



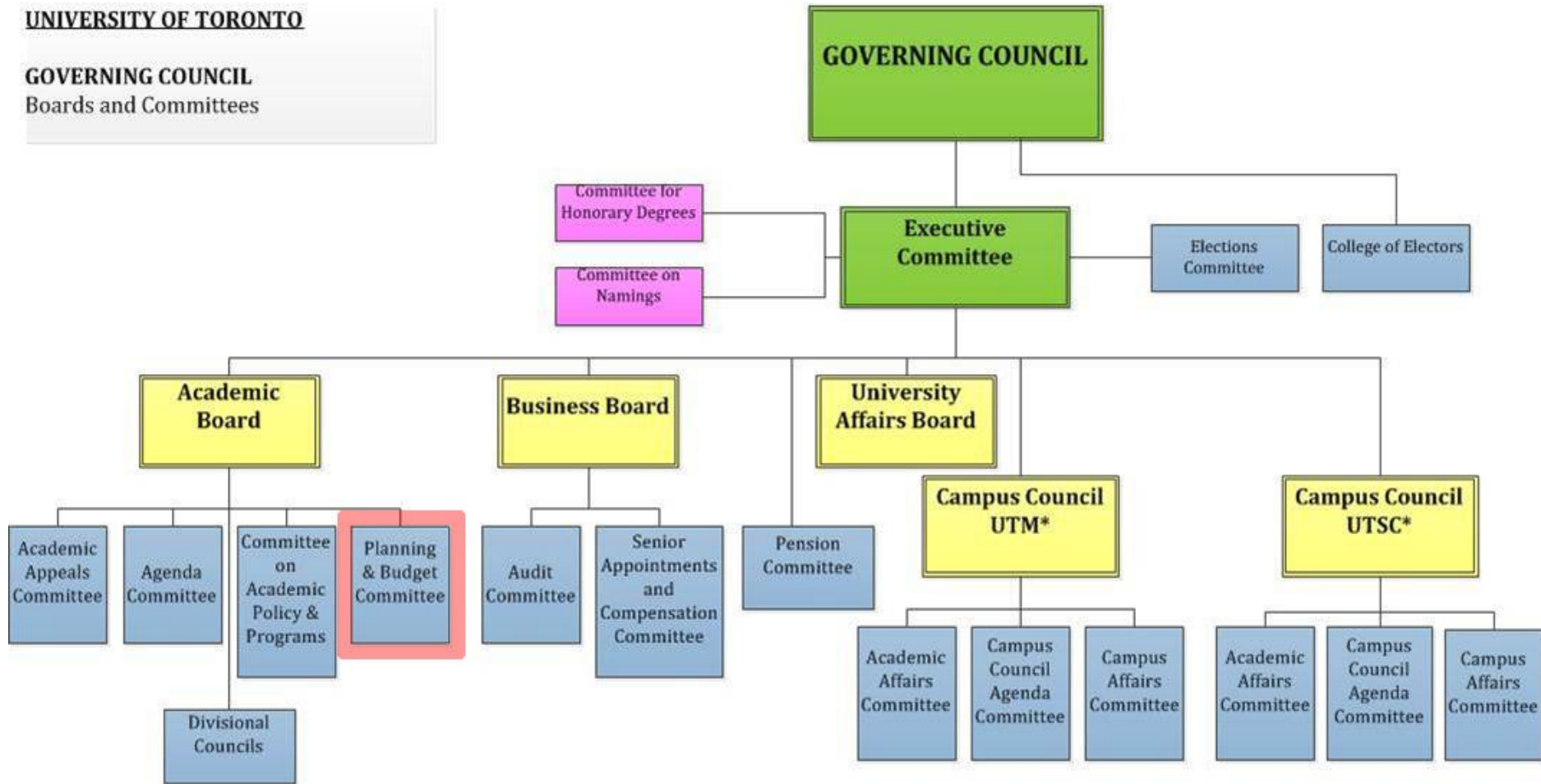
UNIVERSITY OF
TORONTO

Planning & Budget Committee Orientation

September 18, 2018

UNIVERSITY OF TORONTO

GOVERNING COUNCIL
Boards and Committees



Governance Overview

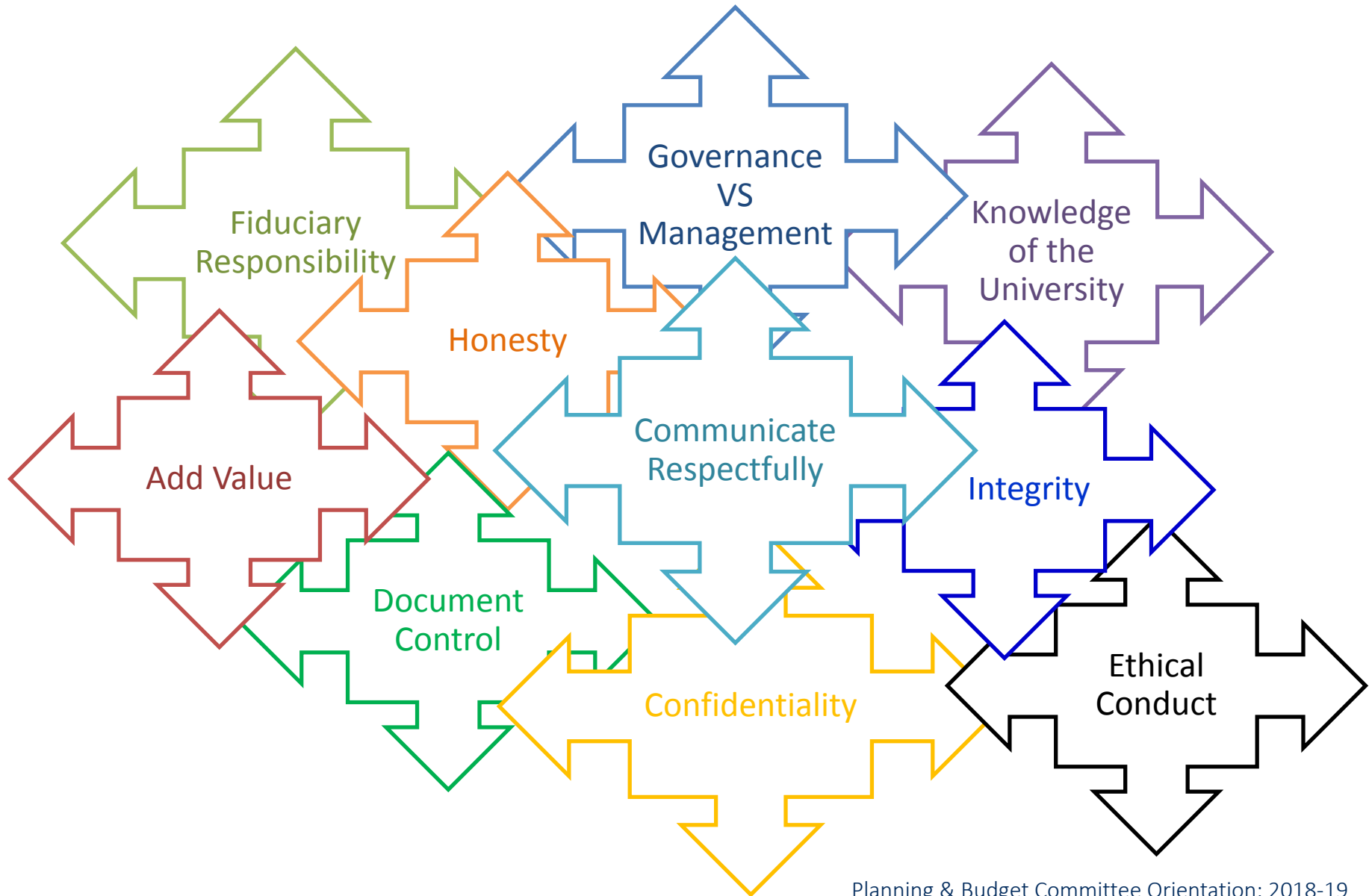
STRUCTURE	FUNCTION
Governing Council	<ul style="list-style-type: none">• Final approval of major policy and recommendations.
Executive Committee	<ul style="list-style-type: none">• Determination of GC agendas and review of committee recommendations to ensure completeness of investigation and consideration (substantive issues not re-debated).
Boards and Campus Councils	<ul style="list-style-type: none">• Discussion and consideration of recommendations for approval by the board, or for approval by GC.
Committees	<ul style="list-style-type: none">• Detailed review of proposals and alternatives; consideration of recommendations for approval by the Boards and/or recommendation to the GC.
Administrative Officers	<ul style="list-style-type: none">• Initial investigation and development of proposals and alternatives.

