



**FOR INFORMATION**

**PUBLIC**

**OPEN SESSION**

**TO:** University Affairs Board

**SPONSOR:** Sandy Welsh, Vice-Provost, Students

**CONTACT INFO:** Phone (416) 978-3870 / Email [vp.students@utoronto.ca](mailto:vp.students@utoronto.ca)

**PRESENTER:** See Sponsor.

**CONTACT INFO:**

**DATE:** March 3, 2016 for March 15, 2016

**AGENDA ITEM:** 5 (a)

**ITEM IDENTIFICATION:**

Operating Plans: Student Services, St. George Campus:  
Advice from the Council on Student Services (COSS)

**JURISDICTIONAL INFORMATION:**

The University Affairs Board is responsible for policy and operational matters concerning student services, including levels of service offered, fees charged and categories of users.

Section 5.2.1 of the Terms of Reference provide that the University Affairs Board approve fees for St. George Campus student services, representative student committees and multi-campus organizations.

Pursuant to the terms of the *Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees* (the "Protocol"), approved by Governing Council on October 24, 1996, the Council on Student Services (or the relevant body within a division of the University) reviews in detail the annual operating plans, including budgets and proposed compulsory non-academic incidental fees, and offers its advice to University Affairs Board on these plans.

According to the terms of the Protocol, the Council on Student Services considers proposals for the increase, decrease, introduction or elimination of compulsory non-academic incidental fees covered by the Protocol. In the absence of approval by COSS (or by referendum), the Governing Council may approve:

- (a) permanent increases in existing fees by a percentage less than or equal to the lesser of the Consumer Price Index (CPI) increase or the University of Toronto Index (UTI) increase;

and

- (b) temporary three-year increases in existing fees by a percentage less than or equal to the greater of the Consumer Price Index (CPI) increase or the University of Toronto Index (UTI) increase.

**GOVERNANCE PATH:**

- 1. University Affairs Board [For Information] (March 15, 2016)**
2. Governing Council [For Information] (April 7, 2016)

**PREVIOUS ACTION TAKEN:**

The Vice-Provost, Students last reported to the Board on the advice from COSS on March 17, 2015.

**HIGHLIGHTS:**

At its meeting held on February 22, 2016, COSS considered the operating plans and fees of Student Life Programs and Services; Hart House; and the Faculty of Kinesiology and Physical Education: Co-curricular Programs and Services. Each of the three resolutions for approval of the plans and fees failed to receive the support of a majority of students present and voting.

**FINANCIAL AND/OR PLANNING IMPLICATIONS:**

Recommendations for approval of each division's operating plans and budgets are outlined in the documentation provided to the Board. The proposed operating plans and budgets meet the requirements for approval by the Governing Council pursuant to the Protocol and are presented for approval.

**RECOMMENDATION:**

This report is presented for information only.

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**DOCUMENTATION PROVIDED:**

Advice on Fees and Operating Plans from the Council on Student Services (COSS).



TO: Members of the University Affairs Board

FROM: Sandy Welsh, Vice-Provost, Students

DATE: March 15, 2016

SUBJECT: Advice on Fees and Operating Plans from the Council on Student Services (COSS)

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Included in this package are detailed annual reports and operating plans for the co-curricular services on the St. George Campus for 2016-17. The operating plans and budgets have been prepared with input from the managers of the services, from student users of the services, from various advisory and governing bodies, and from the Council on Student Services (COSS) established under the terms of the Protocol on non-tuition fees.

Pursuant to the Protocol, a key duty of COSS is to provide advice to University Affairs Board (UAB) in respect of the services' operating plans, budgets and changes in fees governed by the Protocol. Decisions of COSS (i.e., approval or the absence of approval) related to operating plans and fees are conveyed to the UAB when the service's plan is under consideration by the Board. If COSS does not approve a fee increase, the administration is entitled to seek approval by the UAB of:

(a) a permanent fee increase of the lesser of the consumer price index (CPI) increase or the University of Toronto index (UTI) increase;

and

(b) a temporary (three year) increase of the greater of the CPI increase or the UTI increase.

