



**FOR RECOMMENDATION**

**PUBLIC**

**OPEN SESSION**

**TO:** Academic Affairs Committee

**SPONSOR:** Amrita Daniere, Vice-Principal Academic and Dean  
**CONTACT INFO:** 905-828-3719, [vpdean.utm@utoronto.ca](mailto:vpdean.utm@utoronto.ca)

**PRESENTER:** Heather M-L Miller, Vice-Dean, Teaching & Learning  
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**DATE:** March 21, 2018 for March 28, 2018

**AGENDA ITEM:** 4

**ITEM IDENTIFICATION:**

Minor Modification: Bachelor of Commerce and BBA Degree Requirement Modification Proposal

**JURISDICTIONAL INFORMATION:**

Under section 5.6 of its terms of reference, the Academic Affairs Committee is responsible for “major and minor modifications to existing degree programs. All major modifications shall be reported annually for information to the appropriate body of Governing Council”.

**GOVERNANCE PATH:**

- 1. Academic Affairs Committee [For Approval] (March 28, 2018)**

**PREVIOUS ACTION TAKEN:**

No previous action was taken on this proposal.

**HIGHLIGHTS:**

This proposal would bring the current degree course requirements of the Bachelor of Commerce (BCom) and the Bachelor of Business Administration (BBA) degrees offered at the University of Toronto Mississauga (UTM) in line with other UTM undergraduate degrees (i.e. the Honours Bachelor of Arts (HBA) and the Honours Bachelor of Science (HBSc)). HBA and HBSc students can complete no more than 15.0 credits in the same three-letter designator; currently BCom and BBA students are not able to complete more than 15.0 credits within a specific group of three-letter designators (COM, MGD, MGT, and MGM courses, Management and Commerce program courses, and ECO, Economics program courses). BCom and BBA students are also currently required to complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO).

The proposed changes are the removal of ECO from this group of three-letter designators and the removal of the requirement to complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO) for the BCom and BBA. Inclusion of ECO erroneously suggests to students that the two disciplines are the same. This is clearly not true – Economics is a separate and distinct discipline and area of study from Management and Commerce. Economic programs, courses, and curriculum, while certainly adding value to Management programs, have a much different focus and objective. Continuing to group these two disciplines together (and subsequently limiting the number of combined Management and Economics courses that can be completed for degree credit) places both departments as well as our BCom and BBA students at a great disadvantage. The requirement to complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO) is unique to BCom and BBA students and the removal of this requirement will bring the requirements in line with other UTM degrees. Both changes are needed to ensure that ECO is correctly identified as a separate and distinct discipline, and to allow BCom and BBA students to take additional ECO courses outside of their program.

The proposed modification will allow students additional flexibility and choice in their Management and Economics course selections by altering the number of courses in a specific subset of subject areas that can be counted toward either the BCom and BBA degree. There will be no change to program requirements, distribution requirements or grade requirements of either degree and program learning outcomes as well as degree level expectations will remain unchanged for both. BCom and BBA students will still be required to fulfill the same breadth requirements as other UTM students.

**FINANCIAL IMPLICATIONS:**

There are no net implications for the campus' operating budget.

**RECOMMENDATION:**

Be It Resolved,

THAT the proposed degree modifications to the Bachelor of Commerce and Bachelor of Business Administration programs, recommended by the Vice-Principal Academic & Dean, Professor Amrita Daniere, and described in the proposal dated February 23, 2018, be approved, effective on September 1, 2018.

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**DOCUMENTATION PROVIDED:**

Minor Modification: Bachelor of Commerce and BBA Degree Requirement Modification Proposal

# University of Toronto Mississauga Proposal to Modify Requirements of an Existing Degree

<b>Degree being Modified:</b>	Bachelor of Commerce (BCom) Bachelor of Business Administration (BBA)
<b>Department/ Unit (if applicable):</b>	Department of Management
<b>Faculty / Academic Division:</b>	University of Toronto Mississauga (UTM)
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<b>Effective date:</b>	September 1, 2018
<b>Version Date:</b>	February 23, 2018

# 1 Summary

This is a proposal to modify the current degree course requirements of the Bachelor of Commerce (BCom) and the Bachelor of Business Administration (BBA) degrees offered at the University of Toronto Mississauga (UTM) to bring it more in line with other UTM undergraduate degrees (i.e. the Honours Bachelor of Arts (HBA) and the Honours Bachelor of Science (HBA)). The proposed modification will allow students additional flexibility and choice in their Management and Economics course selections.

