

**FOR INFORMATION**

**PUBLIC**

**OPEN SESSION**

**TO:** University Affairs Board

**SPONSOR:** Sandy Welsh, Vice-Provost, Students

**CONTACT INFO:** Phone (416) 978-3870 / Email [vp.students@utoronto.ca](mailto:vp.students@utoronto.ca)

**PRESENTER:** See Sponsor

**CONTACT INFO:**

**DATE:** May 25, 2017 for June 1, 2017

**AGENDA ITEM:** 3(b)

**ITEM IDENTIFICATION:**

Annual Report: UTSC Campus Community Police Service

**JURISDICTIONAL INFORMATION:**

Section 5.6 of the University Affairs Board Terms of Reference states:

*The Board receives annually, from the appropriate administrators, reports on services within its areas of responsibility, including but not limited to multi-campus services and offices, Campus Police, Human Resources and Equity, crisis response, and campus organizations.*

Section 5.9 of the UTSC Campus Affairs Committee Terms of Reference states:

*The Committee receives annually, from the appropriate administrators, reports on services within its areas of responsibility, including but not limited to campus police and campus organizations. These reports are submitted to the University Affairs Board for information.*

**GOVERNANCE PATH:**

1. UTSC Campus Affairs Committee [For Information] (April 26, 2017)
2. **University Affairs Board [For Information] (June 1, 2017)**

**PREVIOUS ACTION TAKEN:**

The report is presented annually to the Board.

**HIGHLIGHTS:**

Community Based Policing is a philosophy of policing that defines the roles and relationships between the police and the community. It requires shared ownership, decision-making and accountability, as well as a sustained commitment from both the police and the community. This UTSC Campus Affairs Committee – Annual Report: UTSC Campus Police Services Page 2 of 3 policing model continues to be the basis for outreach practices and initiatives by Campus Community Police with a focus to increase partnership with the many departments and groups on campus. In 2016, the UTSC Campus Community Police responded to or proactively conducted 4,423 calls for service within our community. The vast majority of these calls continues to

involve assisting the various sectors of our community in fulfilling their mission of adding value to our students' experience.

UTSC prides itself on having been a safe community over its 50 year history, and the statistical overview on page 9 of this report indicates that this trend continues through recent years of growth. In 2016, Campus Community Police further strengthened our relationship with outside agencies such as the Toronto Police Service's 43 Division, who provided UTSC with clearer pictures of influences in the areas which may impact our community, and allowing for proactive interventions to be put in place.

In 2016, UTSC Campus Community Police undertook many initiatives working with multiple stakeholders on campus. These groups included the Department of Student Life, the Scarborough Campus Student Union, Student Housing and Residence Life, and the Department of Athletics and Recreation.

Strategic- and intelligence-led approaches are a predominant aspect of community policing within our academic setting, and are comprised of initiatives such as providing educational material on campus safety during orientation to all first year students, training seminars, theft prevention programs, strategic patrol initiatives, and taking part in various committees.

In 2016, Campus Community Police used this approach to address and reduce crime on campus. In 2014 and 2015 the campus experienced a very high number of theft occurrences. This theft involved personal property of students such as cell phones, laptops and other items. Campus Police created a poster campaign in partnership with Library staff to increase awareness and enacted proactive patrols. This resulted in an arrest of one individual and a significant reduction in thefts on campus.

In May of 2016, there was a significant rise in thefts of bicycles on campus. Campus Community Police initiated a patrol strategy that resulted in the identification and arrests of two individuals. When arrested these individuals were in possession of large numbers of stolen bicycles and parts.

**FINANCIAL IMPLICATIONS:**

There are no net financial implications for the campus' operating budget.

**RECOMMENDATION:**

The report is presented for information only.

