

**FOR INFORMATION****PUBLIC****OPEN SESSION**

**TO:** University Affairs Board

**SPONSOR:** Sandy Welsh, Vice-Provost, Students

**CONTACT INFO:** Phone (416) 978-3870 / Email [vp.students@utoronto.ca](mailto:vp.students@utoronto.ca)

**PRESENTER:** See Sponsor

**CONTACT INFO:**

**DATE:** May 17, 2018 for May 24, 2018

**AGENDA ITEM:** 6b

**ITEM IDENTIFICATION:**

Annual Report: UTSC Campus Community Police Service

**JURISDICTIONAL INFORMATION:**

Section 5.6 of the University Affairs Board Terms of Reference states:

*The Board receives annually, from the appropriate administrators, reports on services within its areas of responsibility, including but not limited to multi-campus services and offices, Campus Police, Human Resources and Equity, crisis response, and campus organizations.*

Section 5.9 of the UTSC Campus Affairs Committee Terms of Reference states:

*The Committee receives annually, from the appropriate administrators, reports on services within its areas of responsibility, including but not limited to campus police and campus organizations. These reports are submitted to the University Affairs Board for information.*

**GOVERNANCE PATH:**

1. UTSC Campus Affairs Committee [For Information] (May 7, 2018)
2. **University Affairs Board [For Information] (May 24, 2018)**

**PREVIOUS ACTION TAKEN:**

The report is presented annually to the Board.

**HIGHLIGHTS:**

At the University of Toronto Scarborough, we believe that developing a safe and secure environment is a shared responsibility, and along with the strong partnerships we have developed with the various departments and community, community-based policing initiatives play a very important role in our continued success.

Strategic- and intelligence-driven techniques as well as problem solving approaches are predominant aspects of community policing within our academic setting. Initiatives include providing educational material on campus safety during orientation to all first-year students,

training seminars, theft prevention programs, strategic patrol initiatives, and participation in various committees. This committee participation provides for greater understanding of the issues specific to this environment. This understanding, in turn, provides a greater support for our students, faculty and staff, often leading to more successful outcomes.

Community-based policing is a philosophy of policing that defines the roles and relationships between the police and the community. It requires shared ownership, decision-making and accountability, as well as a sustained commitment from both the police and the community. This policing model continues to be the basis for outreach practices and initiatives by Campus Community Police with a focus to increase partnership with the many departments and groups on campus. In 2017, the UTSC Campus Community Police responded to or proactively conducted 3,316 calls for service within our community. The vast majority of these calls continue to involve assisting the various sectors of our community in fulfilling their mission of adding value to our students' experience.

UTSC prides itself on having been a safe community over its 50-year history, and the statistical overview on page 9 of this report indicates that this trend continues through recent years of growth. In 2017, Campus Community Police further strengthened our relationship with outside agencies such as the Toronto Police Service's 43 Division, who provide UTSC with clearer pictures of influences in the areas which may impact our community, and allowing for proactive interventions to be put in place.

**FINANCIAL IMPLICATIONS:**

There are no net financial implications for the campus' operating budget.

**RECOMMENDATION:**

The report is presented for information only.

---

**DOCUMENTATION PROVIDED:**

Annual Report 2017: UTSC Campus Community Police Services



UNIVERSITY OF  
**TORONTO**  
SCARBOROUGH

**Annual Report**  
Campus Community Police Services  
University of Toronto Scarborough  
2017



Prepared for:  
UTSC Campus Affairs Committee

# Table of Contents

- Executive Summary..... 3
  - UTSC Committee Participation* .....3
  - Community Policing Initiatives* .....4
  - Community Initiative Photos*.....6
- Organization, Statistics and Mandatory Reporting..... 7
  - Organizational Overview* .....7
  - Staffing* .....7
  - Operations* .....8
  - Statistical Overview* .....9
  - Property Offences* .....10
  - Offences Against The Person* .....10
  - Complaints*.....11
- Training ..... 11
  - Mandatory Training*.....12
  - Additional Training* .....12
- Summary ..... 14
- Campus Safety Programs and Services ..... 14

## **Executive Summary**

At the University of Toronto Scarborough, we believe that developing a safe and secure environment is a shared responsibility, and along with the strong partnerships we have developed with the various departments and community, community-based policing initiatives play a very important role in our continued success.

