# University of Toronto

# Annual Reports of Campus Community Police

St. George Scarborough Mississauga

2008



Presented to the University Affairs Board, June 2, 2009

### **INTRODUCTION**

This document contains the annual reports of the campus community police servicing the University of Toronto at its three campuses: St. George, Scarborough and Mississauga. Each document is separately compiled but is presented in this combined format for ease of review by Governors.

Members of each service will be on hand to answer questions from members of the University Affairs Board.

# University of Toronto

Annual Report of

# St. George Campus Community Police

2008



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#### Introduction

St. George Campus Community Police are part of the Facilities and Services portfolio of the Vice President, Business Affairs. The activities of the service are established both in policy and in practice. Much of their activity is defined by the Special Constable agreement between the Governing Council and the Toronto Police Services Board. An annual factual report is

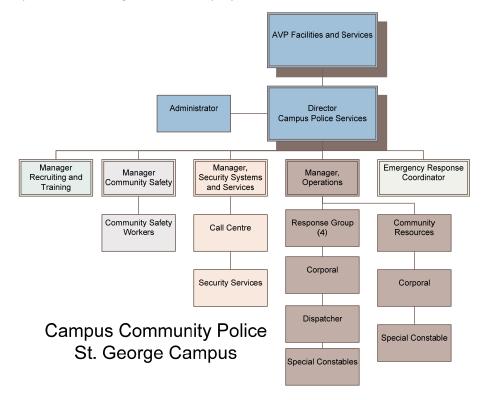
submitted to the Toronto Police Services Board and was received at its meeting of April 16, 2009. It is available at

http://www.campuspolice.utoronto.ca/commu nity/about.htm#Annual%20Reports

This report to the University Affairs Board provides a detailed overview of programs, including statistics relating to the operation of the service in calendar year 2008.

## **Organizational Overview**

St. George Campus Police are organized and deployed as follows:



St. George Campus Police has evolved and refined its response and customer service model to meet the changing needs of the University. A study conducted on behalf of the University by an outside consulting firm in 1991 recommended that the policing service adopt the community-policing model as its service delivery model. The new organization reflects this model.

There are five departments reporting to the Director:

#### **Operations**

The largest group is Operations. Working 24/7/365, it is the face and voice of Campus Police. It comprises the call centre, uniform services, security (building patrol) personnel, and the community resource unit.

#### **Recruiting and Training**

In accordance with the new model, Special Constable policing has the same employment and training requirements as public policing and are appointed under the Police Services Act. Hiring and training are dynamic functions, in part because of turnover, but primarily because of changing training needs created by law and judicial decisions.

#### **Security Systems and Services**

St. George Campus has a sophisticated and dedicated security network, as well as an intranet, separate from the business network, that terminates in a central station capable of monitoring alarms, CCTV, and access control for all campuses. The manager is administratively responsible for the call centre and all technical services including maintenance and repair.

#### **Community Safety**

The community safety office provides resources and referral services for students, faculty and staff at St. George, Scarborough, and Mississauga Campuses.

#### **Emergency Response Planning**

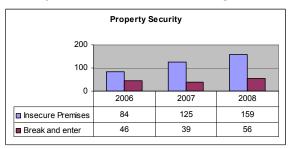
Campus Police have developed the role of Emergency Response Planner to assist the University in developing and managing building and departmental emergency plans, as required in the Policy on Crisis Response.

# **Operations**

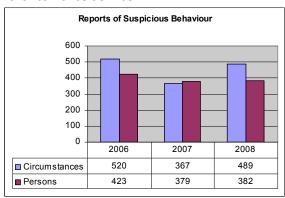
Incident Types	2006	2007	2008	08 vs 07
Break and enter	46	39	56	17
Robbery	1	10	10	0
Theft Over \$5000	12	11	9	-2
Theft Under \$5000	429	341	338	-3
Theft Bicycles	82	92	75	-17
Possess stolen property	2	1	1	0
Disturb Peace	5	2	5	3
Indecent Acts	5	2	5	3
Mischief/Damage	148	162	146	-16
Other Offences	38	57	79	22
Sexual Assaults	5	0	1	1
Assault	25	33	24	-9
Impaired Driving	0	0	0	0
Criminal Harassment	9	15	17	2
Threatening	25	21	20	-1
Homophobic/Hate Crimes	7	1	6	5
Homicide	0	0	0	0
Crime Occurrences	839	787	792	5
Note - arrest warrants moved to other activity. To	tals adjuste	d		
Other Ast 11	200	20		-
Other Activity	2006	2007	2008	08 vs 07
Arrest Warrants	14	12	<b>2008</b> 7	<b>08 vs 07</b> -5
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Arrest Warrants	14	12	7	-5
Arrest Warrants Alarms	14 1116	12 965	7 2636	-5 1671
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Arrest Warrants Alarms Fire Alarms Assist other police	14 1116 382 70	12 965 423 42	7 2636 481 56	-5 1671 58 14
Arrest Warrants Alarms Fire Alarms Assist other police Assist Community Member	14 1116 382 70 989	12 965 423 42 1094	7 2636 481 56 718	-5 1671 58 14 -376
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Arrest Warrants Alarms Fire Alarms Assist other police Assist Community Member Disturbances Demonstrations/Protests Inv. Suspicious Persons	14 1116 382 70 989 60 32 423	12 965 423 42 1094 76 8 379	7 2636 481 56 718 65 16 382	-5 1671 58 14 -376 -11 8
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Arrest Warrants Alarms Fire Alarms Assist other police Assist Community Member Disturbances Demonstrations/Protests Inv. Suspicious Persons Inv. Suspicious Circumstances Trespasser Charged	14 1116 382 70 989 60 32 423 520	12 965 423 42 1094 76 8 379 367 84	7 2636 481 56 718 65 16 382 489 71	-5 1671 58 14 -376 -11 8 3 122
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Arrest Warrants Alarms Fire Alarms Assist other police Assist Community Member Disturbances Demonstrations/Protests Inv. Suspicious Persons Inv. Suspicious Circumstances Trespasser Charged Trespasser Cautioned Medical Assistance	14 1116 382 70 989 60 32 423 520 70 123 187	12 965 423 42 1094 76 8 379 367 84 109	7 2636 481 56 718 65 16 382 489 71 86	-5 1671 58 14 -376 -11 8 3 122 -13 -23 -23
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Arrest Warrants Alarms Fire Alarms Assist other police Assist Community Member Disturbances Demonstrations/Protests Inv. Suspicious Persons Inv. Suspicious Circumstances Trespasser Charged Trespasser Cautioned Medical Assistance Insecure Premises Motor Vehicle Collision	14 1116 382 70 989 60 32 423 520 70 123 187 84 26	12 965 423 42 1094 76 8 379 367 84 109 184 125 37	7 2636 481 56 718 65 16 382 489 71 86 161 159	-5 1671 58 14 -376 -11 8 3 122 -13 -23 -23 -23 34
Arrest Warrants Alarms Fire Alarms Assist other police Assist Community Member Disturbances Demonstrations/Protests Inv. Suspicious Persons Inv. Suspicious Circumstances Trespasser Charged Trespasser Cautioned Medical Assistance Insecure Premises Motor Vehicle Collision Mental Health Act	14 1116 382 70 989 60 32 423 520 70 123 187 84 26	12 965 423 42 1094 76 8 379 367 84 109 184 125 37 23	7 2636 481 56 718 65 16 382 489 71 86 161 159 34	-5 1671 58 14 -376 -11 8 3 122 -13 -23 -23 -23 34 -3

#### In Summary

#### **Security and Break and Enter Investigations**

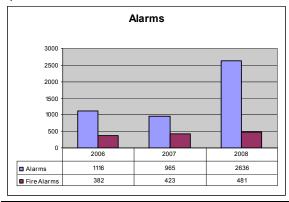


A rash of break and enter occurrences were committed by a group of individuals. Four persons were arrested by campus police and processed through the justice system by the Toronto Police Service.

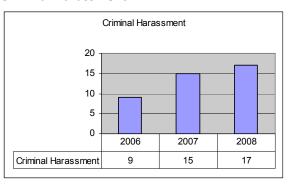


The community continues to call when persons are engaged in activity that they consider suspicious. A tool commonly used to manage use of property is the Trespass to Property Act. It enables the University to fulfill its responsibilities under the Occupiers Liability Act, by providing a safe and secure environment for the community and its visitors. Initial action is a caution that can escalate to charges if the caution is ignored. A decrease in the number of persons charged under the act is noted. There is also a decrease in the number cautioned. As more and more buildings are alarmed through the Campus System, and additional patrols are contracted through the Security Service of Campus Police, additional alarms and occurrences of insecure doors are seen. During the normal course of system installation and commissioning, false alarms are expected but must still be attended. The manager and the

contractor have worked diligently to eliminate system faults.