---

**DOCUMENTATION PROVIDED:**

Annual Report 2016: UTSC Campus Community Police Services



UNIVERSITY OF  
**TORONTO**  
SCARBOROUGH

**Annual Report**  
Campus Community Police Services  
University of Toronto Scarborough  
2016

# Table of Contents

Executive Summary.....	3
<i>Community Policing Initiatives</i> .....	5
Organization, Statistics and Mandatory Reporting.....	6
<i>Organizational Overview</i> .....	6
<i>Staffing</i> .....	7
Operations .....	7
<i>Statistical Overview</i> .....	8
<i>Summary</i> .....	10
<i>Complaints</i> .....	10
Training .....	10
Campus Safety Programs and Services .....	12
Appendix “A” - Detailed Training List.....	17
<i>Mandatory Training</i> .....	17
<i>Additional Training</i> .....	17

## **Executive Summary**

At the University of Toronto Scarborough we believe that developing a safe and secure environment is a shared responsibility. The University of Toronto Scarborough Campus Community Police provide effective support and have developed strong relationships with our various partners in our Community to achieving this goal.

Special Constables are staff employed by the University of Toronto who are appointed (under Section 53 (2) of the Police Services Act of Ontario) and are subject to approval of the Minister of Community Safety and Correctional Services. The Special Constables are governed by a Memorandum of Understanding between the Governing Council and the Toronto Police Services Board and currently hold authorities and responsibilities under various federal, provincial and municipal statutes, including; Criminal Code, Trespass to Property Act, Mental Health Act and Liquor License Act.

Although responsible for the safety and security of the University community, Special Constables are also embedded within our community through a number of committees and outreach initiatives which provide for greater understanding of the issues specific to this environment. This understanding provides a greater support for our students, faculty and staff, often leading to more successful outcomes.

The primary responsibility for the protection of persons and property within our community is assigned to the Campus Community Police. The Campus Community Police achieve this responsibility through activities that support our Mission Statement which can be found at; <http://www.utsc.utoronto.ca/police/mission-statement-values> .

The University of Toronto Scarborough Campus is comprised of students, staff, and faculty representing countries from around the world. This pluralistic, multi-cultural environment provides an exciting foundation in which our future leaders can work, live, play, and learn. We truly believe that *Tomorrow Is Created Here!*

In our efforts to ensure a safe and secure campus, the University of Toronto Scarborough Campus Community Police perform the following services:

- Act as first responders to all emergencies on campus;
- Conduct initial investigations for all criminal and provincial offences that occur on campus, or off campus but reported to Campus Police;
- Identify all offences that fall within the mandate of the Toronto Police Service and liaise with Toronto Police Service 43 Division to assist in investigations as required;
- Assess risk levels presented by visits of various V.I.P.'s, presentations, events and/or protests and when necessary, develop and execute security protocols;

- Provide a uniform presence on campus including mobile patrol, bicycle patrol and foot patrol officers.
- Engage in various Community Policing initiatives focused on developing partnerships and trust with our staff, students and faculty with goal of increasing overall safety.

The University of Toronto Scarborough Campus Community Police provides effective support to our Community, ensuring that prescribed Service standards are met while ensuring the administration, promotion and support of professionalism are upheld. These standards include the practices, conduct, appearance, ethics and integrity of its members, with a goal to strengthen public confidence and co-operation within the community.

Strategic - and Intelligence-led approaches are a predominant aspect of community policing within our academic setting, and are comprised of initiatives such as providing educational material on campus safety during orientation to all first year students, training seminars, theft prevention programs, strategic patrol initiatives, and taking part in various committees. Enforcement, although always available to the officers, is a tool that is utilized to enhance public safety within our community.

The criminal statistics for UTSC included in this report continue to demonstrate that we are a very safe community. Crimes against persons are minimal and are generally very minor in nature.

### **UTSC Committee Participation**

Member of the Campus Community Police participate in various committees on campus, many of which focus on providing a safe environment for our staff, students and faculty. Other committees are in efforts to increase the level of engagement with members of marginalized communities, including;

- The Campus Community Police partnered with the Department of Student Life (DSL) during the Orientation activities, allowing for the opportunity to remove barriers between the students and police. Campus Police Management also worked with DSL members to provide strategic approaches to ensure safety during the various orientation events.
- Campus Community Police members sit on the University of Toronto Scarborough's Principal's Advisory Committee on Positive Space. The Positive Space Campaign is intended to help create a campus that is free of discrimination on the basis of sexual orientation and gender identities. It also aims to generate a broad and visible commitment to welcoming sexual diversity and at making talk of that diversity more comfortable, open and increasingly welcoming. Campus Community Police participated in the preparation for the Annual Rainbow Tie Gala and provided funding and resources during the annual Positive Treats initiative.
- The Campus Community Police chair the Campus Safety Committee, which is comprised of representatives of a cross section of our community who explore ways to enhance safety

and security from the various user group perspectives. The focus of the committee is to ensure the safety services provided by the Department of Campus Safety and Security were explained and promoted to members of our community.

