UTSC Fair
- Annual Torch Run
- Bike Workshop
- Christmas Toy Drive
- Meeting with students regarding safety audits (Women, Violence and Resistance)
- Arts and Science Co-op Safety Presentation
- Transition Program Safety Presentation
- IITS Student Help Desk Safety Presentation
- Mixed Messages Presentation
- DPES Grad Orientation Presentation
- Clinical Psychology Grad Student Orientation

- UTSC Golf Day
- Recognizing Students in Distress
- Sip 'n' Safety

**Community Initiative Photos**

**Bike Workshop**



**Christmas Toy Drive**



**Display Your Pride Ice Cream Giveaway**



**Torch Run**

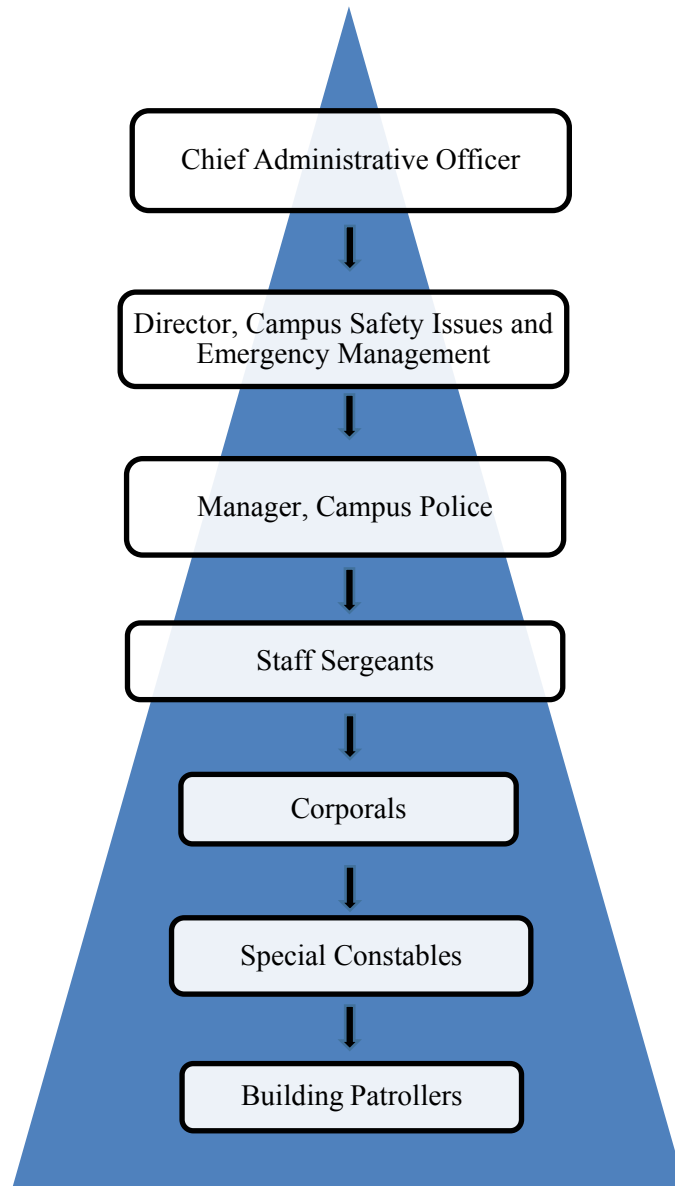## Organization, Statistics and Mandatory Reporting

### Supervision

The Manager of the UTSC Campus Community Police Service reports to the Director of Campus Safety, Issue and Emergency Management, who in turn reports to the UTSC Chief Administrative Officer. The Manager and the Staff Sergeants of the UTSC Special Constable Services are responsible for the management, training and general supervision of all Corporals and Special Constables, while the Corporals are responsible for the supervision of the Special Constables on duty. Managers are generally on duty from 7:00 A.M. – 7:00 P.M. Monday to Friday and are on call at other times. There is a Corporal or Acting Corporal on duty 24/7/365 who is designated as the shift supervisor, and is responsible for supervising between one and four officers, as well as our Building Patrollers.