#### **Criminal Harassment**



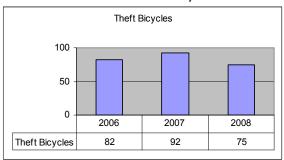
Of particular note is the increase in the number of cases of criminal harassment investigated. The crimes are usually associated with relationships, some of which are domestic. The largest portion of the increase occurred during the first two months of the 2007/2008 academic year and carried on without reduction into the 2008/2009 academic year. These matters are always investigated with Toronto Police when the victim chooses to report. This topic is also discussed in the Community Safety Section

In this year's report, we are highlighting Community Safety programs at the University.

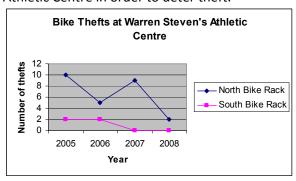
#### Community Resource Unit (CRU)

#### **Crime Prevention Initiatives**

Preventing a crime may not build statistics, but the community does notice the reduction or absence of crime. To deter and apprehend offenders, Campus Police launched a bait bike program in October 2006 that carried on successfully into 2008.



In late December 2007, Facilities and Services installed cameras and increased lighting at the Athletic Centre in order to deter theft.



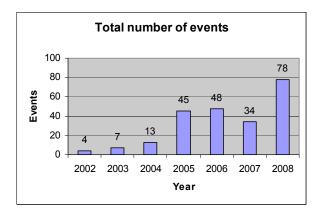
The camera installation at the Athletic Centre has proven to be a success; a decrease in bicycle thefts is being seen at the Centre. However, the cost to retrofit locations is prohibitively high. Through Facilities and Services, and Security and Access Control Standards, bicycle storage areas are being identified as priority sites to be considered during construction.

#### **V.I.P** and Special Events

The Community Resource Unit works closely with outside police agencies and other stake holders at coordinating plans of action to ensure that visitors to the campus are kept from harm. Since 2002, the number of events requiring involvement by campus police has grown significantly. It dropped slightly in 2007, but rose greatly in 2008.

In 2008, the University of Toronto was the site of 78 notable events on campus. The Community Resource Unit (CRU) was involved in the security planning and coordination of all

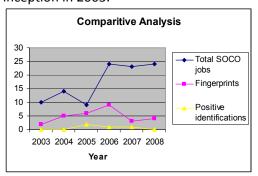
of these events, including visiting dignitaries, royalty, activist groups, international conferences, student protests, cultural festivals, and labour disputes.



#### **Case Management**

St. George Campus Police has six OPC (Ontario Police College) certified SOCO's (Scenes of Crime Officers) who work under the direction of a Senior Forensic Identification Officer.

As the figures indicate, the SOCO program has seen a marked increase in productivity since its inception in 2003.



A function of the CRU is the day-to-day management of cases generated through routine activity. This includes preparation of court documents and liaison services with police and courts.

Cases		Crime scenes		Type of release	
Property Seized	24	SOCO jobs	24	Release at scene	7
Persons Investigated	225	Fingerprints found	4	Release to TPS	52
Persons Arrested	75	Fingerprints identified	0	Caution	86
Vehicle SOCO	0	Photo jobs	25	Provincial Offences	216
Other investigations	?	Other evidence	22	Mental Health Act	20

## **Emergency Response Planning**

Campus Police have had the responsibility of responding to emergency situations since their inception in 1904. As the emergency environment becomes more complex as a result of social and technological factors, responders require ever more sophisticated tools and training.

Campus Police has been actively involved in the formation of the new Universities and Colleges Committee of the International Association of Emergency Managers (IAEM) as well as the Council on Emergency Management at the Conference Board of Canada.

University of Toronto now has representation in the following associations and councils: Disaster Recovery Information Exchange (DRIE), Ontario Association of Emergency Managers (OAEM), Disaster Resistant Universities (DRU), Post-Secondary Emergency Management Canada (PSEM), and International Association of Campus Law Enforcement Administrators (IACLEA).

On a local level, Campus Police are included in the External Stakeholders group formed by Operational Services of Toronto Police and the Office of Emergency Management at the City of Toronto.

Our relationships with organizations have resulted in positive outcomes, including joint training exercises, contribution to the development of benchmark protocols, and input into city planning.

Calendar year 2007 was a watershed year for the standardization and formalization of emergency management models internationally. In 2008, Canadian Standards Association Z1600 was released. It is similar to, but more comprehensive than, the American NFPA 1600 standard.

This standard, alongside the parallel NFPA 1600 in the United States, has been adopted as the standard for Emergency Management at Universities and Colleges by the IAEM, which is a certifying body for professional emergency managers.

Campus Police supports and will work toward meeting standards and accreditation within its emergency response mandate as the standards are finalized and the University of Toronto matures its Emergency Management program.

## **Training and Recruitment**

Campus Police is dedicated to creating a safe, secure, and equitable environment for students, staff, faculty, and visitors. Our mandate is to support the academic mission of the University by working in partnership with our community.

We are accountable to our community and guided by the principles and values of respect for the dignity, privacy, worth, and diversity of all persons. The service follows a proactive community-based policing approach, working in close partnership with the community toward the development and implementation of its programs.

Our training mandate is designed to meet the needs of the University. Training combines directives from the Toronto Police Service, changes in law, court decisions, Federal, and Provincial standards into a comprehensive learning model.

The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to the University environment and practical field experience. This is accomplished through a combination of online and in-class lectures and seminar discussions concerning campus policing situations. Campus resources are used whenever possible, but due to the unique style of policing that is required on campus, outside resources are occasionally used.

The table at Appendix A details the training provided during 2008 to members of the Campus Police at the St. George Campus.

#### Recruitment

The St. George Campus Police maintain the highest standards in hiring new recruits. The objective of our recruitment process is to select competent persons who understand and are reflective of the University's unique and highly diverse culture. Throughout this very competitive process, successful candidates must demonstrate that they have the skills and professional attributes required to provide the University community with the level of competent service it has come to expect. The process to appoint a Special Constable through the Toronto Police Services Board and the Ministry of Community Safety and Corrections takes six to eight months from application to date of hire. This process complies with the Province's special constable hiring criteria in order to prevent negligent hiring along with the consequent liability risk to the University. It identifies those who are interested in pursuing a career dedicated to community policing in a university environment. A successful candidate will have had direct contact with university representatives from Campus Police, Equity offices, Human Resources, and Occupational Health during the recruiting and training process.

During 2008, Campus Police welcomed four recruits and lost two members to area police services.

## **Community Safety Office**

#### Mandate

The Community Safety Office provides an innovative and unique service to the campus community. Believed to be the only service of its kind at a Canadian University, the Community Safety Office offers assistance, support, referrals, and consultations to clients who have had their personal safety

compromised. The Community Safety office team offers 24-hour on-call support, including emergency crisis intervention and critical incident support.

The Community Safety staff responds to students, staff, and faculty members of the University of Toronto community who have personal safety concerns. Working from the St. George Campus and on-site facilities at Scarborough and Mississauga, the Community Safety staff services a population of more than 85,000.

#### The Team

Although approved in previous years, an additional Community Safety Worker has been hired to address increased demand for service and to respond to the tri-campus mandate. Over the past year, Campus Police has welcomed an entirely new team to the Community Safety Office. Two new Community Safety Case Workers and a new Manager were hired. Together, they bring a diverse set of professional skills and personal qualities to the team, and have helped to create a more responsive and positive space for campus community members. This collaborative team has not only evinced a passion for helping and empowering others, but has also demonstrated advanced skills in conflict resolution and mediation, crisis intervention, trauma counseling, case management, and vocational research.

Staff works to establish a strong network with internal and external agencies, support services, advocacy groups, and police services in order to address all safety concerns and develop response protocols for unique situations. The team has the flexibility to arrange immediate and long-term support services, and to identify the need for referrals to other services on a case-by-case basis.

In order to achieve these objectives, the staff have implemented a comprehensive model to guide the Community Safety Office. This model recognizes the importance of offering a service that values intervention, prevention, and education, as well as post-intervention support. Use of the model ensures that campus safety issues are effectively addressed. The overarching goal of the Community Safety Office is to provide therapeutic interventions that are process-driven and client-centered. The team is committed to ensuring that those who seek assistance are guaranteed confidentiality and the choice to remain "in control" of the process.

#### **Community Partnerships**

The Community Safety team works closely with numerous University services, such as Equity Offices, Student Services, Student Affairs, Student Crisis Response, Employee Assistance Program, Human Resources, and Campus Police.

The staff works to foster networks and resources to help students in the greater community. Some of these resources include liaison with mental health providers, emergency housing and shelters, medical aid, educational providers, advocacy groups, and commissions. The staff can seek out and access these resources on an "as needed" basis in order to help clients more effectively with their unique situations.