- Campus Community Police take part in the Student Welfare Committee, comprised of Managers and Directors who collaborate to case manage situations of students at risk to ensure students receive the support necessary to increase the chance of success in their educational endeavours while also ensuring safety in the community.
- Campus Community Police sit on the Risk Assessment Committee. This is a committee comprised of management and student representatives that assess events to identify and mitigate personal and physical risks associated with events held on campus, thereby ensuring the success and safety of the participants during the event.
- Leadership, Education and Development (LEAD) program – The Manager participated in this initiative as a mentor and was paired a mentee throughout the program which ran from September 2016 to April 2017. The mentees met with their mentors to focus on topics of interest and to learn from their mentor’s experience and wisdom.
- Antic-Racism & Cultural Diversity Committee – one member is part of this committee whose purpose is to provide a breadth of knowledge and expertise related to antiracism, cultural diversity and creed and provide feedback on the impact of policies and programs in relation to these matters and to ensure engagement with key stakeholder communities.

### **Community Policing Initiatives**

In 2016, the UTSC Campus Community Police continued with many community policing partnerships to serve our community. As previously mentioned, this community is represented by students from every part of the world. Some of our students come from areas where the community and police do not enjoy good relationships which in turn emphasized the need for constructive community policing projects to remove systemic barriers and introduce these students to an ideal policing model. These initiatives include, but are certainly not limited to, the following:

- The Campus Community Police created a Coffee with a COP event that was designed to foster interaction between us and the community to provide information and awareness on the role of the Campus Community Police and safety services provided.
- Breast Awareness Month (October) - our officers participated in an initiative with other Police Services in Ontario which had the officers wear pink epaulettes on their uniforms. The epaulettes were meant to act as a symbol to support breast cancer initiatives and create opportunities to open dialogue on the issue.
- Dodgeball – our members participated in the UTSC Move U Dodgeball tournament with various faculty and student groups. Communication has been received from the organizers that the students were excited to participate with members of our office and encouraged us to participate again in the future.

- Campus Safety Day – Our members conducted an Automated External Defibrillator (AED) awareness event. The University recently placed ten AED’s throughout campus and members of the community were provided instruction and demonstration of the proper use of the devices.
- Movie Night – Our members, in partnership with the Department of Student Life, held a movie night as a pre-final exam De stressor for students.
- Basketball Game – members of our office held a charity basketball game with other staff and students with a focus on building relationships while also providing an opportunity for food donation to a local charity.
- Theft Prevention – members of our office, along with members of the library staff held an event to engage students and promote awareness relating to theft.
- Bike Theft Prevention –our members, along with members of Sustainability and the Bike Share Program held an event to increase awareness of bike theft on campus. Bike maintenance was provided and secure bicycle locks were raffled.
- Holiday Party – our members participated in the annual UTSC family holiday party and held an interactive display to assist in the promotion of safety services on campus.

## **Organization, Statistics and Mandatory Reporting**

### **Organizational Overview**

The Manager of UTSC Campus Community Police Services reports to the Director of Campus Safety, Issue and Emergency Management, who in turn reports to the Chief Administrative Officer. The Manager and the Staff Sergeants of the UTSC Special Constable Services are responsible for the management and general supervision of all Corporals and Special Constables, while the Corporals are responsible for the supervision of the Special Constables on duty. Managers are generally on duty from 7:00 a.m. - 7:00 p.m. Monday to Friday and on call and available at other times. At all times there is a Corporal on duty and designated as shift supervisor, and is responsible for supervising between 1 and 4 officers.

The UTSC Campus Community Police is comprised of one Manager, two Staff Sergeants, four Corporals, and 10 Special Constables (at full strength). This group is complemented by 6 Building Patrollers (licensed security guards) and an administrative assistant. Dispatching and telephone inquiry services are provided by the communications section situated at the St. George Campus Police Office.