Permanent increases which are larger than CPI or UTI require the approval of either a majority of the student members of COSS present at the meeting at which the fee increase is considered or the majority of the relevant students voting in a referendum.

The CPI for this year is 2%. Generally speaking, UTI is an indexation of a service's fee which takes into account changes in salary and benefit costs, revenue from other sources, occupancy costs, and changes in enrolment. It is calculated separately for each service's fee. The result is an "indexed fee." For comparison purposes, each fee's UTI is represented here as a percentage:

Student Life Programs and Services: 9.48%  
Hart House: 8.98%  
Faculty of Kinesiology and Physical Education: Co-curricular Programs, Services and Facilities: 11.74%

This memorandum summarizes the outcomes of COSS's consideration of the operating plans and budgets.

### **COSS Voting on Operating Plans, Budgets and Fees**

For the operating plans, budgets and associated compulsory non-academic incidental fees to be approved by the Council on Student Services, they require the support of a majority of students present at the meeting when the votes are held.

At its meeting held on February 22, 2016, COSS considered the three resolutions listed below. The results of each vote are provided for the information of members of the Board.

#### **1. Student Life Programs and Services 2016-17 Operating Plans and Budget**

Be it resolved:

THAT the 2016-17 operating plans and budget for Student Life Programs and Services, as presented in the documentation from Lucy Fromowitz, Assistant Vice President, Student Life, be approved; and

THAT the sessional fee for a full time student on the St. George campus be increased to \$ 148.38 (\$29.68 for a part-time student), which represents a year over year permanent increase of \$3.09 (\$0.62 for a part-time student) or 2.13%.

**The vote on the resolution was as follows:**

In favour: 6 (including 0 students)

Opposed: 8 (including 8 students)

Abstentions: 0 (including 0 students)

**Resolution Failed**

As a result of this vote, Student Life Programs and Services is presenting plans to the Board which include a request for fee increases which include permanent and temporary components.

#### **2. Hart House 2016-17 Operating Plans and Budget**

Be it resolved:

THAT the 2016-17 operating plans and budget for Hart House, as presented in the documentation from John Monahan, Warden, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$84.27 (\$16.87 for a part-time student), which represents a year over year permanent increase of \$1.63 (\$0.33 for a part time student) or 1.97%; and

THAT the sessional fee for a full-time student at UTM or UTSC be increased to \$2.59 (\$0.52 for a part-time student), which represents a year over year permanent increase of \$0.05 (\$0.01 for a part time student) or 1.97%.

**The vote on the resolution was as follows:**

In favour: 6 (including 0 students)

Opposed: 8 (including 8 students)

Abstentions: 0 (including 0 students)

**Resolution Failed**

As a result of this vote, Student Life Programs and Services is presenting plans to the Board which include a request for fee increases which include permanent and temporary components.

**3. Faculty of Kinesiology and Physical Education: Co-Curricular Programs, Services and Facilities Operating Plan and Budget**

**BE IT RESOLVED:**

THAT the 2016-17 operating plans and budget for Faculty of Kinesiology & Physical Education: Co-Curricular Programs, Services and Facilities, as presented in the documentation from Beth Ali, Acting Assistant Dean, Co-Curricular Physical Activity and Sport, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$183.52 (\$36.70 for a part-time student), which represents a year over year permanent increase of \$11.27 (\$2.25 for a part-time student) or 6.54%; and

THAT the sessional fee for a full-time student at UTM or UTSC be increased to \$21.29 (\$4.26 for a part-time student), which represents a year over year permanent increase of \$1.31 (\$0.26 for a part-time student) or 6.54%.

**The vote on the resolution was as follows:**

In favour: 6 (including 0 students)

Opposed: 8 (including 8 students)

Abstentions: 0 (including 0 students)

**Resolution Failed**

As a result of this vote, the Faculty of Kinesiology and Physical Education is

presenting plans to the Board which include a request for fee increases which include permanent and temporary components.