#### **Interim Room**

The Community Safety Office continues to support the Interim Room program on three campuses. The Interim Room is a confidential safe room allocated to provide short-term transitional housing to University of Toronto students. If other safe housing options are unavailable, both men and women who are facing violence or abuse within intimate relationships or in their family situation can access this resource. The Interim Room service is a comprehensive and safe way to assist individuals who are fleeing abusive situations. Through this service, students are provided with safe housing, referrals to other resources, and support in addressing the complex needs arising from their current situation.

For the year 2008, the Community Safety Office made use of the Interim Rooms in ten separate

cases. The following reflects the tri-campus breakdown:

#### 2008 Interim Room Use

Campus	UTM	UTSC	STG
Females	3	2	4
Males	1		

#### **Training and Education**

Prevention and educational initiatives are placed in high priority. Staff responds to emerging safety concerns by providing specialized educational initiatives, safety presentations, and workshops to the University community. It has taken a visible role in student orientation, student residences, and initiatives aimed at addressing the needs of faculty and staff. Staff are members of several committees that focus on education, outreach, and the correction of gaps in service delivery.

#### **Reporting Structure**

Although the Community Safety Staff is included in the portfolio of the Director of Campus Police Services, St. George, it operates independently from Campus Police Operations. The goal of the Community Safety Office is to provide confidentiality and autonomy with respect to decision making for individuals seeking assistance. The approach of the office is to assure clients that their experience will be managed with discretion and confidentiality. If required, the Community Safety Office will work collaboratively with Campus Police to meet the safety needs of the client.

Both services have worked successfully in partnership with each other in a wide array of cases. Campus Police often call in a member from the Community Safety Office to assist with victim support during critical incidents, or to help a victim access on-going support. Likewise, the Community Safety Office may assist a victim in reporting incidents to the campus and local police.

The Community Safety Office also relies strongly on the exchange of information with members of the community. Given the consent of the client, staff will engage in an open

exchange of information relevant to the investigation of the incident or complaint. The Community Safety Office has the privilege of advocating for students who may require academic consideration following their involvement in a critical or traumatic event. This service is also provided for staff or faculty who are experiencing the aftermath of such an event. In addition, it has assisted police by ensuring that the needs of the victim are met during lengthy and emotionally stressful investigations and court appearances.

#### **Reporting Criminal Behaviour**

In addition to providing critical incident support for events that occur on the campus, the Community Safety Office provides objective, accurate information regarding police policy and procedures in order to assist clients in making informed decisions. In all cases, the client is the decision maker when matters of criminal victimization are encountered. The staff does not advocate that clients report or not report to police; the staff provides accurate and balanced information to the client. As with the University of Toronto Campus Police, the Community Safety Office strives to work in collaboration with the Toronto and Peel Regional Police Services, and other police agencies when necessary. The team at the Community Safety Office is a strong asset for police investigators as the caseworkers spend time preparing and supporting a client when going forward to report an incident to the police. Caseworkers from the Community Safety Office arrange for clients to meet with police agencies when clients decide to go forward and may attend with clients to offer support.

#### **Public Safety**

The Community Safety Office is aware that with every safety concern presented, multiple clients must be considered. These clients include the individual who is directly affected, the larger university community (other students, staff, and faculty), the Institution of the University, and the greater public. Although the Community Safety Office offers confidentiality

when assisting clients, it is also clearly advised of exceptions. One of the exceptions is when there is an indication that the situation presents an immediate or future risk to public safety, either on-campus or off-campus. Each case is handled at the discretion of the Manager of the Community Safety Office, with information being directly reported to the Director of Campus Police Services, St. George Campus or to the appropriate Campus Police and administrative persons at Scarborough and Mississauga. Every effort is made to collaborate and share information between involved agencies and services to ensure the protection of the greater community.

#### **Emergency Response**

Over the past several years, Campus Police have focused their efforts on the areas of preparedness and response in Emergency Management. The University has included the Community Safety Office as part of the University's Emergency Response Team. The Community Safety Office performs a specialized support role in the event of a large scale incident, and its staff are training to work seamlessly with all University Services to ensure the success of the Crisis Response Plan.

#### **Emerging Trends & Future Directions**

Over the past several years, there have been highly publicized international incidents of school violence. Despite evidence showing that campus violence is less pervasive than imagined, these incidents have created an environment of hyper-vigilance among students, faculty, and staff. The Community Safety Office responds to community concerns by participating in training programs and outreach initiatives that help to address and ease a growing sense of fear of random violence. The Manager of the Community Safety Office plays a special role in reviewing all safety complaints on campus, to identify and respond to cases that could be considered high risk. In such cases, a High Risk Team within the University reviews each case

and develops an appropriate course of action.

#### Safety and Technology

educational initiatives.

As the world is moving with lightning speed through technological advances, the opportunity for safety to be compromised is increasing exponentially. The Community Safety Office has identified an emerging trend of new and sophisticated methods for predators to violate safety through online communication and breaches of personal information.

As cases become more sophisticated, as is evident in several reported cases of criminal harassment, the safety response must react through individualized safety planning and

Social and community development, safety planning, and coordination of crisis services remain primary objectives for the Community Safety Office. The team is committed to ongoing learning and networking to provide accurate and up-to-date safety information to the University Community.

## **Security Systems and Services**

St. George campus police are providers of security services to the University. The services provided have two complementary forms: Technology and Humans.

The modern approach to a security problem is first to assess the situation and determine whether there is a cost-effective solution that is also acceptable to the community. The second assessment is whether the situation is best managed through deployment of technology or personnel, or a combination of both.

The campus security system continues to grow with the addition of buildings to the access control and alarm systems. Cameras are used sparingly on the campus and in compliance with the guidelines of the Privacy Commissioner.

#### WalkSmart

The WalkSmart service began in the 2007-2008 academic year. Its focus has changed from security to safety, so that students no longer patrol buildings and invigilate the campus as they did in the past, but meet with peers while walking from point to point in order to talk

about community safety and the role of the campus police. The initial reaction has been very positive.

The WalkSmart program employs approximately fifteen University of Toronto students (including at least one female) working in pairs. The Service operates from September to the last day of regular classes, five days a week, from 7:00 p.m. to 12:00 a.m. The availability of the service can be adjusted, however, to meet demand. At other times, University Police will provide escorts as time and availability permit.

During 2008, WalkSmart personnel

## **Community Policing Events**

accompanied 215 persons on campus.

STOP Program

Beginning July 2006, the University of Toronto Campus Police joined forces with Security Tracking of Office Property (STOP) in order to address the growing laptop and electronic device theft problem. STOP anti-theft system is a unique patented protection that solves the problem of equipment theft by eliminating the reason for most theft: resale value. As of December 2008, Campus Police have sold approximately 5,200 registered devices. In the time of this reporting, there has been only one theft of equipment from University property with the plate attached.

#### CAUBO Winner

The Canadian Association of University Business Officers selected the University of Toronto Campus Police (St. George Campus) as the Ontario Regional winner for the Quality and Productivity award.

The award was presented for the work Campus Police have done while teaming up with Security Tracking of Office Property (STOP) in reducing the number of thefts of electronic equipment and laptops on campus.

#### Annual Torch Run

In May 2008, University of Toronto Campus Police members participated in the annual Law Enforcement Torch Run for Special Olympics.

On this occasion we had twenty participants take part and managed to raise \$715. Several members also participated in the final leg of the torch run in Oshawa to celebrate the grand opening of the Special Olympics at Durham College and University of Ontario Institute of Technology (UOIT).

#### Bike Safety

In June 2008, Campus Police teamed up with Toronto Police 52 Division bike officers to educate community members on bike safety while riding on city streets.

Officers set up at the intersection of Sussex Avenue and St. George Street, which is an all way stop. Within two hours, TPS officers stopped over two hundred twenty five (225) bicyclists. The majority of them had not come to a completed stop and drove through one of the three stop signs.

Cyclists were reminded that bicycles fall under the Highway Traffic Act; they must follow the rules of the road and share the roads with vehicles, pedestrians, and other cyclists. There were over eleven hundred cyclist collisions reported to Toronto Police in 2007.

The event was regarded as a success. Many of the people who were stopped thanked the members for the educational information.

#### Safety Week

In September 2008, members of the Campus Police held their ninth annual Safety Awareness Week. Each day of the week, our officers spoke at a different venue on the services offered by Campus Police and gave general safety tips. Campus Police bike officers assisted a new student run organization called the "Bikechain," which promotes a hands-on educational experience for people interested in bicycle repair and maintenance. The group mandate is to reduce green house gas emissions by having people ride bicycles instead of driving vehicles. We set up a booth for officers to inform the campus about securing bicycles, safe cycling, and the Highway Traffic Act.