The major impetus for these degree course requirement changes stems from student dissatisfaction that was expressed during the recent 2016 UTQAP external review of the Department of Management. At the time of the review, a large percentage of students who participated in the review process expressed dissatisfaction with the fact that the number of Economics courses required in their program limits the ability of students to take Management courses that they find more relevant to enhance their careers. The proposed modifications to both the BCom and the BBA at UTM would directly address this by providing our students with the flexibility, room, and autonomy to select the desired Management courses ideal for their personal, academic, and career training goals, without changing the number of required Economics courses.

If this proposed modification is approved, it will enable the Department of Management to offer courses within the B.Com and BBA degree pathways, which will make both degrees more competitive with other universities, and address the changes in the environment the students enter once they graduate.

The proposed modification alters the number of courses in a specific subset of subject areas that can be counted toward either the BCom and BBA degree. There will be no change to program requirements, distribution requirements or grade requirements of either degree and program learning outcomes as well as degree level expectations will remain unchanged for both. BCom and BBA students will still be required to fulfill the same breadth requirements as other UTM students.

## 2 Effective Date

This degree requirement change will take effect September 1, 2018 and be applied to all new admit UTM students who begin their studies on this date.

### 3 Description of Proposed Modification

The proposed modification will clarify the maximum number of Management course credits a BCom or BBA student can complete for degree credit. In addition, the change will eliminate a historical requirement to complete a minimum number of credits outside of Management and Economics in the BCom. This requirement is a vestige of when our UTM degrees were tied with the St. George campus and the Rotman School of Business to ensure breadth was achieved (both the St. George campus and the Rotman School of Business have since eliminated this requirement); however, specific breadth requirements for all UTM degrees have since been put in place to serve this function. As a result, the elimination of this requirement serves to streamline the BCom even further. The proposed changes will not alter the existing program, distribution, and grade requirements of either degree.

Table 1 below details the current and proposed degree course requirements of both degrees, with relevant changes highlighted in yellow.

**Table 1. Summary of Current vs. Proposed BCom and BBA Degree Course Requirements**

	<b>Current Degree Course Requirements</b>	<b>Proposed Degree Course Requirements</b>
<i>BCom</i>	Obtain standing in at least 20.0 credits, meeting the following criteria: <ol style="list-style-type: none"> <li>1. No more than 6.0 credits may be 100 level;</li> <li>2. At least 6.0 300/400 level credits (no more than 1.0 300/400 level transfer credit may be counted with the exception of courses taken through an official university exchange program);</li> <li>3. No more than 15.0 credits may be taken for degree credit from the following: COM(G), MGD, MGT, MGM and ECO; and</li> <li>4. Complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO).</li> </ol>	Obtain standing in at least 20.0 credits, meeting the following criteria: <ol style="list-style-type: none"> <li>1. No more than 6.0 credits may be 100 level;</li> <li>2. At least 6.0 300/400 level credits (no more than 1.0 300/400 level transfer credit may be counted with the exception of courses taken through an official university exchange program);</li> <li>3. No more than 15.0 credits may be taken for degree credit from the following: COM(G), MGD, MGT, and MGM. and ECO; and</li> <li>4. Complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO).</li> </ol>
<i>BBA</i>	Obtain standing in at least 20.0 credits, meeting the following criteria: <ol style="list-style-type: none"> <li>1. No more than 6.0 credits may be 100 level;</li> <li>2. At least 6.0 300/400 level credits (no more than 1.0 300/400 level transfer credit may be counted with the</li> </ol>	Obtain standing in at least 20.0 credits, meeting the following criteria: <ol style="list-style-type: none"> <li>1. No more than 6.0 credits may be 100 level;</li> <li>2. At least 6.0 300/400 level credits (no more than 1.0 300/400 level transfer credit may be counted</li> </ol>

<p>exception of courses taken through an official university exchange program); and</p> <p>3. Complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO).</p>	<p>with the exception of courses taken through an official university exchange program); and</p> <p>3. No more than 15.0 credits may be taken for degree credit from the following: COM(G), MGD, MGT, and MGM.</p> <p>4. Complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO).</p>
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With these proposed modifications, both the BCom and BBA will have identical degree requirements, which will also echo the current requirements of UTM’s HBA and HBSc degrees. The one differentiation between the two sets of degrees will be in requirement #3. Where HBA and HBSc students can complete no more than 15.0 credits in the same three-letter designator; BCom and BBA students will not be able to complete more than 15.0 credits from COM, MGD, MGT, and MGM courses (i.e. not just the same three-letter designator). Table 2 below provides a comparison of UTM degree course requirements.