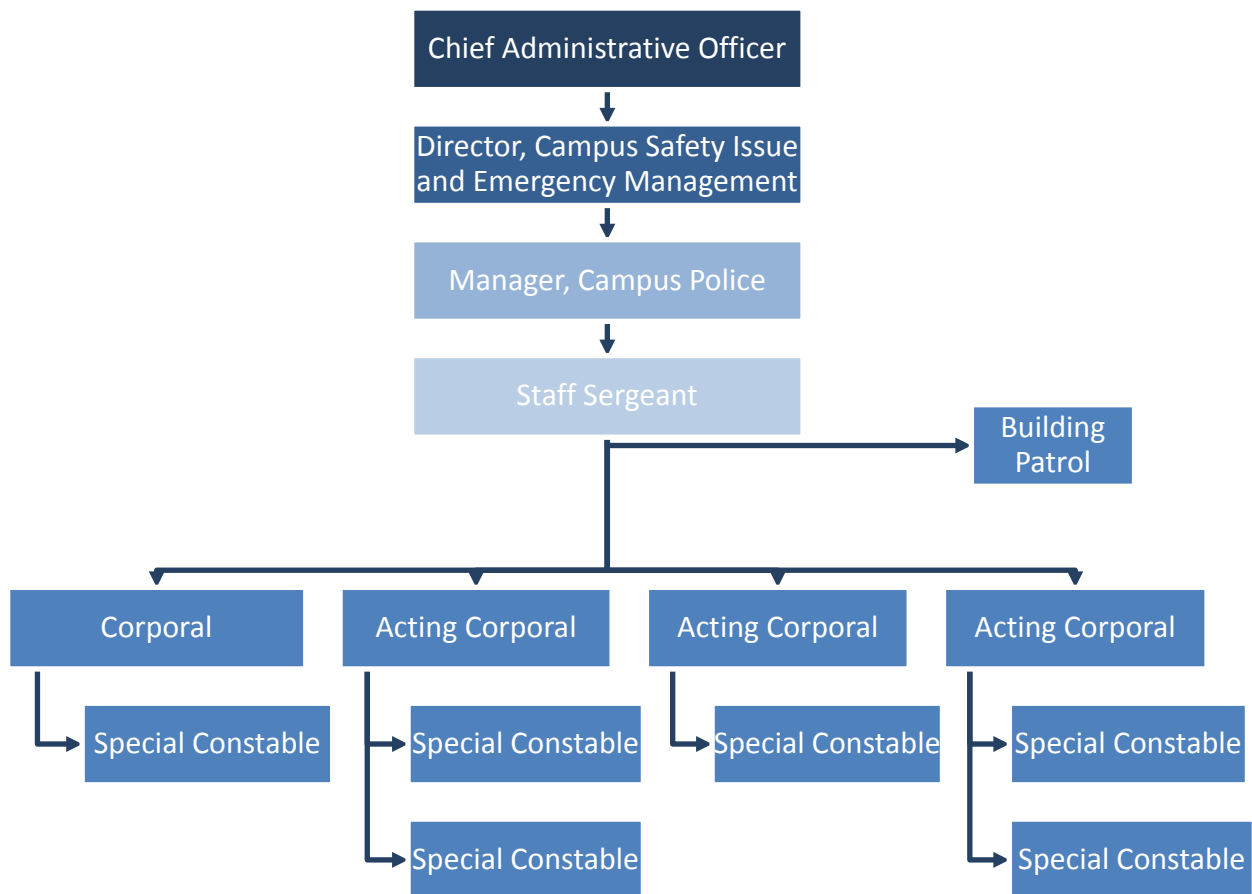


## Staffing

In the beginning of 2016, UTSC Campus Community Police had a deployment of 11 front line officers (plus one Manager and two Staff Sergeants) to serve the community. During the course of the year, the deployable officer numbers fluctuated greatly due to the timing of transfers to the St. George Campus (2), retirement (1), separation (1), a termination, two long term injuries, one administrative restriction and four recruit hires (July and November).