Campus Police officers promoted the registration of bicycles with the Toronto Police Service. Over 100 forms were filled out by

community members and delivered to the Toronto Police.

Campus Police and members of the Toronto Police 52 division bike unit conducted an educational bike safety spot-check, where over two hundred cyclists were made aware of various violations they had committed while riding.

On Wednesday we held a breakfast event, offering a meal of pancakes and coffee to community members for a small donation. On Friday, we set up a barbeque and provided a lunch of a hamburgers and hotdogs in exchange for a small donation to the United Way. In total, over 800 people attended and \$940 was raised for the United Way of Toronto.

#### UDT

In 2002, Cpl. Peter Franchi of the University of Toronto Campus Police founded a self-defence program called Urban Defense Tactics (UDT) to provide quality, affordable self-defence courses on campus.

Urban Defensive Tactics is a practical STREET Oriented self-defense system that combines striking, ground defense, close quarter, and weapon defense techniques. UDT is free for men and women who are affiliated with the University of Toronto. UDT teaches students to recognize dangerous situations and avoid those situations while relying on self-defense techniques as a last resort.

In 2008, six classes were presented in conjunction with the Community Safety Office. Since its inception, there have been 41 UDT seminars, resulting in 570 University community members trained.

#### Community Partnership

In February 2008, Campus Police approached the Executive of the Huron-Sussex Residents Organization. A new partnership between Campus Police and the HSRO was formed to address the safety concerns of residents, the majority of whom are part of the University of Tronto community.

Huron-Sussex is a unique and vibrant Victorianstyle neighbourhood located in the northwest area of the historic University of Toronto, St. George Campus. The Huron-Sussex Community is bounded by Harbord Street, Spadina Avenue, Bloor Street West, and St. George Street. A majority of the houses in the area were constructed prior to 1900. The University of Toronto acquired many of the homes in the area during the 1960's. There are approximately 200 tenants living in over 120 residential units owned and operated by the University of Toronto. Many of these residential units are considered long-term, as many people have lived in the area for well over 20 years. The City of Toronto Official Plan describes the Huron-Sussex Community as "a low-rise residential enclave, which houses students, faculty, and staff of the University and other homeowners and tenants."

To date, the partnership has enhanced community safety, and introduced residents in the area to an array of programs and services offered by the Toronto Police and Campus Police. This initiative has increased collaboration and the reporting of incidents. Community Safety questions have been addressed by employing the principals of Crime Prevention Through Environmental Design (CPTED), Neighbourhood Watch, and interpersonal relationships developed through community policing.

Toronto Police and Campus Police continue to work with residents in the area to ensure that this unique and vibrant campus community remains safe and secure for everyone.

#### Charity Golf Tournament

On June 3, 2008, the Campus Police held their ninth annual charity golf tournament at the Cherry Downs Golf and Country Club. There were close to 110 participants.

It was a cloudy day and rained for the last two holes, but everyone was of good cheer, and volunteers managed to raise a significant sum through skills competitions. A total of \$8,000 was donated, in equal portions, to breast and prostate cancer research.

#### CPLC Partnership

The University of Toronto Campus Police are proud members of the Toronto Police 52

Division Community Police Liaison Committee (CPLC), which meets the first Wednesday of every month. The committee is made up of community volunteers and police service representatives from 52 Division. The committee mandate is to work together to identify, prioritize, and problem-solve local policing issues by being proactive in community relations, crime prevention, education, mobilization, and communications initiatives. In 2008, the University of Toronto Campus Police hosted two committee meetings, where members presented on the subject of student safety in the downtown core, and outlined the services offered by Campus Police. In addition, they addressed issues of campus safety and

#### Food & Toy Drive

In December 2008, Campus Police held their annual Food and Toy Drive. Over 800 lbs. of food was donated to L.O.F.T. (Leap of Faith Together), an organization that offers permanent housing, community outreach, and supportive housing for the homeless at sites in the greater Toronto and York regions. Toys were donated to the Chum City Christmas Wish.

crime prevention, including the security

tracking of office equipment (STOP).

#### Nuit Blanche

The third annual all night cultural festival known as "Nuit Blanche" was held in various locations throughout the city, attracting close to a million people. The University of Toronto hosted several events throughout the night, which attracted tens of thousands of people, with no major incidents reported to Campus Police.

#### R.I.D.E. Spot Check

On September 5, 2008, Campus Police teamed with members of the Toronto Police Traffic Services Unit in conducting a R.I.D.E. spot check on campus in conjunction with frosh week activities. The initiative focused on keeping the roads within the University safe while bringing awareness to students, staff, and faculty about the perils of drinking and driving.

Campus Police received a certificate of recognition from the Toronto Police Service for their contribution regarding traffic safety initiatives.

Vehicles Stopped:	250
Drivers Tested:	22
Device – Pass	15
Device – Warning	6
Device – Fail	
Charged Over 80 MG	1
12 Hour Suspension	6
90 Day Suspension	1
Vehicles Impounded	8

#### **2008 Service Awards**

In 2006, campus police instituted awards for members whose service deserves to be recognized. Annually, an awards event is held, and the recipients presented with plaques. A permanent plaque is on the wall at the Campus Police office. In 2008, the following awards were presented:

#### **Community Policing Excellence Award**

Approximately 6,000 students live on campus during the academic year. Many of them are from other towns, other provinces, and other countries. As one of the most active parts of the Campus Safety net, the Campus Police Service has a responsibility to our residential community that is in place 24 hours a day. Acting in concert with other members of Campus Police, Jennifer Taylor became the primary contact for residence staff. She developed a process for informing Campus Police before a problem occurs, helping to eliminate the need for enforcement action. Her innovative method for encouraging reporting of problem situations has earned her the trust of residence staff.



Al Hastings, Dan Hutt, Jennifer Taylor and Sam D'Angelo

#### **Customer Service Excellence Award**

The University has been working toward installing electronic access control for all exterior doors managed centrally through Campus Police. To be successful, the system must be robust, reliable, and secure. It must provide exceptional customer service, ensuring that those with authorized access can always enter while others are kept from interfering. Mauro Barillas has been instrumental in building the faith of our clients in the access management system. He made it his personal mission to engage every client and become the "fixer."

He gained the trust and support of the community through his work ethic, determination, and honesty.



Roula Moyer, Dan Hutt, Mauro Barillas and Sam D'Angelo

#### Administrative Excellence Award



Dan Hutt, Dana Jotevski and Sam D'Angelo

In 2008, Dana Jotevski revamped and updated the processes used by Campus Police to manage its affairs.

Among many other tasks and duties, Dana acts as quartermaster for uniforms, supplies, and equipment. Her management of the process has ensured that everyone has the equipment needed to function safely and be properly attired. The quality and longevity of uniforms has improved over the years as the service adopted a replace as required policy for equipment. It is kept workable by Dana and all members who know that if they need it, they can get it.

Dana is the behind-the-scenes organizer for almost all of the service's social and training events. She always manages that something extra, something different, and something fun.

#### **Director's Recognition Award**

The Sussex Huron community is a mix of private, faculty, residential, and commercial buildings. The community does not object to the presence of Campus Police; it wants to be included as part of the service area. In 2004, Ancillary Services became responsible for the University-owned properties in the area. Campus Police provide service to their holdings, which make up a significant part of the neighborhood. In keeping with the spirit of community policing, Noel Hall took on responsibility for liaison with the neighborhood community association. As the member responsible for safety week, he extended the focus to the surrounding community. Best characterized as Neighbors helping Neighbors, Noel has bridged the restrictions of our appointment, representing us at the neighborhood level to the community association.