Planning and Budget Committee

- **Responsibilities include:**

- Policy on the organization of **planning**;
- **Capital** and Infrastructure renewal projects;
- Statements of the University's **mission** or general objectives;
- Statements of **multi-year** University principles and objectives for academic planning;
- Statements of general divisional **objectives**;
- **Enrolment** plans and policies;
- Long-range planning and/or (operating and capital) **budget** guidelines;
- Strategic planning framework for **research**;
- Plans and proposals to establish, disestablish, or significantly **restructure** academic units;

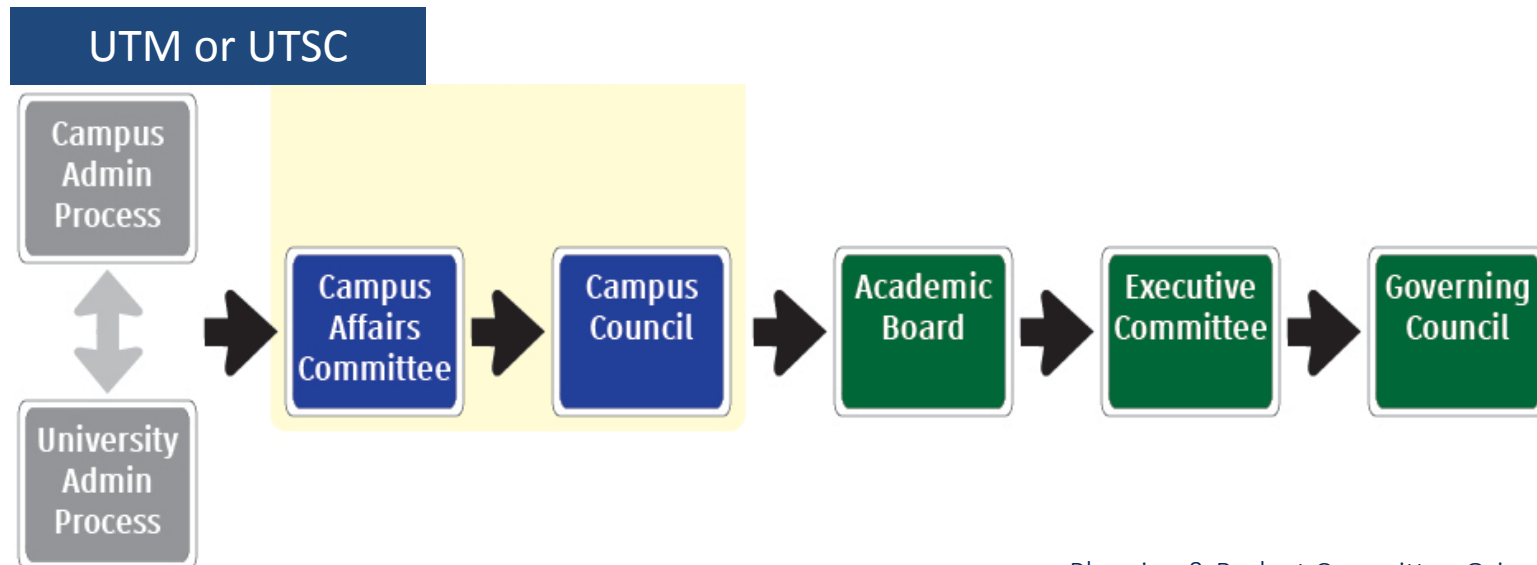
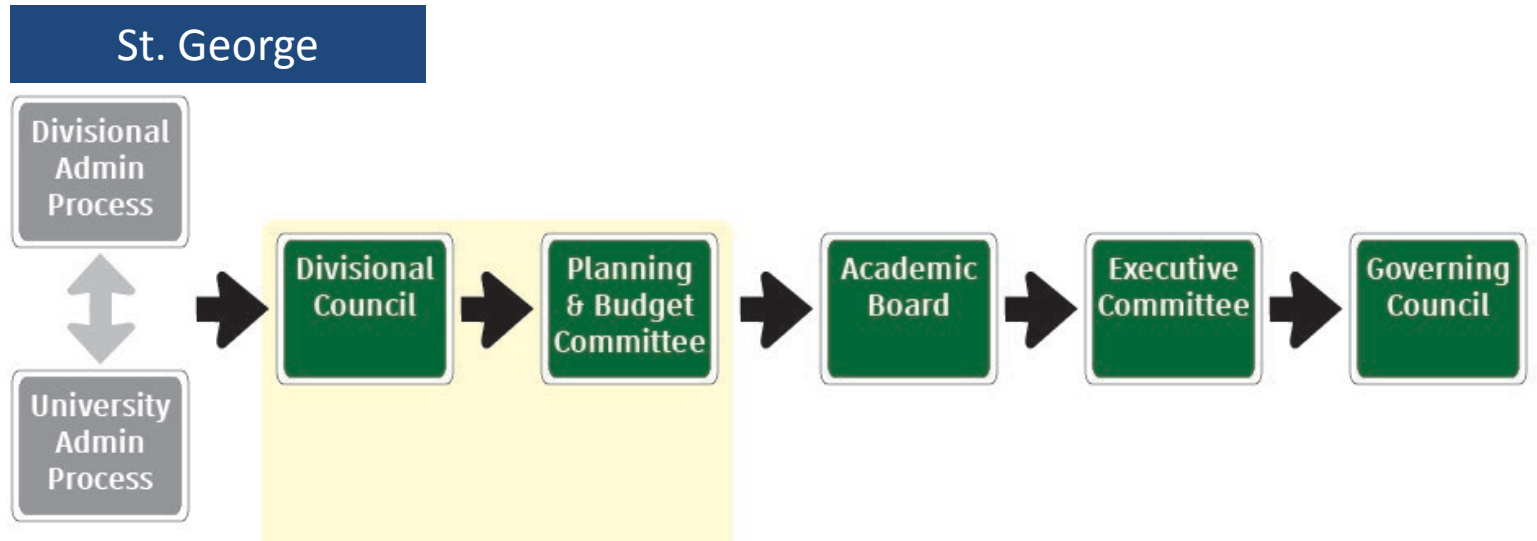
Expectations and Attributes of Members