**Table 2. UTM Degree Course Requirements**

<b>HBA &amp; HBSC Degree Course Requirements</b>	<b>BCom &amp; BBA Degree Course Requirements (Proposed)</b>
<p>Obtain standing in at least 20.0 credits, meeting the following criteria:</p> <p>1. No more than 6.0 credits may be 100 level;</p> <p>2. At least 6.0 credits must be 300/400 level (no more than 1.0 300/400 level transfer credit may be counted with the exception of courses taken through an official university exchange program); and</p> <p>3. No more than 15.0 credits may have the same three-letter designator (e.g. “ANT,” “ENG,” etc.).</p>	<p>Obtain standing in at least 20.0 credits, meeting the following criteria:</p> <p>1. No more than 6.0 credits may be 100 level;</p> <p>2. At least 6.0 300/400 level credits (no more than 1.0 300/400 level transfer credit may be counted with the exception of courses taken through an official university exchange program);</p> <p>3. No more than 15.0 credits may be taken for degree credit from the following: COM(G), MGD, MGT, and MGM.</p>

Appendix A (Degree Requirements Comparison) offers a comprehensive comparison of the full degree requirements (course, program, distribution, and grade) of the UTM BCom and BBA (current and proposed), the UTM HBA and HBSc, the UTSC BBA, and the Rotman BCom degrees. This clearly illustrates how the current requirements differ from other comparable degrees as well as how the proposed changes will bring our BCom and BBA into better alignment with the other degrees.

## 4 Academic Rationale

There seems to be no academic reason for the differing degree requirements of the UTM BCom and BBA degrees. In bringing these degree course requirements in line with other UTM and UofT undergraduate degrees, we are signalling to students and the wider external community that these degrees are of similar calibre, which is and has always been the case. This is further emphasized as program, grade, and distribution requirements for both degrees will not be changing, reinforcing that the nature and goals of these degrees (i.e. our degree level expectations) remain intact.

The current inclusion of Economic courses (ECO) in the degree course requirements (see degree course requirement #3 above – “No more than 15.0 credits may be taken for degree credit from the following: COM(G), MGD, MGT, MGM and ECO”) erroneously suggests to students that these two disciplines are the same. This is clearly not true – Economics is a separate and distinct discipline and area of study from Management and Commerce. Economic programs, courses, and curriculum, while certainly adding value to Management programs and are of great benefit to Management students, have a much different focus and objective. Continuing to group these two disciplines together (and subsequently limit the number of combined Management and Economics courses that can be completed for degree credit) places both departments as well as our BCom and BBA students at a great disadvantage.

Specifically, the 2014 merger of the three legacy accounting bodies in Canada (Canadian Institute of Chartered Accountants (CICA), Certified General Accountants Association of Canada (CGA-Canada), and Certified Management Accountants of Canada (CMA Canada)) has drastically changed the landscape of professional accounting, placing new emphasis on the areas of Strategy, Marketing, Human Resources, Data Analytics, Finance and Communication. Although UTM is offering many of these courses already, Accounting Specialist students are unable to take these courses due to the current degree course requirements that not only limit the number of Management and Economics courses that can be taken but also require at least 5.0 credits outside of these two disciplines (see degree course requirement #4 above - “Complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO)”). This is a problem unique to UTM as St. George and UTSC do not have these restrictions for their BCom and BBA degrees. Most other universities also do not have similar restrictions.

Similarly, the field of Finance is placing more emphasis on areas such as data analytics. Our Finance Specialist students are also limited in their ability to take critical courses in this area due to the current degree restrictions. Again, this is a restriction that students in the same degree streams at our other two campuses and other universities do not have placed on them.