Strategic- and intelligence-driven techniques as well as problem solving approaches are predominant aspects of community policing within our academic setting. Initiatives include providing educational material on campus safety during orientation to all first-year students, training seminars, theft prevention programs, strategic patrol initiatives, and participation in various committees. This committee participation provides for greater understanding of issues specific to this environment. This understanding, in turn, provides greater support for our students, faculty and staff, often leading to more successful outcomes.

Special Constables are staff employed by the University of Toronto who are appointed (under Section 53 (2) of the Police Services Act of Ontario) and are subject to approval of the Minister of Community Safety and Correctional Services. The Special Constables are governed by a Memorandum of Understanding between the Governing Council and the Toronto Police Services Board and currently hold authorities and responsibilities under various federal, provincial and municipal statutes, including the Criminal Code, Trespass to Property Act, Mental Health Act and Liquor License Act.

Along with striving to ensure the mandate of our Mission statement (<http://www.utoronto.ca/police/mission-statement-values>), the CCP also provide the following services:

- Act as first responders to all emergencies on campus;
- Conduct initial investigations for all criminal and provincial offences that occur on campus, or that occur off campus but are reported to Campus Police;
- Assess risk levels presented by visits of various VIP's, presentations, events and/or protests and when necessary, develop and execute security protocols;
- Provide a uniformed presence on campus including mobile patrol, bicycle patrol and foot patrol officers;
- Develop and implement Emergency Management Preparedness exercises within our community in consultation with the local Police Service;
- Engage in various Community Policing initiatives focused on developing partnerships and trust with our staff, students and faculty with the goal of increasing overall safety.

The criminal statistics for UTSC included in this report continue to demonstrate that we are a very safe community. Crimes against persons are minimal and are generally very minor in nature.

### **UTSC Committee Participation**

Members of the Campus Community Police participate in various committees on campus, many of which focus on providing a safe environment for our staff, students and faculty. Other committees are participated in with the goal of increasing engagement with members of marginalized communities, including;

- Anti-Racism & Cultural Diversity Committee (ARCDO) – Management staff are part of this committee whose purpose is to provide a breadth of knowledge and expertise related to anti-racism, cultural and creed diversity, and to provide feedback on the impact of policies and programs in relation to these matters, ensuring engagement with key stakeholder communities. In the current term, efforts are being explored to determine the most effective method to ensure the Campus Community Police understand the experiences of marginalized students, faculty and staff.
- The Campus Community Police continue to partner with the Department of Student Life (DSL) and Scarborough Campus Student Union (SCSU) during Orientation activities, allowing for the opportunity to remove barriers between students and police. Campus Community Police management also worked with DSL and SCSU to provide financial support and strategic approaches to ensure safety during various Orientation events.
- Campus Community Police members sit on the University of Toronto Scarborough’s Principal’s Advisory Committee on Positive Space. The Positive Space Campaign is intended to help create a campus that is free of discrimination on the basis of sexual orientation and gender identities. It also aims to generate a broad and visible commitment to welcoming sexual diversity, and at making discussing diversity more comfortable, open and increasingly welcoming. Campus Community Police participated in the preparation for the Annual Rainbow Tie Gala and provided funding and resources during the annual Positive Treats initiative.
- Campus Community Police chair the Campus Safety Committee, which is comprised of representatives of a cross section of our community who explore ways to enhance safety and security from the various user groups’ perspective. The primary goal of this committee is to solicit issues of concern from various constituents, and together determine and prioritize safety solutions.
- Campus Community Police take part in the Student Welfare Committee, comprised of Managers and Directors who collaborate to case manage situations of students at risk. The committee’s role is to ensure students receive the support necessary to increase their chance of success in their educational endeavors, while also ensuring safety in the community.
- Campus Community Police sit on the Risk Assessment Committee. This is a committee comprised of management and student representatives that assess events to identify and mitigate personal and physical risks associated with events held on campus, thereby ensuring the success and safety of participants during the event.