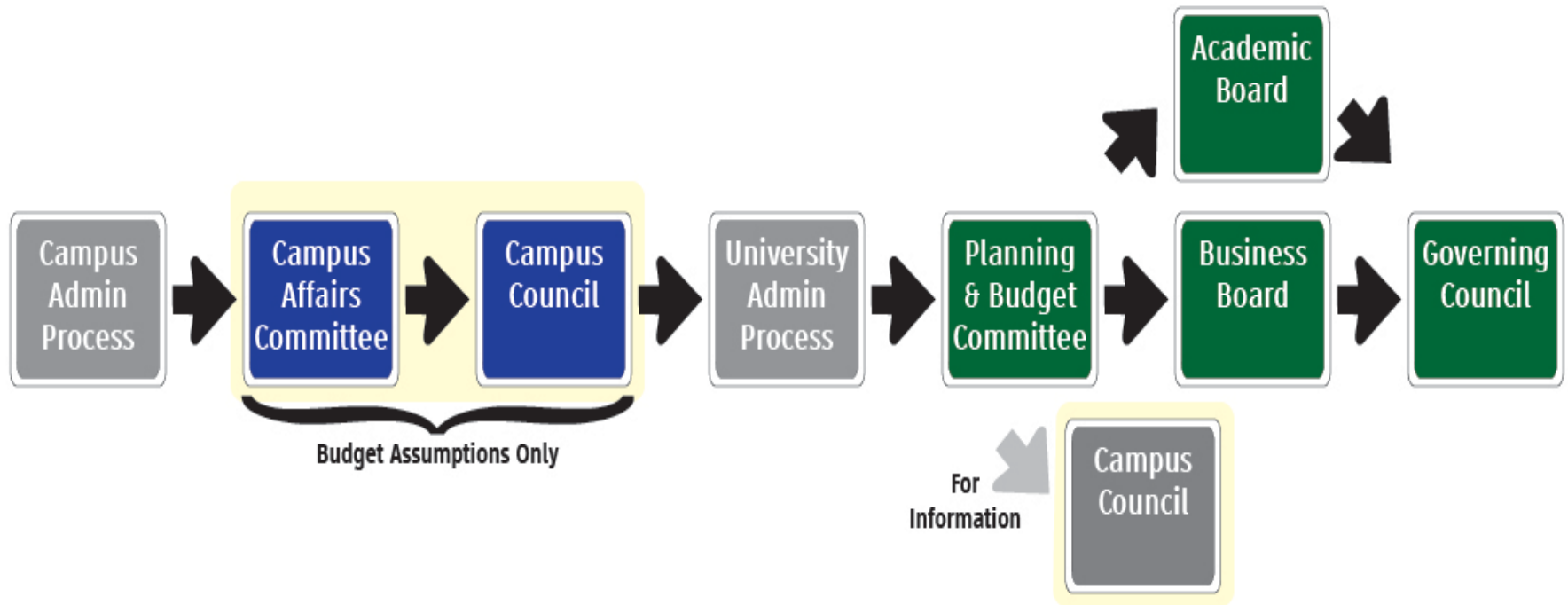
Voting Presidential Assessors to the Committee