### Staffing

In 2018, four Special Constables left the University to pursue a career with other local Police Services. Recruiting methods are reviewed on an ongoing basis in order to determine the most effective way to recruit and retain our personnel. In keeping with the diversity of our campus, we strive to have our members reflect the UTSC community.

The Campus Community Police Service also employs six Building Patrol Officers (licenced security guards) who complement the Special Constables in providing safety and security in our community. The Building Patrol Officers also play a key role in ensuring a safe environment assisting with access calls, alarm response, general campus patrols and personal safety escorts on campus for those who feel vulnerable.

**Operations**

```
Chief Administrative Officer
            ↓
Director, Campus Safety Issues and
Emergency Management
            ↓
Manager, Campus Police
            ↓
Staff Sergeants
            ↓
Corporals
            ↓
Special Constables
            ↓
Building Patrollers
```

**Statistical Overview**

| Incident Types/Population | 2016 | 2017 | 2018 | +/- |
|---|---|---|---|---|
| **Total Student population (pt/ft)** | **13174** | **13534** | **13435** | **99** |
| Break and Enter | 3 | 1 | 2 | 1 |
| Robbery | 2 | 0 | 0 | 0 |
| Theft Over $5000 | 0 | 0 | 0 | 0 |
| Theft Under $5000 | 49 | 49 | 80 | 31 |
| Theft Bicycles | 17 | 3 | 2 | -1 |
| Possess Stolen Property | 0 | 0 | 0 | 0 |
| Disturb Peace | 0 | 0 | 1 | 1 |
| Indecent Acts | 0 | 0 | 1 | 1 |
| Mischief/Damage | 34 | 74 | 23 | -51 |
| Other Offences | 8 | 4 | 0 | -4 |
| Sexual Assaults | 1 | 1 | 4 | 3 |
| Assault | 5 | 9 | 5 | -4 |
| Impaired Driving | 0 | 1 | 0 | -1 |
| Criminal Harassment | 6 | 10 | 10 | 0 |
| Threatening | 7 | 1 | 2 | 1 |
| Homophobic/Hate Crimes | 0 | 0 | 2 | 2 |
| Homicide | 0 | 0 | 0 | 0 |
| **Crime Occurrences** | **132** | **150** | **132** | **-18** |

| Other Activity | 2016 | 2017 | 2018 | +/- |
|---|---|---|---|---|
| Arrest Warrants | 1 | 1 | 1 | 0 |
| Alarms | 428 | 516 | 987 | 471 |
| Fire Alarms | 155 | 126 | 125 | -1 |
| Assist Other Police | 10 | 8 | 15 | 7 |
| Assist Community Member | 379 | 616 | 433 | -183 |
| Disturbances | 3 | 13 | 1 | -12 |
| Demonstrations/Protests | 0 | 0 | 0 | 0 |
| Inv. Suspicious Persons | 147 | 157 | 98 | -59 |
| Inv. Suspicious Circumstances | 82 | 19 | 21 | 2 |
| Trespasser Charged | 17 | 14 | 3 | -11 |
| Trespasser Cautioned | 31 | 45 | 55 | 10 |
| Medical Assistance | 219 | 124 | 79 | -45 |
| Insecure Premises | 8 | 13 | 5 | -8 |
| Motor Vehicle Collision | 42 | 26 | 16 | -10 |
| Mental Health Act | 8 | 11 | 24 | 13 |
| Suicide/Attempt Suicide | 3 | 2 | 7 | 5 |
| Sudden Death | 0 | 0 | 0 | 0 |
| Fires | 5 | 4 | 2 | -2 |