### **Community Policing Initiatives**

In 2017, the UTSC Campus Community Police continued with many community policing partnerships to serve our internal and external community. As previously mentioned, the UTSC community is comprised of students, staff and faculty from every part of the world. As a result of previous involvement by our members, we were enthusiastically invited back to a number of events to provide educational opportunities and/or complete against the Campus Community Police. Initiatives include:

- Discussion Café
- UTSC Alumni Hockey Tournament
- International Police Hockey Tournament
- Dodgeball
- UTSC Bring Your Children to Work Day
- International Day of Pink
- Hike in the Rouge Valley
- Residence Welcome BBQ
- Green Path Personal Safety Session
- Bike Theft Prevention and Education Event
- Display Your Pride
- Grand Iftar
- Meeting with students regarding safety audits (Women, Violence and Resistance)
- Instructional Centre Staff and Faculty Safety Meeting
- Accessibility Office Safety Audit
- Green Path Graduation Ceremony
- Residence Life Team Training
- Arts and Science Co-op Safety Presentation
- Transition Program Safety Presentation
- IITS Student Help Desk Safety Presentation
- Mixed Messages Presentation
- Annual Welcome Day
- DPES Grad Orientation Presentation
- Clinical Psychology Grad Student Orientation
- Experience UTSC Fair
- UTSC Golf Day
- ARCDO Advisory Committee
- LEAD Program
- Recognizing Students in Distress
- Self-Defense Presentation with Athletics
- Faculty and Staff Children's Holiday Party
- Remembrance Day Ceremony
- National Day of Remembrance and Action on Violence Against Women

**Community Initiative Photos**



**Campus Safety Day**



**Pancake Breakfast**



**Dodgeball Tournament**



**Toy Drive**



**Habitat for Humanity**



## **Organization, Statistics and Mandatory Reporting**

### **Organizational Overview**

The Manager of UTSC Campus Community Police Services reports to the Director of Campus Safety, Issue and Emergency Management, who in turn reports to the Chief Administrative Officer. The Manager and the Staff Sergeants of the UTSC Special Constable Service are responsible for the management and general supervision of all Corporals and Special Constables, while the Corporals are responsible for the supervision of the Special Constables on duty. Managers are generally on duty from 7:00 a.m. - 7:00 p.m. Monday to Friday and available on-call at other times. At all times, there is a Corporal on duty and designated as shift supervisor, and is responsible for supervising between 1 and 4 officers.

UTSC Campus Community Police is comprised of one Manager, two Staff Sergeants, four Corporals, and 10 Special Constables (at full strength). This group is complemented by six Building Patrollers (licensed security guards) and an administrative assistant. Dispatching and telephone inquiry services are provided by the Communications section located at the St. George Campus Police Office.