As of the time of this report (March 2017) one officer remains on administrative restriction and one on long term injury accommodation, leaving the number of deployable officers at eleven plus management. A recruiting process has just concluded and three full time and one term (18 month) officers have been given offer letters to join the Campus Community Police in April 2017 who will be fully deployable by August - September 2017.

## Operations

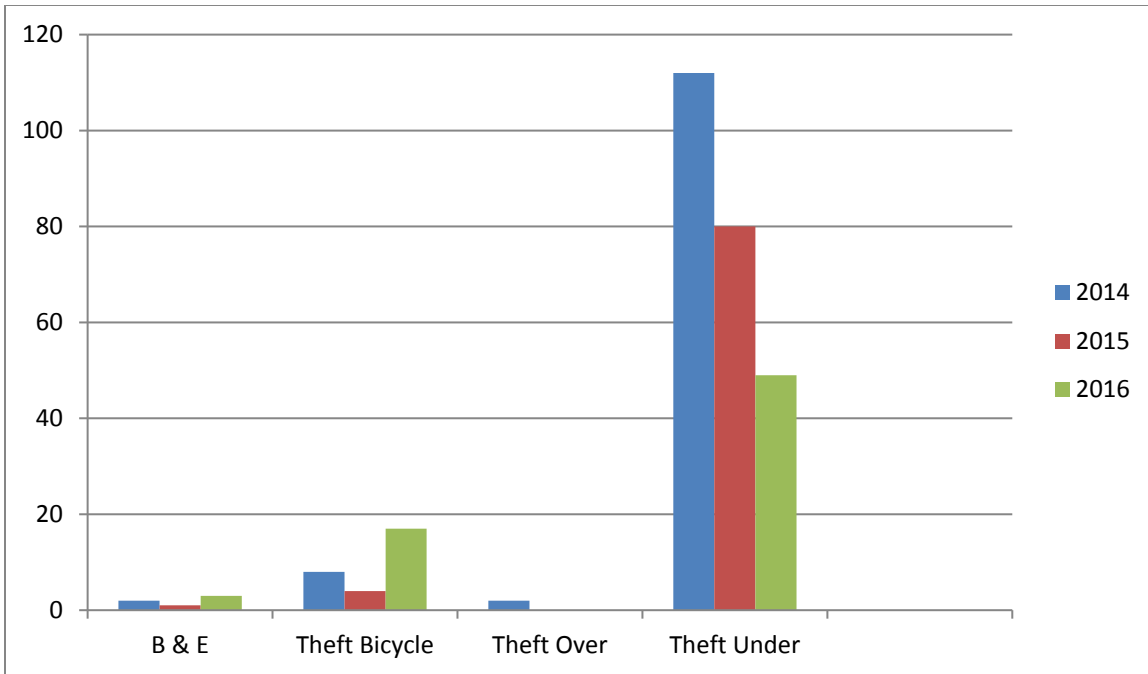


## Statistical Overview

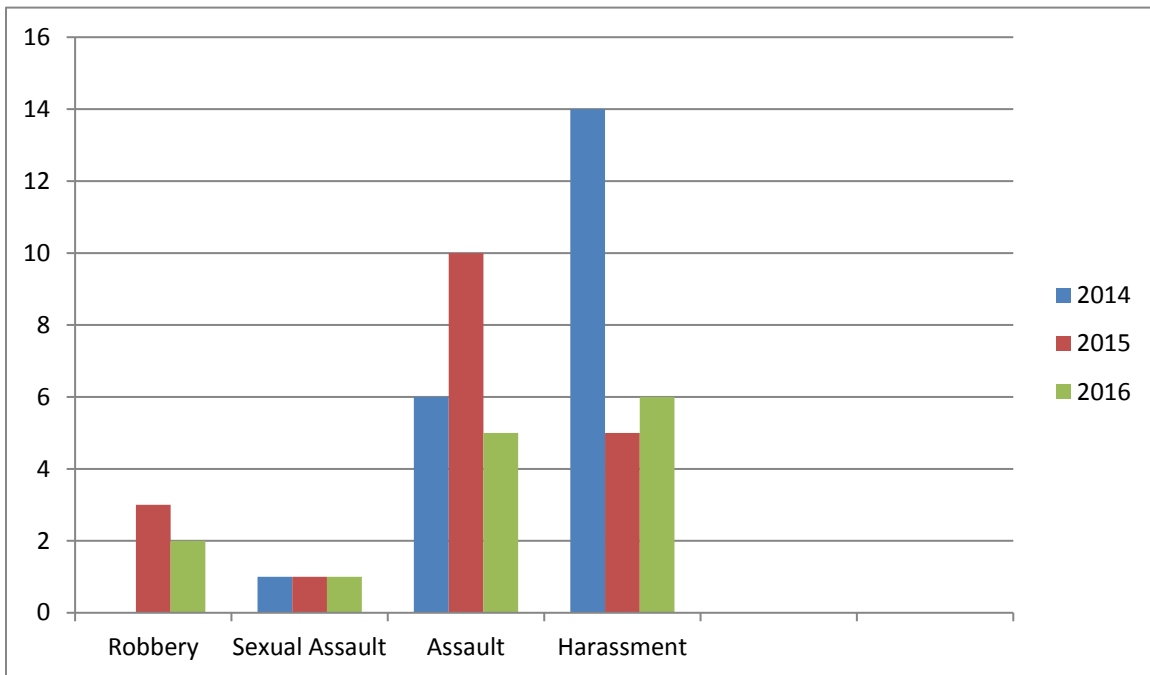
<b>Incident Types/Population</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>+/-</b>
<b>Total Student population (pt/ft)</b>	<b>12315</b>	<b>12714</b>	<b>13174</b>	<b>460</b>
Break and Enter	2	1	3	2
Robbery	0	3	2	-1
Theft Over \$5000	2	0	0	0
Theft Under \$5000	112	80	49	-31
Theft Bicycles	8	4	17	13
Possess Stolen Property	0	0	0	0
Disturb Peace	0	0	0	0
Indecent Acts	3	2	0	-2
Mischief/Damage	27	33	34	1
Other Offences	14	6	8	2
Sexual Assaults	1	1	1	0
Assault	6	10	5	-5
Impaired Driving	0	1	0	-1
Criminal Harassment	14	5	6	1
Threatening	4	5	7	2
Homophobic/Hate Crimes	1	0	0	0
Homicide	0	0	0	0
<b>Crime Occurrences</b>	<b>194</b>	<b>151</b>	<b>132</b>	<b>-19</b>

<b>Other Activity</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>+/-</b>
Arrest Warrants	0	1	1	0
Alarms	639	344	428	84
Fire Alarms	95	137	155	18
Assist Other Police	19	5	10	5
Assist Community Member	603	472	379	-93
Disturbances	1	1	3	2
Demonstrations/Protests	1	2	0	-2
Inv. Suspicious Persons	65	104	147	43
Inv. Suspicious Circumstances	129	121	82	-39