This added flexibility in course selection responds directly to issues raised during the recent 2016 UTQAP External Review of the Department of Management. As described previously, the review revealed that there is a great deal of student dissatisfaction in Management (more than

half of the students who participated in a review survey indicated they would not recommend UTM). This dissatisfaction is especially strong among our Accounting Specialists students, with 62% of recent UTM Accounting graduates indicating in a survey that they would have preferred completing 3.0 credits of Economics instead of 6.0 to allow room for other business courses and 12% indicating that they would have preferred to complete only 1.0 credit of Economics instead of the required 6.0. It is our belief that by dissociating Economics courses from Management (in degree course requirement #3) and eliminating the requirement to complete a minimum number of credits outside of Management and Economics (in degree course requirement #4), we will be able to provide our students with a level of freedom and autonomy in course selection that their peers at UofT currently enjoy and directly address this issue. UTM students will be able to tailor their course selection to include the appropriate level of Economics and Management courses to fit their personal, academic, and career training needs.

Furthermore, this proposed modification will not have a negative impact on the breadth of courses students will take as the degree distribution requirement that all students must complete a minimum of 1.0 credit from each of the Humanities, Sciences, and Social Sciences will remain in place. Our program requirements also have breadth requirements built-in. Both of these will continue to ensure that students cannot solely complete credits in Management and Economics alone.

## **5 Impact of Change on Students**

The proposed modification will have a strong positive impact on students. It will provide BCom and BBA students with the same academic freedom in course selection as their peers pursuing the same degrees at our other two campuses or a HBA or HBSc degree at UTM. Management students will be able to take relevant courses in areas such as Strategy, Human Resources, Marketing and Organizational Behaviour. This will increase the breadth of their learning experience in areas that are very relevant to their future careers and place them on par with students from other universities. It will also give students the opportunity to explore other career opportunities that they are not able to do under the current requirements.

During the development of this proposal, the Management Department conducted a survey of 29 student leaders and representatives (all the members of the Undergraduate Commerce Society and Commerce Advisory Group). All of the 13 students who replied were in favour of the proposed modification.

## **6 Consultation**

The Department of Management has consulted with the following stakeholders regarding the proposed modification:



- Department of Management student leaders and representatives (all the members of the Undergraduate Commerce Society and Commerce Advisory Group)
- Department of Economics – Prof Miquel Faig, Chair, Department of Economics
- The Office of the Registrar, UTM – Lorretta Neebar, Interim Registrar & Director of Enrolment Management
- Department of Management, UTSC – Prof David Zweig, Chair, Department of Management
- Rotman Commerce, Rotman School of Management – Prof David Goldreich, Director, Rotman Commerce

These stakeholders are in agreement with this proposed modification.

The Department of Management also presented the proposal twice at the Social Sciences Divisional Curriculum Committee meetings in October 2017. There were no objections raised by committee members.

The UTM Office of the Dean, Academic, provided the proposal to the Office of the Vice-Provost, Academic Programs, for consultation with the Academic Dean’s offices at UTSC and FAS and with the University of Toronto Registrar. Based on these consultations, the Office of the Vice-Provost, Academic Programs, has advised that the proposal can be approved within the Division (UTM) and does not need to go forward for approval or information beyond UTM governance.

## 7 Resources

The resource implications of this proposed modification would be limited to resources needed to offer certain new courses or more sections of current courses. Four new courses have been proposed for the 2018-2019 academic year and the Department of Management is in the process of hiring two Assistant Professors (Teaching Stream) and an Assistant Professor to help with the teaching of new courses. It should be noted that many courses relating to areas such as Strategy, Human Resources, Marketing and Organizational Behaviour are already being offered to relatively small classes.

## 8 Governance Process

	Approving Body	Approval Date
<b>Development &amp; Consultation within Unit/ Office</b>	Mihkel Tombak Chair, Department of Management	December 1, 2017
<b>Consultation with Dean’s Office</b>	Heather Miller Vice-Dean, Teaching & Learning	December 7, 2017
<b>Divisional Governance Approval</b>	UTM Academic Affairs Committee	