**Property Offences**
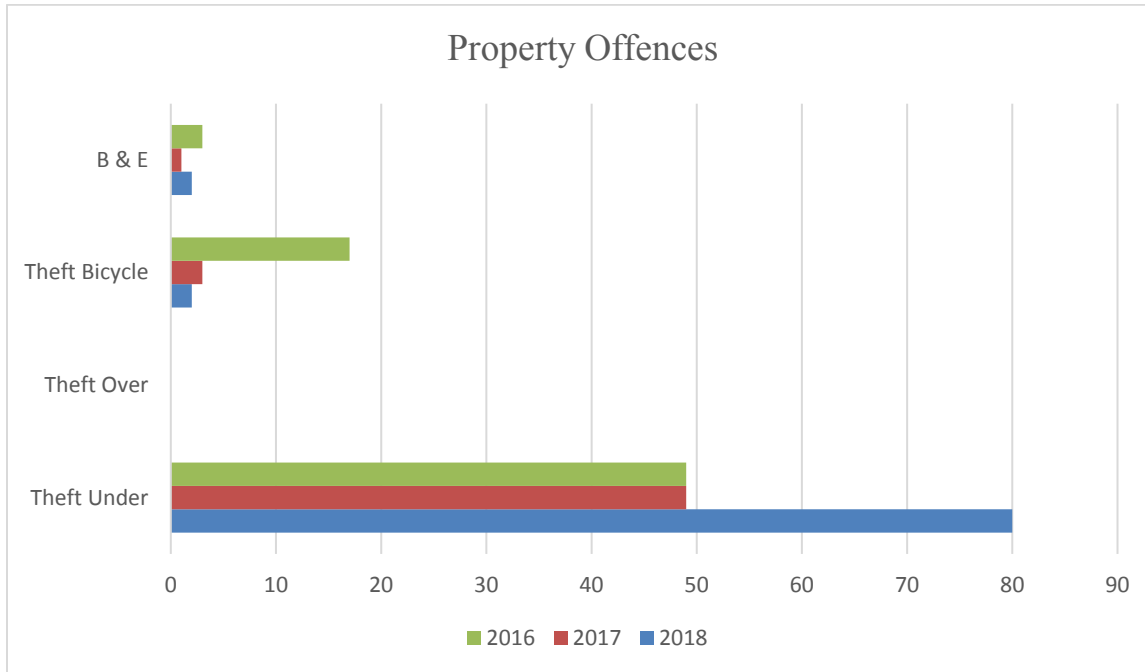


**Offences against the Person**
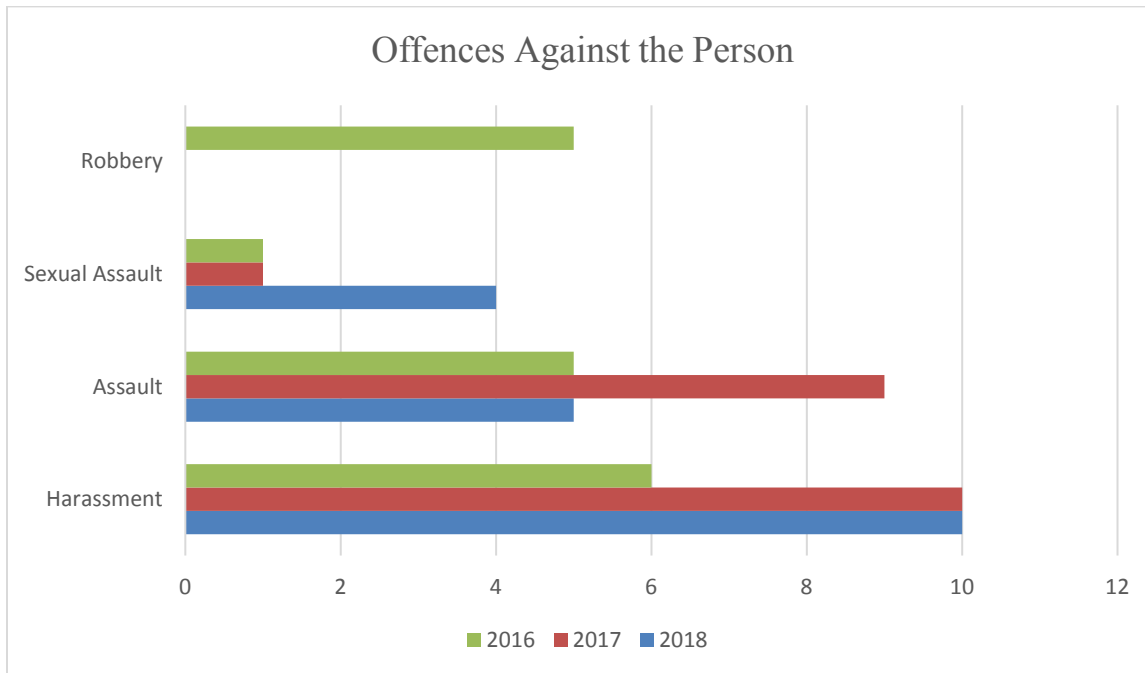


**Complaints**

In 2018, there was one complaint regarding the actions of two members of the Campus Community Police. This complaint was received from a University Community member, and is currently being investigated by our Human Resources Department.

**Training**

The University of Toronto Scarborough Campus Community Police Service is committed to continuous improvement of front-line training for officers that is reflective of the diverse needs and expectations of the University community. Our training is designed to meet the needs of the UTSC community in combination with directives from the Toronto Police Services Board. The training program is developed through consultation with the community, other institutions and debriefing of situations, with a strong emphasis on diversity and unconscious bias components.

Training resources are drawn from a number of areas, including; internal mentorship and supervision, the Canadian Police Knowledge Network, the Ontario Police Training Video Alliance (OPTVA) and the Ontario Police College, and subject-matter experts from the Toronto Police Service, as well as private training from Bernardi Human Resource Law Group.

In keeping with previous years, our department continues to work with our colleagues at the Toronto Police Public Safety Unit to develop and conduct emergency preparedness exercises on campus.

In 2018, a Staff Sergeant along with a member from our Student Housing and Residence Life team attended the trainers course 'De-escalating Potentially Violent Situations' which was provided by the Crisis and Trauma Resource Institute (CTRI). This workshop is hosted in partnership between the Campus Community Police and the Department of High Risk. The course is designed by the Crisis and Trauma Resource Institute (CTRI) to teach people to de-escalate potentially violent situations through assertiveness and interpersonal communication. The training explores how anger and violence interplay, including opportunities for self-assessment of personal communication styles. Participants will develop a clear understanding of how to assess the potential for violence and respond with a diverse set of interpersonal tools and strategies designed to defuse potentially violent situations. The goal is to educate all University employees on this topic.