Trespasser Charged	10	11	17	6
Trespasser Cautioned	30	50	31	-19
Medical Assistance	151	154	219	65
Insecure Premises	29	19	8	-11
Motor Vehicle Collision	29	33	42	9
Mental Health Act	19	14	8	-6
Suicide/Attempt Suicide	3	1	3	2
Sudden Death	0	0	0	0
Fires	5	5	10	5

## Property Offences



**Offences Against The Person**



## **Summary**

The statistics included in these tables do not reflect the total workload of the Campus Special Constables. Proactive policing still accounts for the majority of time spent by the officers during their tour of duty. The officers therefore account for a large number of self-generated Calls-For-Service, many of which involve checking and patrolling specific locations on campus to ensure safety. In 2016 Campus Police Special Constables generated or responded to 4423 Calls for Service which resulted in the submission of 855 reports. These statistics do not reflect the informal and impromptu contacts the officers have with members of the University community which contribute to an enhanced sense of personal safety.

As identified in the chart above, the issue of thefts on campus has seen a dramatic decrease in the last few years. This decrease can be attributed to the significant effort placed on this type of crime through campaigns, posters, partnerships and discussion with students, faculty and staff.

In 2016, we did see an increase in bicycle thefts on campus, particularly peaking in the month of May. An initiative was conducted by our members and two non-community members were identified and arrested for a number of bike thefts on campus.

