



**FOR INFORMATION**

**PUBLIC**

**OPEN SESSION**

**TO:** University Affairs Board

**SPONSOR:** Sandy Welsh, Vice-Provost, Students

**CONTACT INFO:** Phone (416) 978-3870 / Email [vp.students@utoronto.ca](mailto:vp.students@utoronto.ca)

**PRESENTER:** See Sponsor.

**CONTACT INFO:**

**DATE:** February 25, 2019 for March 4, 2019

**AGENDA ITEM:** 4(a)

**ITEM IDENTIFICATION:**

Advice from the Council on Student Services (COSS)

**JURISDICTIONAL INFORMATION:**

The University Affairs Board is responsible for policy and operational matters concerning student services, including levels of service offered, fees charged and categories of users.

Section 5.2.1 of the Terms of Reference provide that the University Affairs Board approve fees for St. George Campus student services, representative student committees and multi-campus organizations.

**GOVERNANCE PATH:**

1. **University Affairs Board [For Information] (March 4, 2019)**
2. **Governing Council [For Information] (April 4, 2019)**

**PREVIOUS ACTION TAKEN:**

The Vice-Provost, Students last reported to the Board on the advice from COSS on March 6, 2018.

**HIGHLIGHTS:**

At its meeting held on February 15, 2019, COSS considered the operating plans and fees of Student Life Programs and Services; Hart House; and the Faculty of Kinesiology and Physical Education: Co-Curricular Programs, Services and Facilities.

The resolutions for approval of the plans and fees of Hart House and the Faculty of Kinesiology and Physical Education: Co-Curricular Programs, Services and Facilities *received* the support of a majority of students present and voting. Pursuant to the terms of the Protocol, the administration will present plans which include a request for *permanent fee increases*.

The resolution for approval of the plans and fees of Student Life Programs and Services failed to *receive* the support of a majority of students present and voting. Pursuant to the terms of the Protocol, the administration will present plans which include a request for *permanent and temporary fee increases*.

**FINANCIAL AND/OR PLANNING IMPLICATIONS:**

Recommendations for approval of each division's operating plans and budgets are outlined in the documentation provided to the Board. The proposed operating plans and budgets meet the requirements for approval by the Governing Council pursuant to the Protocol and are presented for approval.

**RECOMMENDATION:**

This report is presented for information only.

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**DOCUMENTATION PROVIDED:**

Advice on Fees and Operating Plans from the Council on Student Services (COSS).



TO: Members of the University Affairs Board

FROM: Sandy Welsh, Vice-Provost, Students

DATE: March 4, 2019

SUBJECT: Advice on Fees and Operating Plans from the Council on Student Services (COSS)

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Included in this package are detailed annual reports and operating plans for St. George Campus and University-wide co-curricular services for 2019-20. The operating plans and budgets have been prepared with input from the managers of the services, from student users of the services, from various advisory and governing bodies, and from the Council on Student Services (COSS) established under the terms of the Protocol on non-tuition fees.

Pursuant to the Protocol, a key duty of COSS is to provide advice to University Affairs Board (UAB) in respect of the services' operating plans, budgets and changes in fees governed by the Protocol. Decisions of COSS (i.e., approval or the absence of approval) related to operating plans and fees are conveyed to the UAB when the service's plan is under consideration by the Board. If COSS does not approve a fee increase, the administration is entitled to seek approval by the UAB of:

(a) a permanent fee increase of the lesser of the consumer price index (CPI) increase or the University of Toronto index (UTI) increase;

and

(b) a temporary (three year) increase of the greater of the CPI increase or the UTI increase.

Permanent increases which are larger than CPI or UTI require the approval of either a majority of the student members of COSS present at the meeting at which the fee increase is considered or the majority of the relevant students voting in a referendum.

The CPI for this year is 2.0%. Generally speaking, UTI is an indexation of a service's fee which takes into account changes in salary and benefit costs, revenue from other sources, occupancy costs, and changes in enrolment. It is calculated separately for each service's fee. The result is an "indexed fee." For comparison purposes, each fee's UTI is represented here as a percentage:

Student Life Programs and Services: 12.0%  
Hart House: 13.9%

Faculty of Kinesiology and Physical Education: Co-curricular Programs, Services and Facilities: 12.0%

This memorandum summarizes the outcomes of COSS's consideration of the operating plans and budgets.

### **COSS Voting on Operating Plans, Budgets and Fees**

For the operating plans, budgets and associated compulsory non-academic incidental fees to be approved by the Council on Student Services, they require the support of a majority of students present at the meeting when the votes are held.

At its meeting held on February 15, 2019, COSS considered the three resolutions listed below. The results of each vote are provided for the information of members of the Board.

#### **1. Student Life Programs and Services 2019-20 Operating Plans and Budget**

Be it resolved:

THAT the 2019-20 operating plans and budget for Student Life Programs and Services, as presented in the documentation from David Newman (Senior Director, Student Experience), be approved; and

THAT the sessional fee for a full time student on the St. George campus be increased to \$164.24 (\$32.85 for a part-time student), which represents a year over year increase of \$7.52 (\$1.51 for a part-time student) or 4.80%.

**The vote on the resolution was as follows:**

In favour: 12 (including 4 students)

Opposed: 5 (including 5 students)

Abstentions: 0

**Resolution Failed**

#### **2. Hart House 2019-20 Operating Plans and Budget**

Be it resolved:

THAT the 2019-20 operating plans and budget for Hart House, as presented in the documentation from John Monahan, Warden, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$97.96 (\$19.61 for a part-time student), which represents a year over year increase of \$8.56 (\$1.71 for a part time student) or 9.57%; and

THAT the sessional fee for a full-time student at UTM or UTSC be increased to \$3.01 (\$0.60 for a part-time student), which represents a year over year increase of \$0.27 (\$0.05 for a part time student) or 9.57%.

**The vote on the resolution was as follows:**

In favour: 15 (including 7 students)

Opposed: 2 (including 2 students)

Abstentions: 0

**Resolution Passed**

**3. Faculty of Kinesiology and Physical Education: Co-Curricular Programs, Services and Facilities 2019-20 Operating Plans and Budget**

BE IT RESOLVED:

THAT the 2019-20 operating plans and budget for the Faculty of Kinesiology & Physical Education: Co-Curricular Programs, Services and Facilities, as presented in the documentation from Beth Ali (Executive Director, Co-Curricular Athletics and Physical Activity) be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$193.82 (\$38.76 for a part-time student), which represents a year over year increase of \$4.82 (\$0.96 for a part-time student) or 2.55%; and

THAT the sessional fee for a full-time student at UTM or UTSC be increased to \$22.48 (\$4.50 for a part-time student), which represents a year over year increase of \$0.56 (\$0.11 for a part-time student) or 2.55%.

**The vote on the resolution was as follows:**

In favour: 15 (including 7 students)

Opposed: 2 (including 2 students)

Abstentions: 0

**Resolution Passed**