Recommendations from all levels of police personnel contribute to the process of designing courses to meet the specific needs of the Campus Community Police and the community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to a University environment, and practical field experience. The use of classroom lectures, seminars and participation in group discussions approximate campus policing situations. Campus resources are used where possible, but due to the unique policing challenges on a campus setting, outside resources are occasionally used as well.

**Mandatory Training**

| Subject Matter | Delivered By | Duration | Number Receiving Training | Total Hours |
|---|---|---|---|---|
| Use of Force | UTSC Campus Police | 32 hours | 8 | 256 |
| Annual Use of Force Recertification | UTSC Campus Police | 8 hours | 14 | 120 |
| First Aid, CPR | Workplace Medical Corp. and Canadian Police Knowledge Network | 8 hours | 4 | 32 |

**\*All officers have current first aid/CPR certification.**


**Additional Training**

| Subject Matter | Delivered By | Duration | Number Receiving Training | Total Hours |
|---|---|---|---|---|
| De-escalating Potentially Violent Situations | UTP / U of T | 8 hours | 2 | 16 |
| Biosafety Level 3 | U of T | 8 hours | 12 | 96 |
| PFPO Appraiser Certificate (Fit pin) | TPS | 32 hours | 1 | 32 |

| Subject Matter | Delivered By | Duration | Number Receiving Training | Total Hours |
|---|---|---|---|---|
| Sexual Violence Education | U of T | 8 hours | 12 | 96 |
| Applied Suicide Intervention Skills Training | U of T / Mental Health Network | 16 hours | 2 | 32 |
| ASSIST | Mental Health Network | 16 hours | 2 | 32 |
| Form 9 Training | UTP | 2 hours | 12 | 24 |
| Building a Positive and Respectful Workplace | U of T / Bernardi Human Resource Law Group | 4 hours | 12 | 48 |
| Recognition of Emotionally Disturbed Persons | Canadian Police Knowledge Network | 2 hours | 12 | 24 |
| Arrest | Canadian Police Knowledge Network | 1 hour | 12 | 12 |
| Criminal Offences | Canadian Police Knowledge Network | 30 minutes | 12 | 6 |
| Domestic Violence | Canadian Police Knowledge Network | 2.5 hours | 12 | 30 |
| Investigative Detention | Canadian Police Knowledge Network | 1.5 hours | 12 | 18 |
| Intro to Cannabis Legislation | Canadian Police Knowledge Network | 2 hours | 12 | 24 |