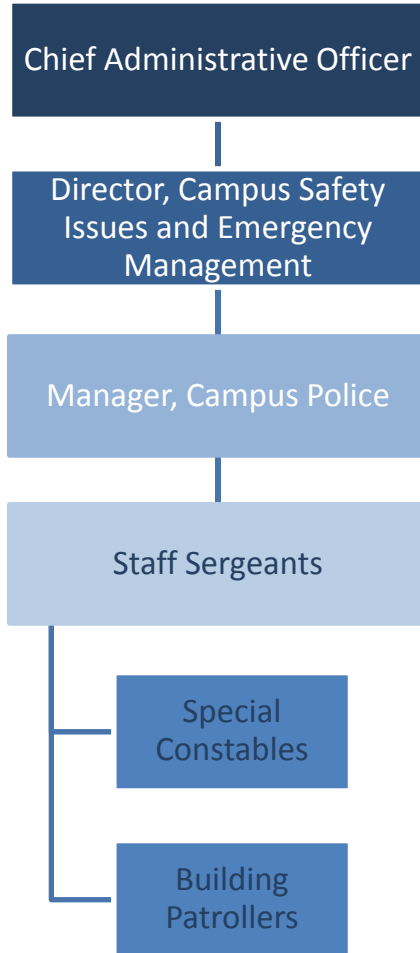
### **Staffing**

Resources continue to be a struggle here at UTSC as a result of five Special Constables leaving to join other local Police Services or for other personal reasons. Recruiting methods are continuously being reviewed to determine the most effective way to recruit and retain personnel.

As of the writing of this report (February 2018), one Corporal remains on family leave and two recruits are waiting to be appointed by the Board. A recruiting process is in its final stages with the hopes of acquiring four new members who will be fully deployable by June or July 2018.

The Campus Community Police Service also employs six Building Patrol Officers (licensed security guards) who complement the Special Constables in providing safety and security to our community.