## **Complaints**

In 2016, there were three complaints regarding the actions of the Campus Community Police, all of which were initiated and investigated by department management.

- Two (separate) complaints resulted from alarms activated at the Miller Lash House that were not responded to by the officers on duty
  - One officer retired from the University and one officer was terminated
  - One officer received a verbal warning
- One complaint about officers who continued with an arrest when their grounds and authority to do so ceased to exist.
  - One officer received a suspension and additional training

## **Training**

The Campus Community Police are dedicated to supporting the academic mission of the University by creating an environment in which our community, comprised of students, faculty, staff, and visitors, are free to work, live, play and learn. Our training is designed to be proactive, providing our personnel with the skills necessary to support their responsibilities.

The University of Toronto Scarborough Campus Community Police Service is committed to the improvement of front-line training for officers that is reflective of the diverse needs and expectations of the University community. Our training is designed to meet the needs of the UTSC community in combination with directives from the Toronto Police Services Board. The training program is developed through consultation with the community, other institutions and debriefing of situations.

When possible, University partners are utilized to provide training. Due to both the broad spectrum of training required and the specificities required in policing, outside sources such as the Canadian Police Knowledge Network, the Ontario Police Training Video Alliance (OPTVA) and the Ontario Police College are utilized.

In 2016, the University of Toronto at Scarborough Campus Community Police continued to look to both external agencies and in-service trainers for the purpose of fulfilling the training needs of our Special Constables. UTSC Campus Community Police Service continued conducting regular mandatory in-house training sessions for all Special Constables. With the assistance of members of the TPS Public Safety and Emergency Management Unit, a table top discussion exercise was conducted with members of the UTSC Crisis Management Team.

Recommendations from all levels of police personnel contribute to the process of designing courses to meet the specific needs of the Campus Community Police and the community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to a University environment and practical field experience. The use of classroom lectures, seminars and participation in group discussions approximate campus policing situations. Campus resources are used where possible, but due to the unique policing challenges on a campus setting, outside resources are occasionally used as well.

The tables listed in Appendix “A” outline the training provided in 2016 to the Scarborough Campus Special Constables.

## Campus Safety Programs and Services

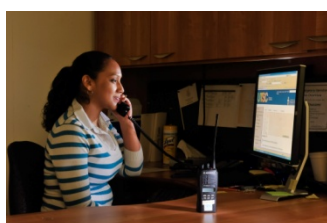
The following campus safety programs are operated, organized, financially supported, and/or participated in by the UTSC Campus Community Police:



**General Police Patrol** - UTSC Campus Community Police maintain a high visibility status on campus through the use of uniformed mobile, foot and bicycle patrols. Officers routinely respond to calls for service for issues providing a sense of safety, direction and if necessary, referral to internal and external resources. The officers are also responsible for enforcing Provincial, Federal and Municipal By-laws.

## Walksafer

**WalkSafer** - Operated year-round, this service utilizes uniformed patrollers to escort community members to or from any campus location or nearby public transit stops, in order to enhance the sense of safety and security. Patrollers are also responsible for checking identification and ensuring that campus users are part of the U of T community. They also report hazardous conditions such as lighting defects or icy walkways found on campus to the Facilities Management Division for repair.



**Lone Worker Program** - Initiated during the 1998 academic year, this program allows staff and faculty on campus to “check in” with the Campus Community Police Service while working after hours or in isolated areas, or who may be vulnerable on campus.



**Student Crime Stoppers** - UTSC Campus Community Police work in partnership with the University community and encourage students to come forward with information regarding criminal activity. This program is designed to bring students, the community and police together to create a harmonious and safe learning environment.



**Positive Space Committee** - The Manager of the UTSC Campus Community Police sits on the UTSC Positive Space Committee. In addition, members of the Campus Community Police support initiatives of this organization. In the past several summers Campus Community Police, through the application of the Safety Grant, continued to support a Positive Space initiative in which ice treats were given out to students during a campaign to raise the community's awareness of the group.



**Cops for Cancer** - A partnership was formed with the Athletics department to have our annual Cops for Cancer campaign in conjunction with the Terry's Cause on campus, using the opportunity to host a Cancer Awareness Day on campus.