## Summary

The statistics included in these tables do not reflect the total workload of the Campus Community Police Special Constables. Proactive policing still accounts for the majority of time spent by the officers during their tour of duty. The officers therefore account for a large number of self-generated calls-for-service, many of which involve checking and patrolling specific locations on campus to ensure safety. In 2018, Campus Police Special Constables generated or responded to 5,442 calls for service, which resulted in the submission of 607 reports. These statistics do not reflect the informal and impromptu contacts the officers have with members of the University community, which contribute to an enhanced sense of personal safety.

## Campus Safety Programs and Services

The following campus safety programs are operated, organized, financially supported, and/or participated in by the UTSC Campus Community Police.

# Travel Safer

**Travel Safer -** Operated year-round, this service utilizes uniformed patrollers to escort community members to or from any campus location or nearby public transit stop, in order to enhance a sense of safety and security.



**Patrollers** are responsible for checking identification and ensuring that campus users are part of the U of T community. They also report hazardous conditions such as lighting defects or icy walkways found on campus to the Facilities Management Division for repair.



**General Police Patrol -** UTSC Campus Community Police maintain a high visibility status on campus through the use of uniformed mobile, foot and bicycle patrols. Officers routinely respond to calls for service for issues providing a sense of safety, direction and if necessary, referral to internal and external resources. The officers are also responsible for enforcing Provincial, Federal and Municipal By-laws.
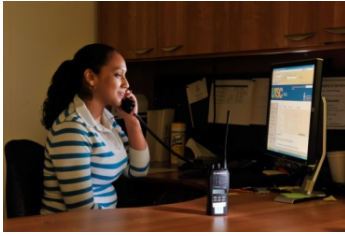
**Lone Worker Program -** Initiated during the 1998 academic year, this program allows staff and faculty on campus to "check in" with the Campus Community Police Service while working after hours or in isolated areas, or who may be vulnerable on campus.



**Emergency Telephone Monitoring and Response -** U of T Campus Community Police monitor and respond to all calls placed from emergency telephones on campus.



**Emergency Medical Response Group -** The Campus Community Police oversee the Emergency Medical Response Group.  This is a highly dedicated group of UTSC students, who volunteer numerous hours each day to act as first responders for any medical emergency on campus.



**Battery Booster -** Campus Community Police maintain a number of battery packs for sign-out to assist persons with dead car batteries.

**Alcohol Awareness -** Alcohol awareness seminars are conducted by Campus Community Police using Fatal Vision Goggles to simulate alcohol impairment. Students perform various functions while wearing goggles that impair their sense of perception, similar to alcohol.

**Lap Top Anti-Theft Program -** In 2011 it was recognized that laptops targeted for theft continued to be a problem on campus. The Campus Community Police developed partnerships with our community to research and implement proactive strategies. These included educational initiatives, endorsement of the S.T.O.P. plate program, mailing out of an educational pamphlet to incoming students, and the development of anti-theft posters that were designed by students.

**Emergency Locating Service -** UTSC Campus Community Police assist in locating community members in the event of an unforeseen emergency.

**Assessing Risk of Workplace Violence -** As per the University of Toronto Workplace Violence Program, the University uses a variety of measures and procedures for assessing the potential risks of workplace violence that may arise from the nature of the workplace, the type of work or the conditions of work. The purpose of risk assessments is to identify risks that may expose a worker to physical injury. When risks are identified as likely to expose a worker to physical injury, the University puts into place responsive measures and procedures to control such risks. The results of risk assessments are provided to the applicable Joint Health and Safety Committee.