## Operations

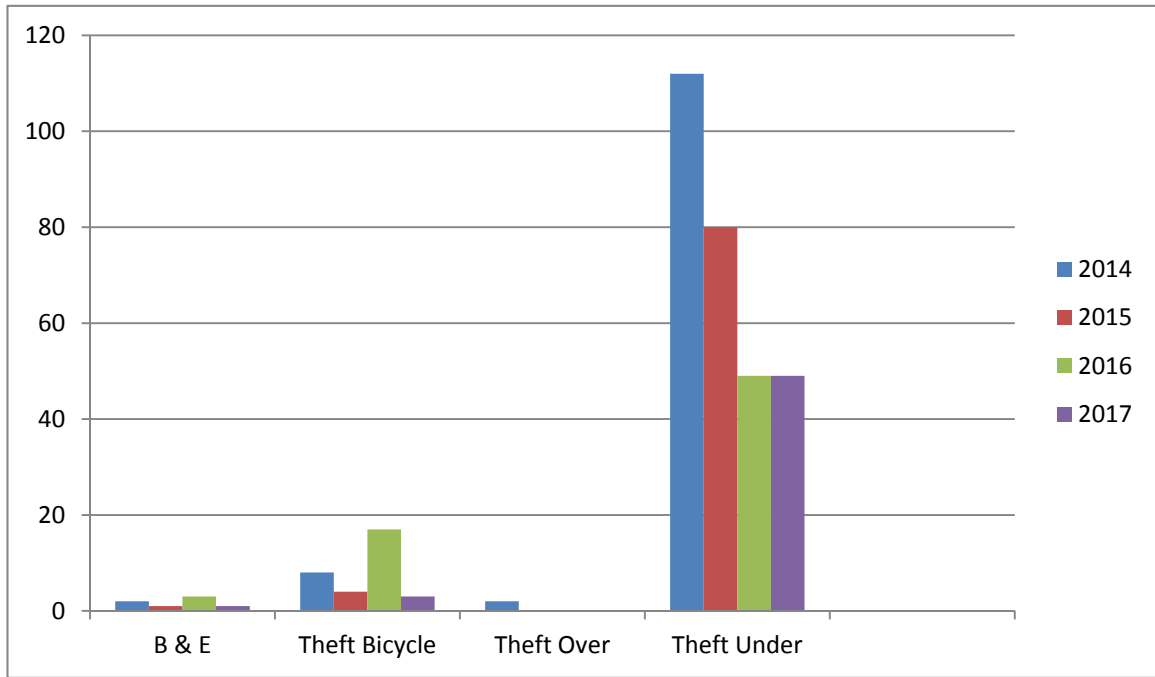


## Statistical Overview

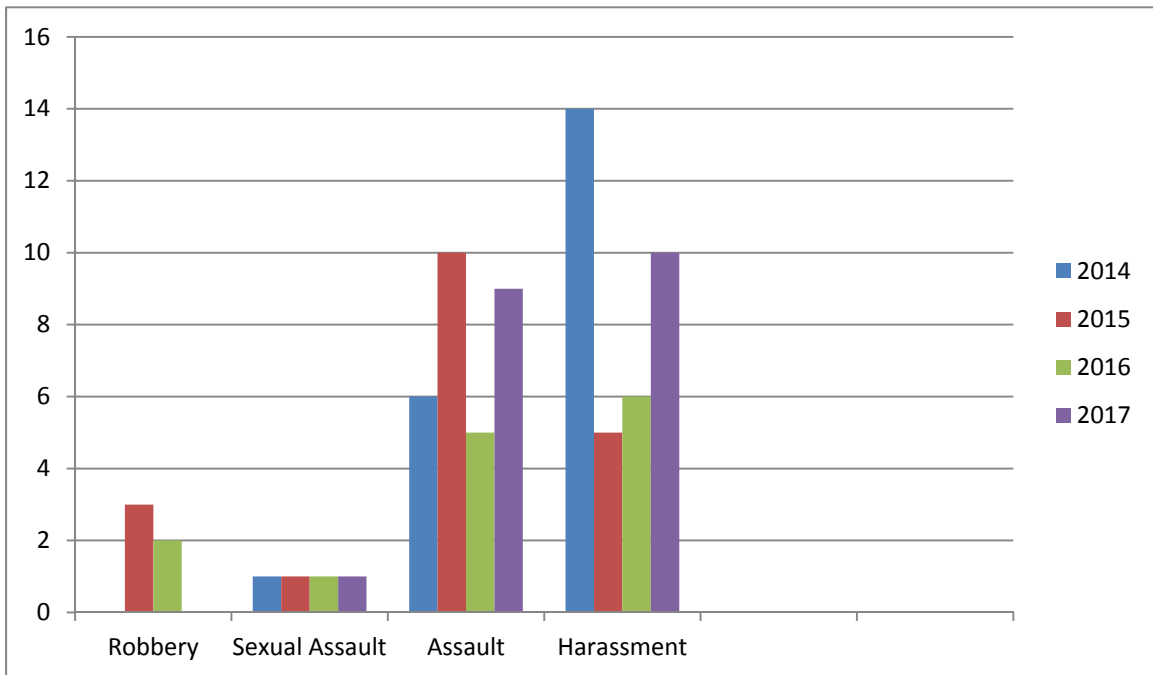
<b>Incident Types/Population</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>+/-</b>
<b>Total Student population (pt/ft)</b>	<b>12315</b>	<b>12714</b>	<b>13174</b>	<b>13534</b>	<b>360</b>
Break and Enter	2	1	3	1	-2
Robbery	0	3	2	0	-2
Theft Over \$5000	2	0	0	0	0
Theft Under \$5000	112	80	49	49	0
Theft Bicycles	8	4	17	3	-14
Possess Stolen Property	0	0	0	0	0
Disturb Peace	0	0	0	0	0
Indecent Acts	3	2	0	0	0
Mischief/Damage	27	33	34	74	40
Other Offences	14	6	8	4	-4
Sexual Assaults	1	1	1	1	0
Assault	6	10	5	9	4
Impaired Driving	0	1	0	1	1
Criminal Harassment	14	5	6	10	4
Threatening	4	5	7	1	-6
Homophobic/Hate Crimes	1	0	0	0	0
Homicide	0	0	0	0	0
<b>Crime Occurrences</b>	<b>194</b>	<b>151</b>	<b>132</b>	<b>150</b>	<b>18</b>