We partnered with the Department of Student Life to have a Campus Police officer imbedded in Orientation activities, allowing the opportunity to remove barriers between the students and police. Members of the Campus Community Police also work very closely with the Department of Student Life to support and ensure all issues of risk are identified and mitigated.

**At 18 Terry Fox was a university student.**  
**At 19 he was a cancer patient.**  
**At 21 he was a hero.**

Register today at [terryfox.org/terryscouseoncampus](http://terryfox.org/terryscouseoncampus)  
 @terryscouse  
 facebook.com/terryscouse

Terry's  
**CAUSE**  
 on campus



**Emergency Telephone Monitoring and Response - U of T Campus**  
 Community Police monitor and respond to all calls placed from emergency telephones on campus.



**Emergency Medical Response Group -** The Campus Community Police oversee the Emergency Medical Response Group. This is a highly dedicated group of UTSC students who volunteer numerous hours each day to act as first responders for any medical emergency on campus.





**Battery Booster** - Campus Community Police maintain a number of battery packs for sign-out to assist persons with dead car batteries.



**Residence Advisor Training** - Campus Community Police participate in annual Residence Advisor training, providing resource materials and an introduction to available services.

**Orientation Presentations** - Campus Community Police provide officers to speak with Orientation leaders. Officers answer safety related questions and advise leaders on safety related issues.



**Alcohol Awareness** - Alcohol awareness seminars are conducted by Campus Community Police using Fatal Vision Goggles to simulate alcohol impairment. Students perform various functions while wearing goggles that impair their sense of perception, similar to alcohol.



**Lap Top Anti-Theft Program** - In 2011 it was recognized that laptops being targeted for theft continued to be a problem on campus. The Campus Community Police continued partnerships with our community to research and implement proactive strategies. These included educational initiatives, endorsement of the S.T.O.P. plate program, mailing out of an educational pamphlet to incoming students, and the development of anti-theft posters that were designed by students.

**Emergency Locating Service** - UTSC Campus Community Police assist in locating community members in the event of an unforeseen emergency.

**Safety Audits** - Audits are performed upon request or in response to renovations. As new situations arise, audits are completed and recommendations are made with respect to the safety of people and property.

## Appendix “A” - Detailed Training List

### **Mandatory Training**

<u>Subject Matter</u>	<u>Delivered By</u>	<u>Duration</u>	<u>Number Receiving Training</u>	<u>Total Hours</u>
Annual Use of Force	UTSG Campus Police	8 hours	15	120
First Aid, CPR	Workplace Medical Corp. and Canadian Police Knowledge Network	Online Course with Classroom Instruction	6	96

\*All officers have current first aid/CPR certification.

### **Additional Training**

<u>Subject Matter</u>	<u>Delivered By</u>	<u>Duration</u>	<u>Number Receiving Training</u>	<u>Total Hours</u>
Warrantless Search and Seizure	Canadian Police Knowledge Network	12 hours	12	144
Interviewing Suspects	Canadian Police Knowledge Network	15 hours	12	180
Front Line Supervisor	Canadian Police Knowledge Network	12 hours	5	60
General Investigator’s Course	Toronto Police Service	80 hours	1	80

Identifying and Referring Students in Difficulty Part 1	U of T Health and Wellness	2 hours	3	9
Identifying and Referring Students in Difficulty Part 2	U of T Health and Wellness	2 hours	3	6
Applicant Administrator Training	Toronto Police Service	2 hours	2	4
Basic Incident Management System	Toronto Police Service	16 hours	2	32
Special Constable Refresher Course	Ed. Judd and Associates	40 hours	2	80
Health and Safety Awareness in Labs for Non-Lab users	U of T Environmental Health and Safety	1 hour	12	12
CPTED Levels 1 and 2	Security Through Safe Design Inc.	40 hours	1	40
FEMA Emergency Management Webinar	FEMA	1 hour	4	4
OACUSA Spring Conference	OACUSA	24	1	24
OACUSA Fall Conference	OACUSA	16	1	16

Threat Management Symposium	DRPS & OPP	24	1	24
Emergency Management Table Top Discussion	TPS Public Safety and Emergency Management	3	4	12
Bicycle Safety Course	Toronto Police Service	16	1	16