



TO: Members of the UTM Campus Affairs Committee

FROM: Mark Overton, Dean of Student Affairs & Asst. Principal, Student Services

DATE: January 31, 2018

SUBJECT: Advice on Fees and Operating Plans from QSS

At the Quality Service to Students (QSS) meeting held on January 10, 2018, the administration made three proposals on Compulsory Non-tuition Related Fees associated with the UTM campus, consistent with the terms of the Protocol. A summary of the votes on these is provided below for the information of members of the Campus Affairs Committee (CAC) and Campus Council (CC).

### **1) Health Services Fee**

Proposed Resolution:

Be it resolved,

THAT the 2018-19 operating plans and budget for the Health & Counselling Centre, as presented in the documentation from Erin Kraftcheck, Director, be approved; and that the sessional fee for a full-time student on the UTM campus be increased to \$46.06 (\$9.21 for a part-time student), which represents a year over year increase of \$1.34 (\$0.27 for a part-time student) or 3.01%.

The vote on the resolution was as follows:

In favour: 13 (including 8 students)  
Opposed: 0 (including 0 students)  
Abstentions: 0 (including 0 students)

### **Resolution Passed**

*In consideration of the advice of QSS, and pursuant to the terms of the Protocol, the administration is presenting plans to the CAC and CC which include a request for a permanent fee increase.*

### **2) Physical Education, Athletics & Recreation Fee**

Proposed Resolution:

Be it resolved:

THAT the 2018-19 operating plans and budget for the Physical Education, Athletics & Recreation Department, as presented in the documentation from Dave Clancy, Acting Director, be approved; and that the sessional fee for a full-time student on the UTM campus be increased to \$197.29 (\$39.46 for a part-time student), which represents a year over year increase of \$18.58 (\$3.72 for a part-time student) or 10.40%



The vote on the resolution was as follows:  
In favour: 15 (including 9 students)  
Opposed: 1 (including 1 students)  
Abstentions: 0 (including 0 students)

### **Resolution Passed**

*In consideration of the advice of QSS, and pursuant to the terms of the Protocol, the administration is presenting plans to the CAC and CC which include a request for a permanent fee increase.*

### **3) Student Services Fee**

Prior to consideration of the Student Services Fee request, QSS members were invited to provide comment and to vote in straw polls on the subcomponents of the Student Services Fee, to better provide feedback to those operations and governance. Comments are noted when offered.

On the proposal offered on the **Shuttle Service**, QSS's vote on the straw poll was as follows:

In favour: 15  
Opposed: 0  
Abstentions: 0

On the proposal offered on the **Career Centre**, QSS's vote on the straw poll was as follows:

In favour: 9  
Opposed: 5  
Abstentions: 1

On the proposal offered on **Child Care Support**, QSS's vote on the straw poll was as follows:

In favour: 13  
Opposed: 0  
Abstentions: 2

On the proposal offered on **Family Care**, QSS's vote on the straw poll was as follows:

In favour: 14  
Opposed: 0  
Abstentions: 1

On the proposal offered on the **International Education Centre**, QSS's vote on the straw poll was as follows:

In favour: 11  
Opposed: 5  
Abstentions: 0

On the proposal offered on **Student Life Initiatives**, QSS's vote on the straw poll was as follows:

In favour: 10  
Opposed: 5  
Abstentions: 1

On the proposal offered on **Space Occupied by Student Societies**, QSS's vote on the straw poll was as follows:



In favour: 11  
Opposed: 0  
Abstentions: 5

On the proposal offered on **Student Handbook & Communications**, QSS's vote on the straw poll was as follows:

In favour: 10  
Opposed: 4  
Abstentions: 2

On the proposal offered on **Alcohol Education & Monitoring**, QSS's vote on the straw poll was as follows:

In favour: 13  
Opposed: 1  
Abstentions: 2

**Proposed Resolution:**

Be it resolved:

THAT the 2018-19 operating plans and budget for the Student Services Fee, as presented in the documentation from Mark Overton, Dean of Student Affairs, be approved; and that the sessional fee for a full-time student on the UTM campus be increased to \$189.90 (\$37.98 for a part-time student), which represents a year over year increase of \$22.24 (\$4.45 for a part-time student) or 13.26%.

The vote on the Student Services Fee resolution was as follows:

In favour: 9 (including 3 students)  
Opposed: 6 (including 6 students)  
Abstentions: 1 (including 1 students)

**Resolution Failed**

*Pursuant to the terms of the Protocol, the administration is presenting plans to the CAC and CC which includes a request for a fee increase with temporary and permanent components.*

# Operating Plans and Fees: Advice from QSS Item 6(a)

Mark Overton, Dean of Student Affairs

March 8, 2018



# Role of QSS

- **Quality Service to Students Committee (QSS)**
  - 17 voting members (11 student voters; 6 voters from administration) plus many non-voting student and administrative participants)
  - Normally meets monthly
  - Quorum requires at least 11 members present, including 6 students, representing at least 2 student societies, one of which must be UTMSU
- Not a part of governance; governed by policy and protocol on non-tuition fees
- Protocol assigns to QSS the responsibility to advise on proposals related to specific fees, which are conveyed to governance



# Gathering input, shaping proposals

- Departments' directors and services' managers sought students' feedback through QSS advisory groups plus
  - Open calls
  - Tabling
  - User and intercept surveys
  - Reviews of collected feedback
- Services' proposals reflected student input through consultations and the administrative recommendations for the departments' professional staff, within bounds of the *Protocol*
- Proposal presented Dec. 13, 2017; votes held Jan. 10, 2018



# Advice from QSS

	Advice from QSS
Health & Counselling Fee	Endorsed
Phys Ed, Recreation & Athletics Fee	Endorsed
Student Services Fee	Not endorsed



**Thank you**

Questions?



# Advice from QSS

	2017-18 fees	2018-19 fees proposes to QSS	Advice from QSS
Health & Counselling Fee	\$44.72 (FT) \$8.94 (PT)	\$46.06 (FT) \$9.21 (PT)	Endorsed
Phys Ed, Recreation & Athletics Fee	\$178.71 (FT) \$36.74 (PT)	\$197.29 (FT) \$39.46 (PT)	Endorsed
Student Services Fee	\$167.66 (FT) \$33.53 (PT)	\$189.90 (FT) \$37.98 (PT)	Not endorsed