Mike Caskenette, Dan Hutt, Noel Hall and Sam D'Angelo

# Appendix A: Detailed Training List

## **Mandatory Training**

Course/Topic	Delivered By	Duration	Number who received
Annual Use of Force	Campus Police Instructor	8.0 hours	31*
First Aid	Campus Police Instructor	16 hours	4
Cardio Pulmonary Resuscitation (CPR)	Campus Police Instructor	6.0 hours	28
University Policy and Resources on Sexual Harassment	University of Toronto Human Resources and Sexual Harassment Office	2.0 hours	33

<sup>\* 3</sup> could not attend Use of Force due to medical reasons

## **Additional Training**

\* Denotes that the course is Diversity training; + denotes that the course has Diversity content

Course / Topic	Delivered by	Duration	Number who
			received Training
+ Advanced Leadership Course	Guelph Humber/Toronto Police Service	80 hours	1
Alternative Dispute Resolution	Stitt Feld Handy Group	32 hours	1
APCO Public Safety Telecommunicator Certification	Association of Public Safety Communication Officials	54 hours	3
Asbestos Awareness	Environmental Health and Safety On-Line	1.5 hours	18
Automated External Defibrillator Instructor Course	ARC Rescue Consultants	16 hours	1
Campus Police Mountain Bike Program	University of Toronto Campus Police Instructor	16 hours	6
Characteristics of Armed Persons	Canadian Police Knowledge Network	1.0 hours	25
CAUBO Conference	Canadian Association of University Business Officers	16 hours	4
CPIC Query – Narrative On-Line	Canadian Police Knowledge Network	8.0 hours	1
Defensive Driver Training	Graham Austin/CARS	16 hours	4
Emergency Management Seminar	Challenging Risk and D-Tech Consultants	9.0 hours	8
Environmental Health and Safety Overview for St. George Campus	University of Toronto Environmental Health and Safety On-Line	1.5 hours	18
Environmental Health and Safety Awareness	University of Toronto Environmental Health and Safety/ Laura MacDonald	2.0 hours	4
Fire Alarm Central Monitoring Procedures	University of Toronto Fire Prevention	5.0 hours	5

First Officer Responsibilities	Toronto Police Service	2.0 hours	5
General Investigation Course	C.O. Bick College Toronto Police Service	80 hours	3
General Investigation Course (Blended)	Canadian Police Knowledge Network / Toronto Police Service	80 hours	6
Honeywell EBI System Training	Honeywell	3.0 hours	2
Incident Management System	BowMac Education Services	24 hours	7
* Gay Officers Action League Conference	International Conference of Gay & Lesbian Criminal Justice Professionals	40 hours	2
International Association for Identification Education Conference	International Association for Identification	40 hours	1
OACUSA Entry Level Supervisors Course	Ed Judd and Associates	40 hours	7
+ OACUSA Protective Services Course On - Line	Ed Judd and Associates	240 hours	7
OACUSA Protective Services Course On - Site	Ed Judd and Associates	80 hours	7
OWLE Conference	Ontario Women in Law Enforcement Conference	12 hours	1
+ Professional Excellence in Protective Services	Brilliant Business Solutions/Wendy Hay	7.0 hours	7
Search and Seizure Warrantless Authorities	Canadian Police Knowledge Network	4.0 hours	1
Surveillance Course	Hal Cunningham/ Surveillance Consultants	24 hours	4
+ University Management Course	University of Manitoba Centre For Higher Education Research And Development	56 hours	1
3000 Trades Call Taking	Campus Police Communication Staff	2.0 hours	4

# ANNUAL REPORT to the University Affairs Board 2008



A Special Constable Service

# UNIVERSITY OF TORONTO SCARBOROUGH

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### UNIVERSITY OF TORONTO SCARBOROUGH

U of T Scarborough, founded in 1964, is one of three campuses of U of T (St. George, UTM are the others). U of T Scarborough provides undergraduate and graduate studies and the University of Toronto's only co-op educational programs. Our campus has become the choice destination for thousands of students from across Canada and around the world. It continues to experience unprecedented growth.

Between 2002 and 2008, U of T Scarborough added six new, leading-edge facilities as part of its \$150 million capital expansion - the largest in campus history. This expansion includes the new Science Building. Designed by Moriyama & Teshima Architects, in association with Watson MacEwen Architects, it extends from the existing science wing and has a view over the Highland Creek Ravine. It houses 16 laboratories and associated support areas, offices for faculty and workspace for research assistants, post-doctoral fellows and graduate students; meeting rooms; lounges and a 250-seat lecture theatre.

The design includes floor-specific themes, including environmental chemistry, plant and microbial molecular biology and other life sciences. Each floor fosters an integrated approach to research and shared common space that enhances opportunities for academic and social discourse between researchers.

Enrolment at U of T Scarborough has increased from 6,000 undergraduate and graduate students in 2001 to over 10,000 students in 2008, 7.6% of which live on campus. UTSC also has an operating budget in excess of \$75M, with over 600 academic and non-academic staff.

U of T Scarborough's interconnected buildings house modern laboratories, lecture halls, seminar rooms, a computer centre linked to the University's downtown computing facilities, a multimedia language resource centre, a greenhouse, an astronomy observatory, and much more. U of T Scarborough student residences are divided into four phases consisting of 114 townhouses and 59 apartment suites accommodating approximately 767 students and visitors year-round.

Located on 300 acres of parkland, U of T Scarborough is one of Canada's most beautiful and picturesque campuses.

The University of Toronto Scarborough Campus Community Police experienced a great deal of administrational change in 2008, with the appointment of a new Director of Campus Safety and Security in February, and a new Manager of Police in August.

The University of Toronto Scarborough Campus Community Police has as its primary responsibility, the safety and security of the University community.

The U of T Scarborough Campus Community Police Service consists of the Manager, an Assistant Manager, three Corporals, and eight Constables. All officers are sworn special constables and act under the authority of the Ontario Police Services Act to enforce federal and provincial statutes and municipal by-laws on University of Toronto property. Officers also enforce certain University and parking regulations.

U of T Scarborough Campus Community Police are on duty 24 hours a day, seven days a week and patrol the campus property by foot, bicycle and car. The purpose of these patrols is to enhance personal safety, to prevent property crime, and to monitor for fire and other hazardous conditions on campus. The Community Police and Parking Services office is located in Sciences Wing room S-304, overlooking the Meeting Place.

The UTSC Community Police recognize everyone has a role in creating an equitable and inclusive environment, as well as in the accommodation process and the identification, removal, and/or reduction of barriers. The consultative relationship among the members of the University community is based

upon a shared desire for an open, supportive learning and working environment, and a shared respect for individual rights and dignity. The UTSC Community Police are therefore striving to form and maintain partnerships with organizations on campus to ensure an environment in which everyone feels safe to study, work and play is maintained.

UTSC Community Police coordinate community relations programs; provide speakers, answer inquiries on matters of law enforcement, advice on personal safety and security and other related topics. UTSC Community Police also coordinate the UTSC Building Patrol, which operates year-round. This service is available to all students, staff, faculty and visitors and, as well as being a safer alternative to walking alone at night, the patrollers are responsible for building checks and general foot patrols.

#### **Purpose**

Our police service proudly serves the University of Toronto Scarborough Campus in a manner that we hope demonstrates our dedication to our core values of being the best Special Constable Police Service, providing the highest standard of professionalism in partnership with our community.

Our special constable police service is extremely dedicated to the core principals of community policing. In fulfilling this purpose, the University Police work in partnership with the community in developing programs and conducting activities to promote safety and security on campus. The partnerships we forge today are the foundations for building and strengthening our community's need to create and sustain a positive, nurturing environment that is so vital for the growth of our future leaders.

#### Mandate

In fulfilling this purpose, UTSC Community Police work with the community in a policecommunity partnership developing programs and conducting activities that contribute to safety and security on campus and delivering police services, as follows:

- personal safety
- protection of property
- conflict resolution
- maintenance of public order
- community service and referral
- emergency response assistance
- crime prevention and detection
- enforcement of the criminal code and selected provincial and municipal statutes and University policies and regulations, as appropriate

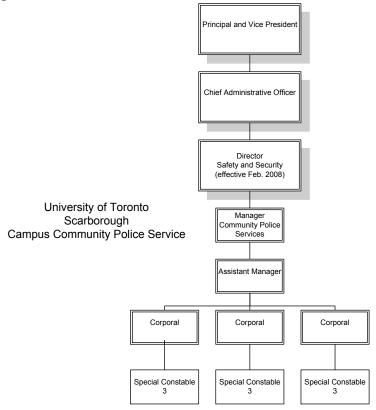
#### Values

In meeting this mandate, the actions of the UTSC Community Police are guided by the following principals and values:

- respect for the dignity, worth, and diversity of all persons
- · fair and impartial treatment of all individuals

- an approach to policing that welcomes and encourages community involvement
- a departmental philosophy that promotes safety and security as a responsibility of all members of the community
- reliability
- · competence
- accountability
- teamwork and open communication

#### Organization



#### HIGHLIGHTS OF REPORTING YEAR

The University of Toronto Scarborough Community Police Service remains committed to continuous improvement of our campus Emergency Response Plan and Procedures. The Service continues to be active in the community with events such as the annual Cops for Cancer Fund Raising event, Alcohol and Drug Awareness sessions, including entering a team in the MS Bike Tour. This interaction affords the UTSC Community Police with the opportunity to maintain a working relationship with the community.

#### **Programs**

In 2007 UTSC Community Police continued with a pilot project, started in 2007 in conjunction with Campus Crime Watch (an affiliate of Neighbourhood Watch), an internet based campus safety & security resource that still continues.

UTSC Community Police operate the UTSC Patrol, a security patrol and safety escort service designed to provide a safer alternative to walking alone at night. The Lone Worker Program designed to allow staff and faculty on campus to "check in" with UTSC Community Police Services while working after hours.