- **Professor Cheryl Regehr – Senior Assessor**
(Vice-President and Provost)
- **Professor Scott Mabury**
(Vice-President, University Operations)
- **Mr. Trevor Rodgers**
(Assistant Vice-President, Planning and Budget)

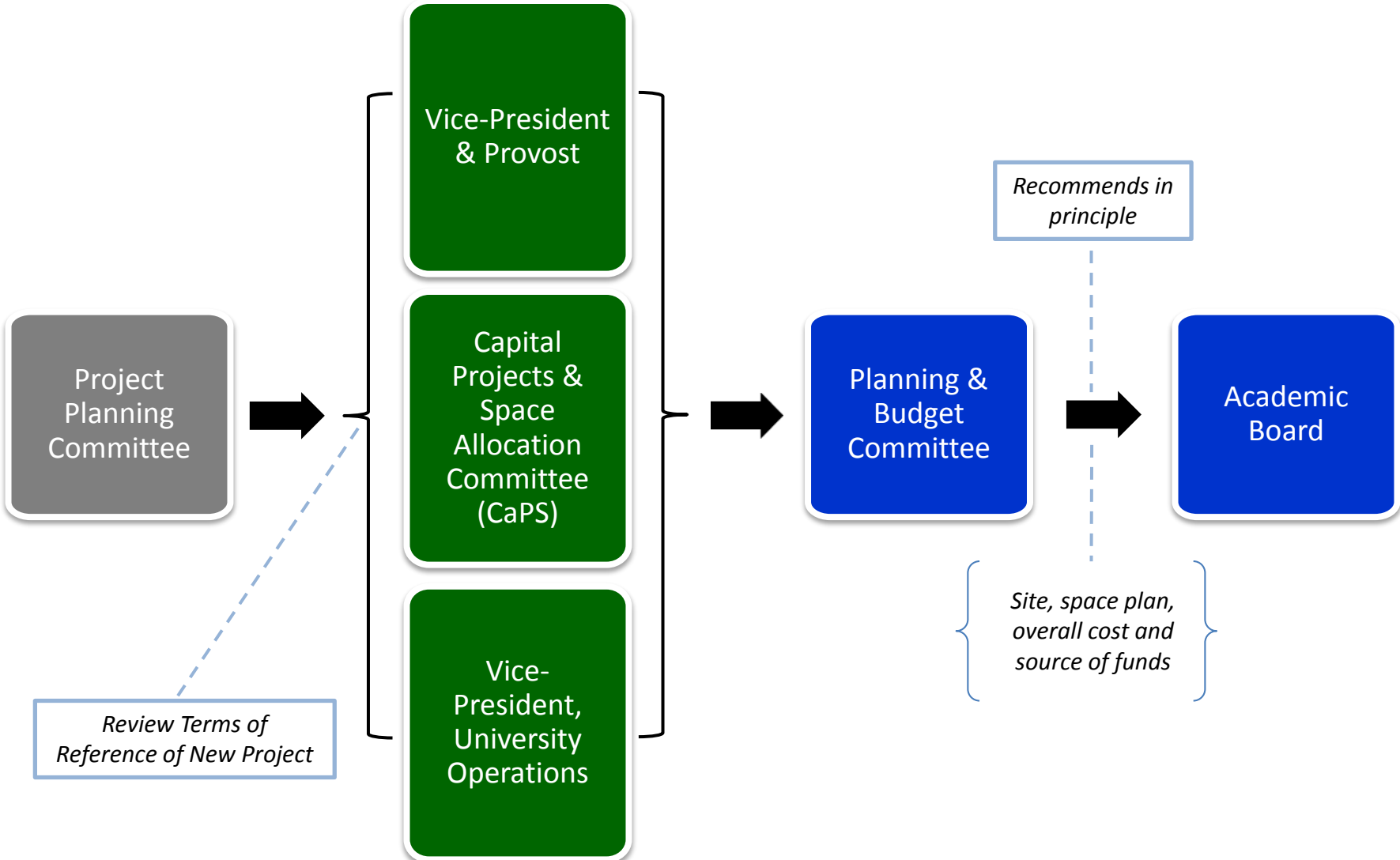
Establishment of An Extra Departmental Academic Unit: A (EDU:A)