## Appendix A: Degree Requirements Comparison

<b>UTM Proposed B.Com. &amp; BBA Requirements</b>	<b><u>UTM Current B. Com. Requirements</u></b>	<b><u>UTM Current BBA Requirements</u></b>	<b><u>UTM BSc. &amp; BA Requirements</u></b>	<b><u>UTSC BBA Requirements</u></b>	<b><u>Rotman B.Com. Requirements</u></b>
20 credits	20 credits	20 credits	20 credits	20 credits	20 credits*
<b>Course Requirement:</b>					
No more than 6.0 100-level credits may count toward degree requirements.	No more than 6.0 100-level credits may count toward degree requirements.	No more than 6.0 100-level credits may count toward degree requirements.	No more than 6.0 100-level credits may count toward degree requirements.		No more than 6.0 100-level credits may count toward degree requirements.
Complete at least 6.0 credits at the 300/400 level.	Complete at least 6.0 credits at the 300/400 level.	Complete at least 6.0 credits at the 300/400 level.	Complete at least 6.0 credits at the 300/400 level.	Complete at least 6.0 credits at the C/D level, including at least 1.0 at the D level.	Complete at least 6.0 credits at the 300/400 level, including at least 1.0 at the 400 level.
No more than 15.0 credits may be taken for degree credit from the following: COM(G), MGD, MGT and MGM.	No more than 15.0 credits may be taken for degree credit from the following: COM(G), MGD, MGT, MGM and ECO.		No more than 15.0 credits may begin with the same three-letter designator.		
	Complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO).	Complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO).			
<b>Program Requirement:</b>					
Complete the requirements of a specialist program in Commerce/Management (BCom, BBA, HBA)	Complete the requirements of a specialist program in Commerce (BCom, HBA)	Complete the requirements of a specialist program in Management (HBA, BBA)	Complete at least 1 Specialist or 2 Majors or 1 Major plus 2 Minors	Complete one of the Specialist programs in Management or Economics. (Ensure any combo of programs used to meet the program requirement include at least 12.0 different full credits)	Complete Specialist in Management, Finance & Economics or Accounting Specialist
<b>Breadth Requirement:</b>					
1.0 credit in Sciences, Humanities, Social Sciences	1.0 credit in Sciences, Humanities, Social Sciences	1.0 credit in Sciences, Humanities, Social Sciences	1.0 credit in Sciences, Humanities, Social Sciences	At least 0.5 credits must come from each of the five breadth categories.	1.0 credit in Sciences, Humanities, Social Sciences  Must take at least 4.0 credits that have been designated as satisfying the Breadth Requirement.
<b>Grade Requirement:</b>					
At least 1.85CGPA	At least 1.85CGPA	At least 1.85CGPA	At least 1.85CGPA	At least 1.85CGPA	At least 1.85CGPA

\*(10.0 RSM/MGT courses, 10.0 other A&S courses [note: this is a program requirement])

# Appendix B: Calendar Copy

## **Current Calendar Copy:**

[https://student.utm.utoronto.ca/calendar/calendar\\_detail2.pl?Topic=BCOM%20Requirements](https://student.utm.utoronto.ca/calendar/calendar_detail2.pl?Topic=BCOM%20Requirements)

### **BCOM Requirements**

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This is a four-year, honours degree program. The degree received depends upon the combination of programs a student completes and specific degree requirements. Consult an academic advisor in the Office of the Registrar regarding degree requirements. Exceptions to degree requirements may only be granted by petition through the Office of the Registrar. Consult the departmental program advisors regarding program requirements. Departmental program advisors may only grant exceptions to program requirements that are not needed towards fulfilling degree requirements. To qualify for a Bachelor of Commerce (BCom) degree, a student must meet the following requirements:

#### COURSE REQUIREMENTS:

Obtain standing in at least 20.0 credits, meeting the following criteria:

- No more than 6.0 credits may be 100 level.
- Complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO). Courses taken to fulfill program and distribution requirements may also be counted towards meeting this requirement.
- At least 6.0 300/400 level credits (no more than 1.0 300/400 level transfer credit may be counted with the exception of courses taken through an official university exchange program).
- No more than 15.0 credits may be taken for degree credit from the following: COM(G), MGD, MGT, MGM and ECO (see [Commerce \(BCom, HBA\) Program](#)). The following course combinations are counted as ECO courses: [STA250H5](#), [STA255H1/ STA257H5](#), [STA258H5/ STA258H5](#), [STA261H5/ STA256H5](#), [STA258H5/ STA256H5](#), [STA260H5](#)

#### PROGRAM REQUIREMENTS:

- Complete the requirements of a specialist program in [Commerce \(BCom, HBA\)](#).

#### DISTRIBUTION REQUIREMENT:

- Complete the distribution requirement, which consists of at least 1.0 credit from each of the following divisions: Humanities, Sciences, Social Sciences
- See [Distribution Requirements](#) for further explanation of what distribution requirements are. Each course in the calendar has a distribution assignment to help you select courses that fulfill these requirements.