The Anti-Graffiti Program is designed to raise awareness of graffiti on campus among community members through advertising and enforcement. The UTSC Community Police work in partnership with the University community and Toronto Police Service through the Student Crime Stoppers program to encourage those students who are reluctant to come forward with information regarding criminal activity, to do so anonymously.

In October 2008, the University of Toronto Scarborough Campus Community Police hosted a three-day seminar on Critical Incident Management, concentrating on a Unified Command Structure to deal with possible critical incidents occurring on campus. The UTSC Community Police sponsored both 43 Division and EMS personnel attending this seminar. As a result, three Staff Sergeants from 43 Division along with senior EMS personnel received mutual training with University personnel.

#### COMMUNITY POLICING AT SCARBOROUGH

Community Based Policing is a reactive, proactive, and coactive approach to policing that redefines the roles and relationships between the police and the community. It requires shared ownership, decision making and accountability, as well as a sustained commitment from both the police and the community. UTSC Community Police are committed to meeting the needs of the community and acting as partners in maintaining a safe and secure environment. The community based policing philosophy at U of T Scarborough was adopted to establish a working relationship with all segments of the campus community and to enhance the department's ability to serve the community. This philosophy encourages UTSC Community Police officers to get to know their community and to act as community problem solvers

The following campus safety programs are operated or organized by the UTSC Community Police:

**Emergency Telephone Monitoring and Response** – UTSC Community Police monitor and respond to calls placed from the 53 emergency telephones on campus. In addition, UTSC Community Police print and distribute emergency telephone number stickers to all internal telephones on campus and maintain a telephone number location directory to assist in responding to emergency calls.

**Alarm Monitoring and Response** – Numerous intrusion and panic alarms are monitored internally by U of T Scarborough Community Police. These alarms and others (monitored by contract companies) are responded to by UTSC Community Police when activated.

**General Police Patrol** – UTSC Community Police maintain a high visibility status on campus using uniformed mobile, foot and bicycle patrols. Officers routinely report lighting and grounds defects, enforce fire route and smoking by-laws and investigate safety complaints in addition to their other duties.

**UTSC Building Patrol** - operated during the academic year, the service utilizes uniformed patrollers to escort community members to, from any campus location, or nearby public transit stops during the evenings. Patrollers are also responsible for checking identification and ensuring that campus users are part of the U of T community. They also report hazardous conditions such as lighting defects or icy walkways found on campus to the Facilities Management Division for repair.

**Lone Worker Program** - initiated during the 1998 academic year, the program allows staff & faculty on campus to "check in" with the Police Service while working after hours.

**Student Crime Stoppers** – UTSC Community Police work in partnership with the University community and encourage students to come forward with information regarding criminal activity. This program is designed to bring students, the community and police together to create a harmonious and safe learning environment.

**Anti-Graffiti Program** - Initiated in 1998 in response to a growing concern about the damage caused by graffiti, the program raises awareness on campus among community members through advertising and enforcement.

**Emergency Locating Service** – UTSC Community Police assist in locating community members in the event of an unforeseen emergency.

**Safety Audits** - performed upon request and in response to renovations or as new situations arise, audits are completed and recommendations are made with respect to the safety of people and property. This year, safety audits were conducted on the Valley, campus emergency phones, traffic safety, and parking lots.

**Car-Booster Battery** – UTSC Community Police maintain a number of battery packs for sign-out to assist persons with dead car batteries.

**Student Leader Orientation Events** – UTSC Community Police provide an officer to sit on the planning committee to assist in ensuring that safety considerations are adequate during the Orientation week.

**Residence Advisor Training** – UTSC Community Police participate in the annual Residence Advisor training providing resource material and an introduction into services available. Emphasis is made on sexual assault response and to Rohypnol (the "Date Rape Drug") and alcohol abuse issues.

"Call Police" Highway Signs - signs are distributed to promote safety while traveling and to assist in the introduction of community members to UTSC Community Police personnel (by attracting visitors to displays, the Police Office, etc.)

**Interim Room** – UTSC Community Police assist victims as needed in finding safe emergency shelter, including an Interim Room at U of T Scarborough.

**Underground Newspaper Safety Articles** – Officers prepare safety related articles that are printed in the Underground student newspaper. The articles relate to safety issues, matters of law enforcement and crime prevention techniques.

**Orientation Presentations** – UTSC Community Police provide officers to speak with Orientation leaders. Officers answer safety related questions and advise leaders on safety related issues.

**Alcohol Awareness -** Alcohol awareness seminars are conducted by UTSC Community Police using Fatal Vision Goggles to simulate alcohol impairment. Students perform various functions while wearing goggles that impair their sense of perception, similar to alcohol.

#### **Community Participation**

**Cops For Cancer Head Shaving Event** – UTSC Community Police host an annual Cops for Cancer Head Shaving Event in the Meeting Place each spring. The event is attended by students, staff, faculty and visitors and all funds raised are donated to the Canadian Cancer Society. The U of T Scarborough community has donated more than \$50,000 to date to this cause.

**Law Enforcement Torch Run** – UTSC Community Police participate in the annual Law Enforcement Torch Run held in Toronto. Money raised by officers was donated to the Special Olympics Fund.

**Community Safety Booths** – UTSC Community Police officers participated in many Community Safety Booths on campus, providing crime prevention and personal safety awareness tips to members of the University of Toronto Scarborough community.

**UTSC Police Ride-Along Program** – This program gives community members the opportunity to patrol with a UTSC Community Police officer. It provides participants an opportunity to learn about the U of T Scarborough Community Police, its functions, personnel and the department policies and procedures.

Crime Prevention Through Environmental Design (CPTED) – Four UTSC Community Police officers are certified to conduct vulnerability and threat assessments for the campus. Using architectural drawings, on-site visits and consultations with architects and engineers, practitioners provide advice to avoid creation of areas that could be considered "crime friendly". The assessments evaluate both existing on campus sites as well as new construction and renovation sites. This process addresses security needs quickly and effectively.

**Advisory Committee on Campus Safety and Security** - meets at least 4 times yearly since 1992 to discuss Policing and related security issues on campus. Committee involvement from faculty, administration, student groups and staff members ensure that there is representation from all segments of the community.

**Ontario Police Officer Memorial** – UTSC Community Police officers attend and participate in the annual march to Queens Park Circle.

**Fire Safety Committee** – A UTSC Community Police officer participates in the quarterly Fire Safety Meeting with other Facilities Services personnel and with the Fire Safety Consultant to discuss matters relating to Fire Safety. In addition, UTSC Community Police prepare a Fire Safety Report for the consultant detailing events of interest to ensure that appropriate attention and follow-up.

**Joint Health and Safety Committee** – A UTSC Community Police officer sits on this committee and represents the Service.

**Residence Advisor Meetings** – Officers meet with Residence Advisors regularly and discuss safety related issues.

#### **Keeping The Community Informed**

Advisory Committee on Campus Safety and Security - meets at least 4 times yearly to discuss policing as well as related safety and security issues on campus. Committee involvement from faculty, administration, student groups and staff members ensure that there is representation from all segments of the community.

Development and delivery of personal safety seminars to various divisions, departments or student groups on campus. This service is available to all members of the campus community.

UTSC Community Police have developed three levels of communication to keep the community informed about campus incidents and news using various methods. These methods are as follows:

#### **Community Alerts**

• UTSC Community Police issue Alerts when a crime has been committed, on or near campus, and it is a crime for which the perpetrator(s) have not yet been apprehended and/or may pose a threat to our community.

#### **Community Information Bulletin**

These are used to inform and educate our community about personal and community safety.
 These bulletins are issued periodically and include safety tips and information about current trends in crime and crime prevention. This formation complements existing education and

information sharing by the UTSC Community Police to our community. Safety information is also available on campus digital displays and in the student newspaper.

#### **Appeals for Information**

- These are used to request the community's assistance in providing information in relation to a specific incident that occurred on or in relation to the University of Toronto Scarborough Campus.
- Posted safety and security information, event notification and campus rules and regulations education information of the campus Digital Displays.
- Prepared, circulated and posted a UTSC Community Police Safety Programs brochure. This is updated each term and provides information on the many safety and security services provided by the U of T Scarborough Community Police.
- UTSC Community Police website features information on police programs, services, campus safety and security and campus resources.
- As required, Door-to-door canvassing in the student residences alerting students to potential offenders seen within the campus residence community.
- Co-Ordinate Student Crime Stoppers by publicizing various crimes and seeking the assistance of the community in solving them.
- Residence Advisor Meetings Officers meet with Residence Advisors regularly and discuss residence safety related issues.

#### **TRAINING**

The University of Toronto Scarborough Community Police have made great strides in recent years in the quality and extent of training for front-line officers and this success continued in 2008.

In addition to mandatory training requirements, officers continued to attend Advanced Patrol Training. All officers have now completed this course. There are now a total of four officers who have completed the General Investigators Course and one officer has been certified as a Scenes of Crime Officer. Four Officers are also CPTED (Crime Prevention through Environmental Design) Level 1 and 2 practitioners.