Budget – Governance Path



Capital Projects – Governance Path






Capital Projects (*Approval Levels*)

Level 1 Review and Approval

	Campus	Authority	Established by
Level 1: \$100,000 to \$5M		CaPS	Vice-President, University Operations
	UTM	UTM Space Planning Management Committee	Vice-President and Principal, UTM
	UTSC	UTSC Campus Design and Development Committee	Vice-President & Principal, UTSC

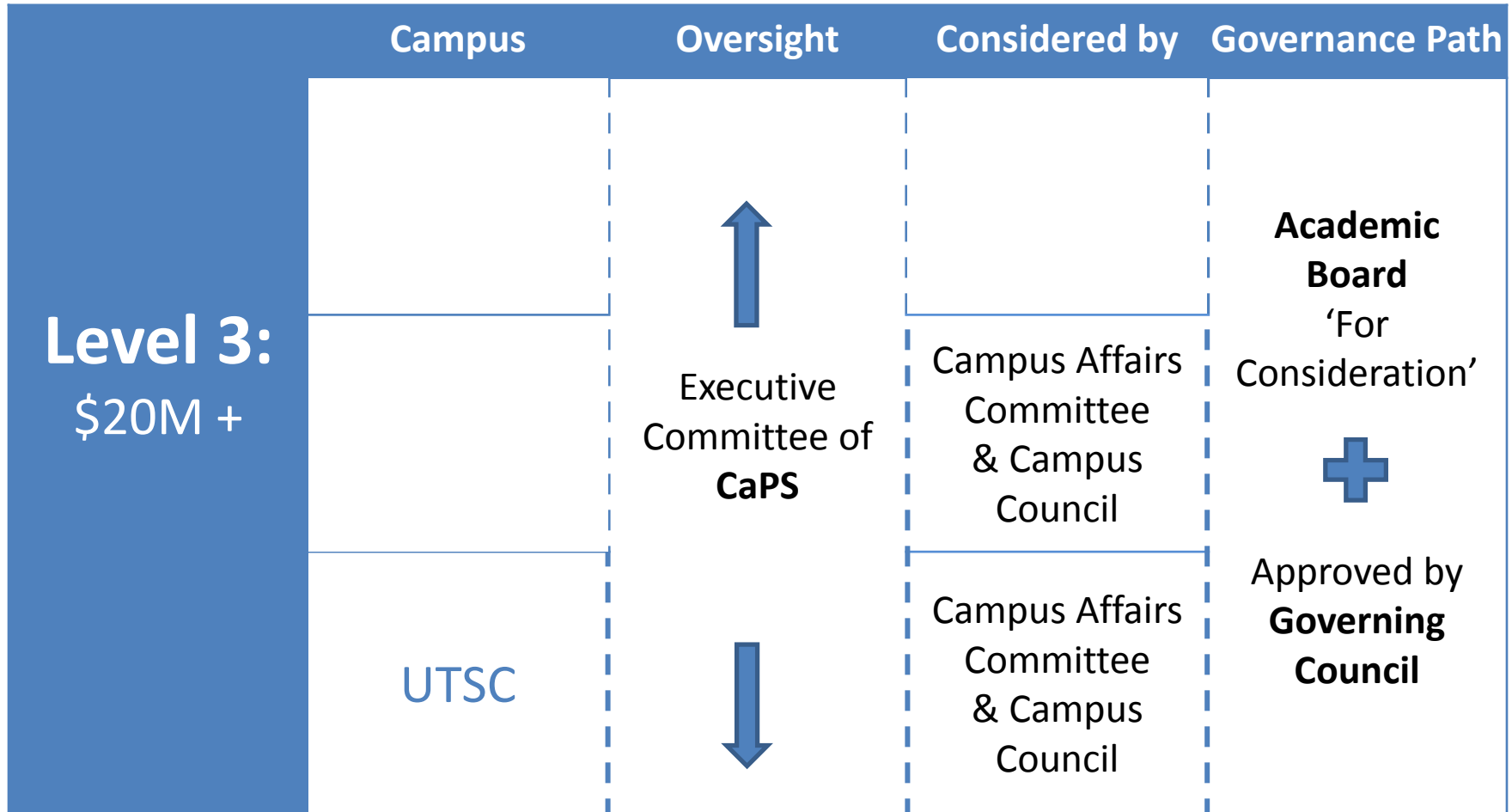
Capital Projects (*Approval Levels*)

