



MEMORANDUM

To: Members of the University Affairs Board
From: Henry Mulhall, Secretary
Date: January 19, 2010
Re: **University Affairs Board Meeting – Tuesday, January 26, 2010 at 4:30 p.m.**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the University Affairs Board that will be held on **Tuesday, January 26, 2010 at 4:30 p.m. in the Council Chamber, Simcoe Hall.** Non-confidential documentation will also be available on the Governing Council website at: <http://www.governingcouncil.utoronto.ca/bac/ua/2009.htm>. Documentation for the confidential item will be distributed to members during the *in camera* session at the meeting, and reading time will be provided.

(b) Confirmation of Meeting Attendance

In order to ensure that there will be quorum at the meeting, if you have not yet done so, please confirm your attendance to Kata Skoko by telephone at 416-978-6576, or by email to (governing.council@utoronto.ca).

Thank you.