The University of Toronto Scarborough Campus Community Police has further expanded training resources by becoming a member of the Ontario Association of Police Educators and remaining active with the Toronto Learning Network as well as the Ontario Police Training Video Alliance (OPTVA). As such, we liaise extensively with municipal and regional police services in an effort to meet the needs of an expanding and diversified community.

Our training is designed to meet the needs of the UTSC community in combination with directives from the Toronto Police Services Board. Our contract with the Toronto Police Services Board requires that training be maintained at a standard acceptable to the Board. The training program is developed through consultation with the community, other institutions and debriefing of situations. Recommendations from all levels of police personnel contribute to the process of designing the courses to meet the specific needs of the UTSC Community Police and the community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to a University environment and practical field experience. The use of classroom lectures, seminars and the participation of in-group discussions approximate campus-policing situations. Campus resources are used where possible, but

due to the unique policing challenges on a campus setting, outside resources are occasionally used as well.

Most prospective candidates for employment have graduated from a recognized Community College Police Foundations program or a 2-year Law and Security program or is a graduate from a recognized police college that provides a solid foundation for campus policing. A combination of education and work experience is acceptable provided the candidate meets all other recruiting conditions. Most candidates have additional education or work experiences that augment the minimum requirements.

The UTSC Police Service is committed to recruiting constables who have demonstrated high standards of achievement in their academic and previous work experiences. It is also committed to providing ongoing training that ensures knowledge and skills are pertinent, relevant and current in the University environment.

Please see the Training Initiatives on page 10 for a list of training course/sessions attended by UTSC Community Police Officers.

#### **Training Initiatives**

Course/Topic	Duration
Community Based Policing	1 Hour
Problem Oriented Policing	1 Hour
Critical Incident Management Training	24 Hours
Annual Use of Force	8 Hours
Automated External Defibrillators/CPR	6 Hours
Note-taking	1 Hour
Field Information Reports	1 Hour
Bird Flu	1 Hour
Terrorism	1 Hour
Domestic Violence	1 Hour
Communicable Diseases	1 Hour
In-Service Training	6 Hours

#### **COMPLAINTS**

All public complaints relating to the conduct of UTSC Community Polices Special Constables are divided into two categories, criminal and non-criminal. Criminal complaints are immediately forwarded to the Officer in Charge at 43 Division of the Toronto Police Service, while non-criminal complaints are forwarded to the Unit Commander, Complaints Review of the Toronto Police Service to determine who will investigate the complaint. All complaint investigations are conducted in accordance with the Toronto Police Service Public Complaints Procedure. At the conclusion of the all investigations, complainants are advised of the findings and informed of the option to appeal the findings to the Assistant Principal (Business and Administration) and Chief Administrative Officer with the University of Toronto Scarborough. Appeals may also be made at higher levels within the University of Toronto administration or through the office of the University of Toronto Ombudsperson.

There were no complaints against University of Toronto Scarborough Community Police Services Special Constables in 2007 and one in 2008.

## **2008 STATISTICS**

INCIDENT TYPE	2008
Break and Enter	6
Robbery	0
Theft Over \$5000	1
Theft Under \$5000	61
Theft Of Bicycles	4
Disturb Peace	2
Indecent Acts	1
Mischief/Damage	30
Warrants/Bail Violations	1
Sexual Assaults	3
Assaults	5
Assault Police	1
Harassment/Threatening	1
Fail To Stop	0
Liquor License Act	6
Provincial/Municipal By-Laws	5
Drugs	3
Counterfeit Money	1
Fraud	13
Impaired Operation of a Motor	0
Vehicle	
Trespass By Night	0
False Alarm Of Fire	0
Other Criminal Code (not listed)	5
TOTAL	149

OTHER ACTIVITY	2008
Alarms (Intrusion/Motion/Burglary)	517
Fire Alarms/Fires	20
Fire Panel Trouble	132
Assist Other Agencies	3
Investigate Suspicious Persons	5
Investigate Suspicious	10
Circumstances	
Investigate Suspicious Vehicles	1
Trespass Caution	5
Trespass Charge	4
Medical Call (Sick/Collapse)	82
Insecure Premise	9
Motor Vehicle Collision	14
Mental Health Act	6
Suicide	0
Attempt Suicide	3
Walk Safe Escorts	166
TOTAL	977

## **Statistics Comparison**

Statistics Companson				Change
Crime Occurrences	2006	2007	2008	08/07
Assaults (all except Sexual)	6	15	6	-9
Sexual Assaults	2	1	3	2
Threats/Harassment	5	5	1	-4
Theft of Property (Except Bikes)	62	33	62	29
Theft - Bikes/Bike parts	0	0	4	4
Break, Enter and Theft	9	9	6	-3
Mischief/Damage	35	26	30	4
Other Criminal Code	6	6	5	-1
Total Crime	125	95	117	22
				Change
Provincial Offences	2006	2007	2008	08/07
Trespass (Cautioned)	22	23	5	-18
Trespass (Charged)	15	18	4	-14
LLA	11	28	6	-22
Municipal (By-Law)	4	4	5	1
Non-Crime Enforcement	52	73	20	-53
				Change
Other Reports	2006	2007	2008	08/07
Personal Injury/Sickness	65	70	82	12
Property Related/other activity	422	75/	994	2/10

				Change
Other Reports	2006	2007	2008	08/07
Personal Injury/Sickness	65	70	82	12
Property Related/other activity	422	754	994	240



2008

# ANNUAL REPORT

CAMPUS
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#### Preface:

The University of Toronto Campus Police, Mississauga Campus, is a service dedicated to the concepts of Community Policing. The functions of Campus Police go well beyond the enforcement of selected Federal, Provincial and Municipal laws. The Campus Police maintains a close working relationship with the Peel Regional Police Service, the City of Mississauga Fire and Rescue Service, Mississauga EMS, and other related agencies to ensure a safer university community for students, staff, faculty and visitors.

Officers conduct foot, bicycle and vehicle patrols of the campus 24 hours a day, 7 days a week. Officers participate in a wide range of events and sit on several committees. The department continues to meet the challenges brought on by a continued increase in enrollment and the campus' ongoing physical growth.

The Campus Police continue to work closely with many of the different departments, sections and student groups at U of T Mississauga to help them with their unique needs around safety and security. We look forward to a continued partnership with our community.

#### **DEPARTMENTAL MANDATE, STRUCTURE AND TRAINING**

#### **MANDATE**

The Campus Police Department is dedicated to creating a safe and secure environment for students, staff, faculty and visitors. In fulfilling this mandate, the Campus Police Department works in partnership with the U of T Mississauga community in developing programs and conducting activities to promote safety and security on campus. The Campus Police Department is an interdependent service that facilitates internal and external resources. The department operates on the philosophy that safety and security of the community is a responsibility of all members of the community.

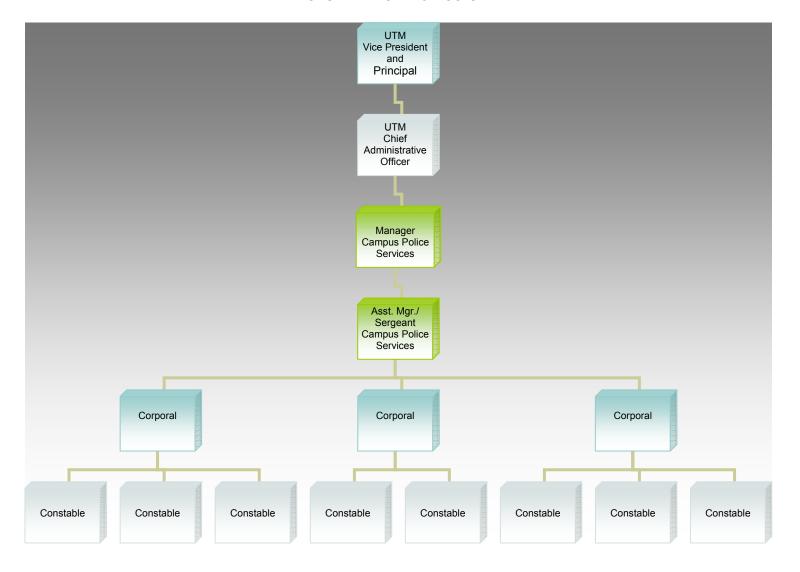
#### Our Mandate:

- Personal safety
- Protection of property
- Conflict resolution
- Maintenance of public order
- Community services and referral
- Emergency response assistance
- Crime prevention and detection
- Enforcement of the Criminal Code of Canada, applicable provincial statutes, municipal By-laws and university regulatory policies

The following principles and values guide the Campus Police staff to ensure the fulfillment of their mandate.