As one of the methods for risk assessment, the University of Toronto Scarborough has been conducting campus safety audits since 2009 to assess the workplace violence risk of individual and neighbouring departments. From the results of questionnaires and physical audits, recommendations to reduce risks are made based on safety and security strategies, and Crime Prevention Through Environmental Design principles. This may include recommendations regarding campus lighting, addressing issues of poor sightlines, isolated areas, landscaping, emergency communication, workplace layout and design and specific needs in high-risk areas.

**UTSC Smoking Policy Review**

The University of Toronto went smoke-free starting on January 1, 2019. A new Smoke-Free Policy was approved at Governing Council on December 13, 2018.

This policy reflects the University's commitment to provide a safe and healthy environment for everyone in the U of T community. The previous policy was last updated in 1995, and the new policy now addresses recent changes by the Government of Ontario that allow the smoking of cannabis in public spaces, which may increase the risk of exposure to second-hand smoke.

The new policy applies to smoking or holding lighted tobacco or cannabis, and the use of e-cigarettes or other vaping devices. The smoking ban makes exceptions for Indigenous ceremonial activities and medical accommodation.

UTSC has implemented two designated smoking areas to assist with the transitional period. One smoking area is located north of the S-wing plaza by the tree line; the other is located by the Residence Life Village Centre patio.

During the first two months, smoking on campus has significantly decreased and the Campus Community Police and Building Patrollers took on an awareness and educational approach to this new policy, giving community members the opportunity to adjust.

Since March 01, 2019, the number of community and non-community members smoking continues to decrease, and the Campus Community Police have taken a slightly more active approach, cautioning and redirecting those found smoking or vaping outside of the designated areas.

Below is a chart representing the areas of concern where individuals are often found in violation of the policy, as well as an estimate of how many individuals are found in violation of the policy.

**Graph of Smoking Violations**



## Violations

Legend:
- S Wing Plaza
- Bus Loop
- IC/ESCB
- BV Courtyard
- Lot 'A'
- Outside SS
- Outside AA
- ARC Quad
- Front of HL
- Front of SL
- HW Patio
- SVC Designated
- S Wing Designated

# Organizational Structure

Chief Administrative Officer

Director, Campus Safety Issues and Emergency Management

Manager, Campus Police

2 Staff Sergeants

12 Special Constables

6 Building Patrollers

# 2018 Statistical Overview

| Incident Types/Population | 2016 | 2017 | 2018 | +/- |
|---|---|---|---|---|
| Total Student population (pt/ft) | 13174 | 13534 | 13435 | 99 |
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# 2018 Statistical Overview

| Other Activity | 2016 | 2017 | 2018 | +/- |
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| Suicide/Attempt Suicide | 3 | 2 | 7 | 5 |
| Sudden Death | 0 | 0 | 0 | 0 |
| Fires | 5 | 4 | 2 | -2 |

# Committee Representation

- Campus Safety Committee

  - Partnership with community members to solicit and explore issues of safety on campus and identify, prioritize and implement strategies to resolve or minimize the safety issues.

- Risk Assessment Committee

  - Focus on examining all events that take place on campus to identify and mitigate personal and physical safety risks as well as taking into account the impact on the overall institution.

# Committee Representation

- Student Welfare Committee

  - Collaboration with various community partners to address situations of student at risk, particularly those students suffering from various mental health or physical injuries to assist with educational progress.

- Principal's Advisory Committee on Positive Space

  - Assist in creating a campus that is free from discrimination on the basis of sexual orientation and gender identity.

# Partnerships

o Department of Student Life
  o Provide assistance and support for the various student events such as orientation, student pubs and other events both on and off campus.

o Student Housing and Residential Life
  o Provide advice, guidance and support with various aspects of student housing protocol (mental illness, safety & training)

o Health and Wellness
  o Provide support, security and assistance when dealing with issues of Mental Health and Mental Health training

o Library
  o Provide additional security when library is open 24/7 during exams as well as proactive initiatives to address theft

# Community Policing Activities & Programs

Campus Safety Day

Pancake Breakfast

Habitat for Humanity

Toy Drive

Dodgeball Tournament