Level 2 Review and Approval

	Campus	Oversight	Considered by	Governance Path
Level 2: \$5M - \$20M				Academic Board 'Consent Agenda'
		Executive Committee of CaPS	Campus Affairs Committee & Campus Council	 Confirmed by Executive Committee of Governing Council
	UTSC		Campus Affairs Committee & Campus Council	

Capital Projects (*Approval Levels*)

Level 3 Review and Approval





UNIVERSITY OF
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Planning and Budget Committee Website

<http://uoft.me/PBwebpage>

Cover Sheets

- 1 General
- 2 Header Information
- 3 Sponsor & Presenter
- 4 Jurisdictional Information
- 5 Previous Action Taken
- 6 Highlights
- 7 Recommendation



UNIVERSITY OF
TORONTO

OFFICE OF THE GOVERNING COUNCIL

FOR RECOMMENDATION CONFIDENTIAL CLOSED SESSION

TO: Name of Governance Body
SPONSOR: Name, Position, Division/Department/Unit
CONTACT INFO: Phone Number, Email Address
PRESENTER: Name, Position, Division/Department/Unit
CONTACT INFO: Phone Number, Email Address
DATE: Date Prepared for Date of Meeting
AGENDA ITEM: Item Number

ITEM IDENTIFICATION:

The full name of item as listed on the agenda appears here.

JURISDICTIONAL INFORMATION:

Jurisdictional information related to the item and the Governance Body's role is specified here.

GOVERNANCE PATH:

1. Entry Point Governance Body (Date of Meeting)
2. This Governance Body (Date of Meeting)
3. Next Governance Body (Date of Meeting)
+ Governance Body (Date of Meeting)
+ Governance Body [For Information] (Date of Meeting)
4. Final Governance Body (Date of Meeting)

PREVIOUS ACTION TAKEN:

Previous action taken is delineated here.

HIGHLIGHTS:

In respect of the Body's terms of reference, the highlights of the proposal are summarized here.

FINANCIAL IMPLICATIONS:

The financial implications of the proposal are outlined in this section.

RECOMMENDATION:

Be It Recommended to the Next Governance Body:

THAT the action be taken, to be effective on the date specified.

DOCUMENTATION PROVIDED:

First Document Name
Second Document Name

Feedback: Survey Results

***Positive* aspects of Planning and Budget Meetings:**

- Presentations (especially Budget)
- Sufficient time allotted for discussion
- Sufficient information and time was provided to make informed decisions
- Responses of Assessors to questions
- Learning how the University functions

***Less valuable* aspects of Planning and Budget Meetings:**

- Items for information only
- Diligent Boardbooks cumbersome/slow to use
- Provide opportunities for more structured discussion?

Q30 In your opinion, what were the most valuable aspects of the meetings?

Answered: 3 Skipped: 3

#	RESPONSES	DATE
1	Detailed discussion of budget.	5/31/2018 10:12 AM
2	The opportunity to raise high level perspectives about the financial aspects/implications/consequences of important university initiatives is done in an informed, transparent, and respectful fashion that invites engagement.	5/23/2018 1:39 PM
3	Understood how the committee is running	5/23/2018 12:05 PM

Q31 What were the least valuable aspects of the meetings?

Answered: 2 Skipped: 4

#	RESPONSES	DATE
1	Nothing. It was all valuable.	5/31/2018 10:12 AM
2	Items for information only	5/23/2018 2:45 PM

Q18 Adequate time was provided to review documentation in order to prepare for consideration and/or discussion of items in advance of meetings.

Answered: 6 Skipped: 0