<b>Other Activity</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>+/-</b>
Arrest Warrants	0	1	1	1	0
Alarms	639	344	428	516	88
Fire Alarms	95	137	155	126	-29
Assist Other Police	19	5	10	8	-2
Assist Community Member	603	472	379	616	237
Disturbances	1	1	3	13	9
Demonstrations/Protests	1	2	0	0	0
Inv. Suspicious Persons	65	104	147	157	10
Inv. Suspicious Circumstances	129	121	82	19	-63
Trespasser Charged	10	11	17	14	-3
Trespasser Cautioned	30	50	31	45	14
Medical Assistance	151	154	219	124	-95
Insecure Premises	29	19	8	13	5
Motor Vehicle Collision	29	33	42	26	-16
Mental Health Act	19	14	8	11	3
Suicide/Attempt Suicide	3	1	3	2	-1
Sudden Death	0	0	0	0	0
Fires	5	5	5	4	-1

### Property Offences



### Offences Against The Person



## **Complaints**

In 2017, there were three complaints regarding the actions of the Campus Community Police, all of which were initiated and investigated by department management.

- One complaint involved two officers who were in neglect of their duties and responsibilities.
  - One officer was suspended for one day
  - One officer had their probation period extended
- One complaint involved one officer who was in neglect of their duties and responsibilities.
  - This member was suspended for five days
- One complaint about an officer neglecting their duties and making false entries in their memorandum book.
  - This member resigned after a grievance process.

## **Training**

The University of Toronto Scarborough Campus Community Police Service is committed to continuous improvement of front-line training for officers that is reflective of the diverse needs and expectations of the University community. Our training is designed to meet the needs of the UTSC community in combination with directives from the Toronto Police Services Board. The training program is developed through consultation with the community, other institutions and debriefing of situations, with a strong emphasis on diversity and unconscious bias components.

Training resources are drawn from a number of areas, including; internal mentorship and supervision, the Canadian Police Knowledge Network, the Ontario Police Training Video Alliance (OPTVA) and the Ontario Police College, and subject-matter experts from the Toronto Police Service.

In keeping with previous years, our department continues to work with our colleagues at the Toronto Police Public Safety Unit to develop and conduct emergency preparedness exercises on campus. In May 2017, we collaborated on a table top discussion with members of the Environmental Sciences Department.

Recommendations from all levels of police personnel contribute to the process of designing courses to meet the specific needs of the Campus Community Police and the community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to a University environment, and practical field experience. The use of classroom lectures, seminars and participation in group discussions approximate campus policing situations. Campus resources are used where possible, but due to the unique policing challenges on a campus setting, outside resources are occasionally used as well.

On April 2, 2017 a full day training session was held on campus for all members and included the following topics;

Unconscious Bias Training	Diversity Training	Mass Notification and Fire Safety Systems	Respiratory Systems – Occupational Health and Safety
Community Policing Projects	Records Management System	Budget	Performance Evaluations

**Mandatory Training**

Subject Matter	Delivered By	Duration	Number Receiving Training	Total Hours
Annual Use of Force	UTSC Campus Police	8 hours	15	120
First Aid, CPR	Workplace Medical Corp. and Canadian Police Knowledge Network	Online Course with Classroom Instruction	6	96

**\*All officers have current first aid/CPR certification.**

**Additional Training**

Subject Matter	Delivered By	Duration	Number Receiving Training	Total Hours
Young Managers Academy	U of T ODLC	12 hours	2	48
Anti-Bias and Anti-Discrimination training	U of T internal training	2 hours	15	30
Front Line Supervisor	Canadian Police Knowledge Network	12 hours	2	24

