



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

MEMORANDUM

To: Members of the Executive Committee

From: Henry Mulhall, Committee Secretary

Date: May 5, 2006

Re: **Material for Meeting of May 11, 2006 at 4:00 p.m.**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Executive Committee which will be held on Thursday May 11, 2006 at 4:00 p.m. in the Board Room, 2nd floor, Simcoe Hall.

Please note that, with the agreement of the Chair and the President, the meeting will begin at 4:00 rather than the usual 5:00, and will be followed by a Special Meeting of the Governing Council to be held at 5:00 for the consideration of a Senior Appointment.

Additional documentation will be forthcoming as soon as it is ready for distribution. Non-confidential material will also be available at <http://www.utoronto.ca/govcncl/bac/details/exdetail.htm>.

(b) Material previously distributed

Please note that, when distributing documentation for Executive Committee meetings, we do not include specific items of documentation for those members who will have previously received copies as part of their agenda packages for board and committee meetings. In such instances, members are requested to retrieve the relevant documentation for the Executive Committee meeting.

(c) Confirmation of Meeting Attendance

Please confirm your availability for the meeting at this earlier time by telephone (416-978-6576) or by email to governing.council@utoronto.ca.

Thank you.