

University Affairs Board Evaluation Survey: 2010-2011

Dear Member of the University Affairs Board,

The Chair is interested in receiving your feedback on the past year's activities of the University Affairs Board. Information gathered through this evaluation process will assist to ensure that the Board is increasingly effective. In reflecting on the meetings that you attended in 2010-2011, please respond to the following questions, focusing on the areas of greatest importance to you. Please write comments suggesting how performance may be improved. This provides greatest value in identifying actions that will improve effectiveness.

These confidential documents will be destroyed after use. The aggregate results will be presented to the members of the Board.

Agenda Structure	RATING					COMMENTS
	Strongly Disagree	Disagree	No Opinion	Agree	Strongly Agree	
When possible, I believe that the Board's agendas should be structured around a main theme (e.g. annual reports for information, operating plans, student society fees, the student experience etc.)	1	2	3	4	5	
I believe that focused educational components about the Board's responsibilities should be incorporated into Board meetings on a regular basis.	1	2	3	4	5	

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University Affairs Board Responsibilities	RATING					COMMENTS
	Strongly Disagree	Disagree	No Opinion	Agree	Strongly Agree	
During Board meetings, sufficient time was allocated for the introduction and discussion of the following items, allowing me to gain a satisfactory understanding, and allowing the Board to discharge its duties effectively, regarding:						
Campus and Student Services:	1	2	3	4	5	
Student Societies and Campus Organizations:	1	2	3	4	5	
Compulsory Non-academic Incidental Fees:	1	2	3	4	5	
Extra-curricular Programs and Use of University Facilities:	1	2	3	4	5	
The University's other responsibilities (e.g. Governing Council elections, annual reports, and equity initiatives)	1	2	3	4	5	
The Board made decisions that were consistent with the University's mission and priorities.	1	2	3	4	5	
The Board performed an appropriate governance role and did not become involved in management issues.	1	2	3	4	5	
Materials	RATING					COMMENTS
	Strongly Disagree	Disagree	No Opinion	Agree	Strongly Agree	
The "item cover sheet" summaries that preceded each agenda item were useful.	1	2	3	4	5	
The amount of other written information provided for the agenda items was appropriate.	1	2	3	4	5	
The documentation for most items was clear.	1	2	3	4	5	
The Board's reports (minutes) accurately reflected the proceedings of the meetings.	1	2	3	4	5	

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Conduct of Meetings/University Affairs Board Operations	RATING					COMMENTS
	Strongly Disagree	Disagree	No Opinion	Agree	Strongly Agree	
The introductions to business items provided by the assessors were clear and about the right length.	1	2	3	4	5	
Board members had sufficient time to discuss each item.	1	2	3	4	5	
In general, Board meetings were conducted in an effective and efficient manner, and the meetings were productive.	1	2	3	4	5	

Role of the Chair	RATING					COMMENTS
	Strongly Disagree	Disagree	No Opinion	Agree	Strongly Agree	
The Chair ensured that the members had the information they needed to ask the right questions and make informed judgments.	1	2	3	4	5	
The Chair ran the Board meetings in an orderly and efficient manner.	1	2	3	4	5	
The Chair encouraged members to ask questions and express their views at Board meetings.	1	2	3	4	5	
The Chair allocated sufficient time during Board meetings to discuss each item fully.	1	2	3	4	5	

Orientation. An orientation to the Board was provided at the beginning of the first Board meeting in the Fall. Do you have suggestions regarding how the Orientation might be improved? Are there any particular topics that you would like added to the Orientation?

Other Comments.

In your opinion, what were the most valuable aspects of the Board meetings?

What were the least valuable aspects of the Board meetings?

Please provide suggestions for ways in which the understanding and performance of the Board's role could be improved?

In your opinion, what was the Board's most significant achievement over the past year?

Thank you for your contribution to governance at the University of Toronto

Self Assessment

The following are suggestions that might be useful in assessing your own contributions to the Board during the past year.

Do I have a good understanding of the Board's responsibilities?	
Did I review the agenda packages prior to attending Board meetings?	
Did I listen to and consider the views of others?	
Did I ask questions that would assist me to make a decision?	
Did I attend the majority of the Board meetings?	