## **Proposed Calendar Copy:**

### **BCOM Requirements**

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This is a four-year, honours degree program. The degree received depends upon the combination of programs a student completes and specific degree requirements. Consult an academic advisor in the Office of the Registrar regarding degree requirements. Exceptions to degree requirements may only be granted by petition through the Office of the Registrar. Consult the departmental program advisors regarding program requirements. Departmental program advisors may only grant exceptions to program requirements that are not needed towards fulfilling degree requirements. To qualify for a Bachelor of Commerce (BCom) degree, a student must meet the following requirements:

#### **COURSE REQUIREMENTS:**

Obtain standing in at least 20.0 credits, meeting the following criteria:

- No more than 6.0 credits may be 100 level.
- At least 6.0 300/400 level credits (no more than 1.0 300/400 level transfer credit may be counted with the exception of courses taken through an official university exchange program).
- No more than 15.0 credits may be taken for degree credit from the following: COM(G), MGD, MGT and MGM.

#### **PROGRAM REQUIREMENTS:**

- Complete the requirements of a specialist program in [Commerce \(BCom, HBA\)](#).

#### **DISTRIBUTION REQUIREMENT:**

- Complete the distribution requirement, which consists of at least 1.0 credit from each of the following divisions: Humanities, Sciences, Social Sciences
- See [Distribution Requirements](#) for further explanation of what distribution requirements are. Each course in the calendar has a distribution assignment to help you select courses that fulfill these requirements.

**Current Calendar Copy:**

[https://student.utm.utoronto.ca/calendar/calendar\\_detail2.pl?Topic=BBA%20Requirements](https://student.utm.utoronto.ca/calendar/calendar_detail2.pl?Topic=BBA%20Requirements)

**BBA Requirements**

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The degree received depends upon the combination of programs a student completes and specific degree requirements. Consult an academic advisor in the Office of the Registrar regarding degree requirements. Exceptions to degree requirements may only be granted by petition through the Office of the Registrar. Consult the departmental program advisors regarding program requirements. Departmental program advisors may only grant exceptions to program requirements that are not needed towards fulfilling degree requirements. To qualify for a Bachelor of Business Administration (BBA) degree, a student must meet the following requirements:

**COURSE REQUIREMENTS:**

Obtain standing in at least 20.0 credits, meeting the following criteria:

- No more than 6.0 credits may be 100 level.
- Complete 5.0 credits from disciplines other than Management (MGD/MGT/MGM/RSM) and Economics (ECO). Courses taken to fulfill program and distribution requirements may also be counted towards meeting this requirement.
- At least 6.0 300/400 level credits (no more than 1.0 300/400 level transfer credit may be counted with the exception of courses taken through an official university exchange program).

**PROGRAM REQUIREMENTS:**

- Complete the requirements of a specialist program in [Management \(HBA, BBA\)](#).

**DISTRIBUTION REQUIREMENT:**

- Complete the distribution requirement, which consists of at least 1.0 credit from each of the following divisions: Humanities, Sciences, Social Sciences.
- See [Distribution Requirements](#) for further explanation of what distribution requirements are. Each course in the calendar has a distribution assignment to help you select courses that fulfill these requirements.

## **Proposed Calendar Copy:**

### **BBA Requirements**

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The degree received depends upon the combination of programs a student completes and specific degree requirements. Consult an academic advisor in the Office of the Registrar regarding degree requirements. Exceptions to degree requirements may only be granted by petition through the Office of the Registrar. Consult the departmental program advisors regarding program requirements. Departmental program advisors may only grant exceptions to program requirements that are not needed towards fulfilling degree requirements. To qualify for a Bachelor of Business Administration (BBA) degree, a student must meet the following requirements:

#### COURSE REQUIREMENTS:

Obtain standing in at least 20.0 credits, meeting the following criteria:

- No more than 6.0 credits may be 100 level.
- At least 6.0 300/400 level credits (no more than 1.0 300/400 level transfer credit may be counted with the exception of courses taken through an official university exchange program).
- No more than 15.0 credits may be taken for degree credit from the following: COM(G), MGD, MGT and MGM.

#### PROGRAM REQUIREMENTS:

- Complete the requirements of a specialist program in [Management \(HBA, BBA\)](#).

#### DISTRIBUTION REQUIREMENT:

- Complete the distribution requirement, which consists of at least 1.0 credit from each of the following divisions: Humanities, Sciences, Social Sciences.
- See [Distribution Requirements](#) for further explanation of what distribution requirements are. Each course in the calendar has a distribution assignment to help you select courses that fulfill these requirements.