<b>Subject Matter</b>	<b>Delivered By</b>	<b>Duration</b>	<b>Number Receiving Training</b>	<b>Total Hours</b>
Success in a Team Environment	U of T ODLC	3 hours	1	3
Applied Suicide Intervention Skills Training	U of T / Mental Health Network	16 hours	2	32
Special Constable Refresher course	Ed Judd and Associates	32 hours	1	32
Practicing Equity Diversity	U of T ODLC	3 hours	2	6
Conflict Competence	U of T ODLC	3 hours	2	6
Impaired Driver Training	Toronto Police Service	2 hours	12	24
Building a Positive And Respectful Workplace	U of T / Bernardi Human Resource Law Group	4 hours	2	8
When Negativity Strikes	U of T / ODLC	3 hours	2	6
Developing High Performance Teams	U of T / ODLC	3 hours	1	3
Crisis Management and Emergency Preparedness	U of T & Harvard University	16	2	32
Toronto Emergency Management Symposium	TAPPS & Toronto Police Service	16	2	32
Time Management	U of T - ODLC	3	1	3
Bicycle Patrol Training	U of T & External	8	14	112

## Summary

The statistics included in these tables do not reflect the total workload of the Campus Community Police Special Constables. Proactive policing still accounts for the majority of time spent by the officers during their tour of duty. The officers therefore account for a large number of self-generated calls-for-service, many of which involve checking and patrolling specific locations on campus to ensure safety. In 2017, Campus Police Special Constables generated or responded to 3,316 calls for service which resulted in the submission of 777 reports. These statistics do not reflect the informal and impromptu contacts the officers have with members of the University community which contribute to an enhanced sense of personal safety.

## Campus Safety Programs and Services

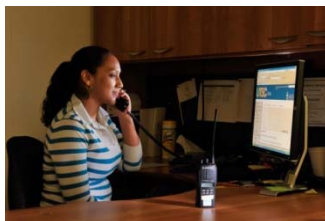
The following campus safety programs are operated, organized, financially supported, and/or participated in by the UTSC Campus Community Police.

### **Travel Safer**

**Travel Safer** - Operated year-round, this service utilizes uniformed patrollers to escort community members to or from any campus location or nearby public transit stop, in order to enhance the sense of safety and security. Patrollers are also responsible for checking identification and ensuring that campus users are part of the U of T community. They also report hazardous conditions such as lighting defects or icy walkways found on campus to the Facilities Management Division for repair.



**General Police Patrol** - UTSC Campus Community Police maintain a high visibility status on campus through the use of uniformed mobile, foot and bicycle patrols. Officers routinely respond to calls for service for issues providing a sense of safety, direction and if necessary, referral to internal and external resources. The officers are also responsible for enforcing Provincial, Federal and Municipal By-laws.



**Lone Worker Program** - Initiated during the 1998 academic year, this program allows staff and faculty on campus to “check in” with the Campus Community Police Service while working after hours or in isolated areas, or who may be vulnerable on campus.





**Emergency Telephone Monitoring and Response** - U of T Campus Community Police monitor and respond to all calls placed from emergency telephones on campus.



**Emergency Medical Response Group** - The Campus Community Police oversee the Emergency Medical Response Group. This is a highly dedicated group of UTSC students who volunteer numerous hours each day to act as first responders for any medical emergency on campus.



**Battery Booster** - Campus Community Police maintain a number of battery packs for sign-out to assist persons with dead car batteries.



**Alcohol Awareness** - Alcohol awareness seminars are conducted by Campus Community Police using Fatal Vision Goggles to simulate alcohol impairment. Students perform various functions while wearing goggles that impair their sense of perception, similar to alcohol.



**Lap Top Anti-Theft Program** - In 2011 it was recognized that laptops targeted for theft continued to be a problem on campus. The Campus Community Police developed partnerships with our community to research and implement proactive strategies. These included educational initiatives, endorsement of the S.T.O.P. plate program, mailing out of an educational pamphlet to incoming students, and the development of anti-theft posters that were designed by students.

**Emergency Locating Service** - UTSC Campus Community Police assist in locating community members in the event of an unforeseen emergency.

**Safety Audits** - Audits are performed upon request or in response to renovations. As new situations arise, audits are completed and recommendations are made with respect to the safety of people and property.