

**FOR INFORMATION**

**PUBLIC**

**OPEN SESSION**

**TO:** University Affairs Board

**SPONSOR:** Sandy Welsh, Vice-Provost, Students  
**CONTACT INFO:** (416) 978-3870 / Email [vp.students@utoronto.ca](mailto:vp.students@utoronto.ca)

**PRESENTER:** See Sponsor.  
**CONTACT INFO:**

**DATE:** February 27, 2018 for March 6, 2018

**AGENDA ITEM:** 4a (i)

**ITEM IDENTIFICATION:**

Advice from the Council on Student Services (CSS)

**JURISDICTIONAL INFORMATION:**

Section 4 of the University Affairs Board's Terms of Reference provides that the Board is responsible for "policy of a non-academic nature and matters that directly concern the quality of student and campus life." Under section 5, the Board is responsible for compulsory non-academic incidental fees for the University, as well as St. George Campus and University-wide campus and student services.

Campus and student services, co-curricular programs, services and facilities, and compulsory non-academic incidental fees are among the areas within the responsibility of the UTSC Campus Affairs Committee.

**GOVERNANCE PATH:**

1. UTSC Campus Affairs Committee [For Information] (February 12, 2018)
2. **University Affairs Board [For Information] (March 6, 2018)**
3. UTSC Campus Council [For Information] (March 7, 2018)
4. Executive Committee [For Information] (March 27, 2018)

**PREVIOUS ACTION TAKEN:**

The Vice-Provost, Students last reported advice from CSS to the University Affairs Board on March 6, 2017.

## **HIGHLIGHTS:**

### **CSS endorsed the following proposals from the administration for the 2018-19 budget year:**

**Increase Health & Wellness Fee from \$67.31 to \$68.99 per full-time student per session (\$13.46 to \$13.80 for part-time)**

Pursuant to the terms of the *Protocol*, the administration presented plans to CAC which included a request for a fee increase that includes a permanent component.

**Increase Student Services Fee from \$177.60 to \$183.00 per full-time student per session (\$35.52 to \$36.60 for part-time)**

Pursuant to the terms of the *Protocol*, the administration presented plans to CAC which included a request for a fee increase that includes a permanent component.

### **CSS failed to endorse the following proposals from the administration for the 2018-19 budget year:**

**Increase Athletics and Recreation Fee from \$137.57 to \$143.07 per full-time student per session (\$27.51 to \$28.61 for part-time)**

Pursuant to the terms of the *Protocol*, the administration presented plans to CAC which included a request for permanent and temporary fee increases.

## **FINANCIAL IMPLICATIONS:**

See Cover Sheet for Item 4b (i) on this agenda.

## **RECOMMENDATION:**

Presented for information.

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## **DOCUMENTATION PROVIDED:**

Memorandum from Desmond Pouyat (Dean of Student Affairs) to UTSC Campus Affairs Committee

**TO:** Members of the UTSC Campus Affairs Committee

**FROM:** Desmond Pouyat, Dean of Student Affairs

**DATE:** February 12, 2018

**SUBJECT:** Advice on Fees and Operating Plans from the Council on Student Services (CSS)

Included in this package are the proposed Operating Plans and proposed Fees for the UTSC Student Affairs and Services for 2018-19. These Fees are subject to the provisions of the *Policy on Ancillary Fees*, the *Policy for Compulsory Non-Academic Incidental Fees*, and the *Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees* (generally known as the *Protocol on Non-Tuition Fees* or simply the *Protocol*).

The following UTSC-related Compulsory Non-Academic Incidental Fees are subject to the three policies listed above and are charged to students via their student accounts on ROSI:

- UTSC Health and Wellness Fee
- UTSC Athletics & Recreation Fee
- UTSC Student Services Fee

The *Protocol* makes provision for the establishment of a body at UTSC which considers proposals for changes to, or the introduction of, fees covered by the *Protocol* prior to the consideration of these fees by the Governing Council. This body, named the Council on Student Services (CSS) was established by the former Scarborough College Council, with the agreement of the Scarborough College Students' Union. The *Protocol* also requires that the advice of CSS shall be conveyed to the Governing Council.

The “advice” is interpreted to mean the decisions of CSS on the proposals made by the administration to CSS (i.e., approval of a proposal, a rejection of a proposal, an absence of a decision following a proposal being made, etc.). Following the consideration of the administration’s proposals by CSS, the administration lists the resolutions considered, the decisions, and the details of the voting in a memorandum to CAC. This memorandum delineates the advice to CAC. The *Protocol* also requires that this summary be forwarded to the chair of CSS “in sufficient time to allow representation to be made by the [CSS] to [CAC].”

The Operating Plans and budgets have been prepared with input from the directors and managers of the units, from student users of the services, from various advisory and governing bodies, and from CSS (prior to the point when the Plans were considered by CSS).

According to the terms of the *Protocol*, if CSS approves an increase to, or the establishment of, a fee, or if the relevant students approve of such an increase or new fee by referendum, the Governing Council may approve the increase or fee, without restriction on the amount.

If CSS does not approve a fee increase, the administration is entitled to seek approval by the CAC of a maximum of: (a) a permanent fee increase of the lesser of the consumer price index (CPI) increase or the University of Toronto index (UTI) increase; and (b) a temporary increase of the greater of the CPI increase or the UTI increase.

### **CSS Advice on Operating Plans, Budgets and Fees**

For the operating plans, budgets and associated compulsory non-academic incidental fees to be approved by CSS, they require the support of a majority of students present at the meeting when the votes are held, as well as a majority of the Council overall.

At the CSS meeting on January 18, 2018, the administration made three proposals to CSS encapsulated in the three resolutions listed below.

The outcome of each vote is provided below for the information of members of the Campus Affairs Committee (CAC).

#### **1) Health and Wellness**

Proposed Resolution:

Be it resolved,

THAT CSS approve a permanent year over year increase of 2.5 % in the Health & Wellness fee, from \$67.31 to \$68.99 per full-time student per session (\$13.46 to \$13.80 for part-time)

The vote on the resolution was as follows:

In favour: 15 (5 admins, 10 students)

Opposed: 0 (0 admins, 0 student)

Abstentions: 0 (0 admins, 0 student)

**Resolution Result: PASS**

## 2) Student Services

Proposed Resolution:

Be it resolved,

THAT CSS approve a permanent year over year increase of 3.04 % increase in the Student Services Fee, from \$177.60 to \$183.00 per full-time student per session (\$35.52 to \$36.60 for part-time)

The vote on the resolution was as follows:

In favour: 15 (5 admins, 10 students)

Opposed: 0 (0 admins, 0 student)

Abstentions: 0 (0 admins, 0 students)

**Resolution Result: PASS**

## 3) Athletics and Recreation

Proposed Resolution:

Be it resolved,

THAT CSS approve a permanent year over year increase of 2.5% in the Athletics & Recreation fee, from \$137.57 to \$141.00 per full-time student per session (\$27.51 to \$28.20 for part-time)

The vote on the resolution was as follows:

In favour: 7 (5 admins, 2 students)

Opposed: 6 (0 admins, 6 students)

Abstentions: 2 (0 admins, 2 students)

**Resolution Result: FAIL**

In consideration of the advice of CSS, and pursuant to the terms of the Protocol, the administration is presenting plans to the CAC which include a request for a fee increase with permanent and temporary components.

Sincerely,



Desmond Pouyat  
Dean of Student Affairs UTSC