- Respect for the dignity, worth, and diversity of all persons
- Fair and Impartial treatment of all individuals
- An approach to campus policing that welcomes and encourages community involvement
- A departmental philosophy that promotes safety and security as a responsibility of all members of the community
- Reliability
- Competence
- Accountability
- Teamwork and open communication

#### **ORGANIZATIONAL STRUCTURE**



#### **DEPARTMENTAL STRUCTURE**

The number of staff for 2008 remained at thirteen.

As reflected in the organizational chart above, the department consists of a Manager, an Assistant Manager/Sergeant, three Corporals and eight Constables. In the absence of a Corporal, the senior Constable on duty is delegated the duties of Acting Corporal.

All officers are sworn as Special Constables by the Peel Regional Police Services Board. They have the powers of a police officer while engaged in their duties at U of T Mississauga for the purposes of enforcing the Criminal Code of Canada, and selected provincial and municipal statutes.

### **EQUIPMENT UPDATE AND TRAINING**

**The Ford Escape Hybrid** continued to serve as the Campus Police patrol vehicle and continues to provide environmental and financial advantages over a conventional gasoline engine vehicle.



**CCTV** surveillance cameras were added to the Library bringing the total of all CCTV's on campus to 108.

**Campus Police Two-Way Radio** and communication system has seen improvements with the introduction of new equipment to improve reception in the CCT underground parking garage. In the coming year, there will be upgrades to the overall two-way radio infrastructure thereby further improving radio communication.

## **TRAINING**

Several departments, organizations and individuals, some of which are listed below, provided training to U of T Mississauga Campus Police Special Constables on a wide range of topics.

- Peel Regional Police Service
- University of Toronto Campus Police, Mississauga Campus
- University of Toronto Campus Police, Scarborough Campus
- Park Vandal & Associates
- Canadian Border Services
- U of T Organizational Development and Learning Centre
- Strategy Institute
- Bowmac Educational Services

# **OFFICER TRAINING LIST**

Course Title and Duration	Course Description	Officers Trained
Canadian Gangs ½ day	Learning to identify gang members and understanding the gang subculture	2 officers
Baton/Use of Force Training 1 day	Utilization of the defensive baton/ Conditions and techniques/ Use of force reports	13 officers
Critical Incident Management 3 days	Principals of Unified Command when responding to critical and major incidents	3 officers
First Aid and CPR  ½ day	Resuscitation techniques/AR/CPR/Defibrillator utilization	13 officers
Exceptional Customer Service 1 day	Exploring key customer service strategies, concepts and tools	4 officers
Trans-cultural Issues & Psychological Trauma 2 days	Develop awareness of cultural principles in mental health	1 officer
Emergency and Disaster Planning for K- 12, Colleges & Universities 2 days	Lockdown approaches, communication coordination, and training strategies for K-12, colleges and universities emergency planning	2 officers
Effective Communication and Customer Service 1 day	Techniques and strategies to be supportive and provide the best possible customer service even when faced with conflicting situations and goals	13 officers
The Evolving Leader 1 day	Collaborative conversations for teambuilding and Linking leadership with 'emotional intelligence'	1 officer
Advanced Patrol Training 5 days	Mental illness/Domestic violence/Arrest/Law on drinking and driving/ Traffic law/Interview techniques/Drugs/Search and seizure without a warrant/ Interviewing/ Investigative detention/ Crime scene protection/ Notebooks and crown briefs/ Fraud/ Terrorism awareness/ Provincial statutes	1 officer
SafeTalk Workshop ½ day	Understanding and addressing the issues facing students experiencing thoughts of self-harm and suicide	1 officer
Peel Region Pandemic Planning 1 day	Coordinating interagency approaches and interdependencies in planning and responding to a pandemic in the Region of Peel	1 officer
IACLEA Annual Conference 5 days	International Association of Campus Law Enforcement Administrator Conference	1 officer

# **COMMUNITY POLICING PROGRAMS AND ACTIVITIES**

Campus Police has long recognized the need for a partnership with the university community. As a result, the service finds itself integrated with all groups that make up U of T Mississauga. Students, staff, faculty and visitors expect a safer community, and Campus Police have responded with a range of activities and programs.

Campus Policing is not primarily a law enforcement doctrine. It allows for a diverse involvement that expands the boundaries of traditional forms of policing. Some of the programs coordinated by U of T Mississauga Campus Police were as follows:

### **WALKSAFER SERVICE**



Under the supervision of Campus Police, ten student Walksafers provided walks to students, staff and visitors on weeknights from January to April and September to December. They operated in teams of two, one male and one female per evening. When not providing escorts, team members walked throughout the campus remaining visible for those who wished to use their services. On average, two persons were walked per evening.

Walksafer team members participated in a number of activities and events throughout the year:

- -They received job orientation from Campus Police;
- -They staffed an information kiosk during the Get Experience Fair, Blue Zoo Event, & Fall Open House;
- -They also participated in the Residence Light the Night Walk

## FIRST AID, CPR AND DEFIBRILLATION PROGRAM

An officer with Campus Police is certified through St. John Ambulance as an instructor in First Aid, CPR and Defibrillation. First Aid and CPR training remained popular with students wishing certification. Training and recertification was provided to various departments and groups throughout the year. The expanded program also covered training to a select group of staff on campus for the operation of the defibrillation apparatus.





**ECSpeRT** is a group of dedicated students with extensive training in First Aid and CPR. Campus

Police maintain an ongoing liaison with the team. In 2008, ECSpeRT extended their hours and are now on duty five days a week from 10:00 am to 10:00 pm and assist Campus Police with medical emergencies. The members also volunteer their time and services during special events on campus.

## **MEDIA LIAISON**

Weekly summaries providing a synopsis of crime and other police related occurrences on campus were released to the campus student media from September to April. On occasion, journalists focusing on safety and security issues that had campus wide interest, met with the Campus Police for comments and more information.

### **CAMPUS POLICE WEB PAGE**

The Campus Police web page continues to offer information on such topics as:

- Annual Statistics Reports
- Contact Information
- Online Reporting
- Referral Services
- Safety Programs
- Community Policing Information
- Video and Pamphlets
- Useful Links & Photo Galleries





#### STUDENT EMERGENCY FUND

Campus Police continue to maintain a student emergency fund. Proceeds from the sale of unclaimed lost and found items served as a fund to assist students in crisis to meet an immediate need for food, emergency housing, medication, transportation, etc.

### **SAFETY AUDITS AND PEEL CRIME STOPPERS**

Campus Police continued to conduct ongoing lighting and safety audits throughout the campus. Affiliation with Peel Crime Stoppers continued in 2008.

### **COMMITTEE PARTICIPATION**

Campus Police sat on the following committees:

- Emergency Communication and Notification Committee
- Tri-Campus Emergency Planning Committee
- > Erindale College Council
- Joint Health and Safety Committee
- Quality of Services to Students Committee
- Transportation and Parking Sub-committee
- Board of Directors Peel Partners for a Drug-Free Community
- Planning Committee for the Mississauga Marathon
- Campus Police Tri-Campus Committee
- South Building Master Plan Committee
- Mass Casualty Planning Committee
- Ask First: No Means No Committee
- On-Line Smarts Committee
- Staff Experience Team
- Behavioural Intervention Team
- "Kids-4-Kids" Triathlon Planning Committee
- Prescribed Burn Planning Committee
- Peel Region Mutual Aid Emergency Planning Committee
- Health Sciences Academy Building Planning Committee
- Principal's Advisory Committee on Equity, Diversity and Inclusiveness
- Campus Signage Committee
- Student Centre Expansion Committee
- Peel Regional Police Diversity Cup Planning Committee

### COMMUNITY TRAINING PROVIDED BY CAMPUS POLICE

- Library staff Safety and security
- Various staff and faculty Dealing with difficult behaviour
- > Fire Wardens Safety and evacuation procedures- two sessions per year
- Residence apartments students Emergency fire evacuation
- Lab Safety Day Emergencies, medical and safety considerations
- Walksafer staff All aspects of job duties
- Children living at on campus Fire Safety training
- Community members, staff and students First Aid/CPR
- Personal safety and leadership seminar for student leaders for Orientation Week
- > Department of Sociology Guest lecturing on the principles of Community Policing
- ➤ HMALC Reilly's Security staff Orientation, safety and security training
- Various staff and students Critical Incidence Avoidance; women's self-defense
- Sexual Harassment Awareness training for Department Chairs
- Office of Admissions and Recruitment "Safe Schools Visit" training

### CAMPUS POLICE FACILITATED AND/OR PARTICIPATED IN THE FOLLOWING COMMUNITY EVENTS

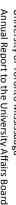
- Montreal Massacre Commemoration Ceremony
- Remembrance Day ceremony
- Peel Regional Police Open House event
- Community baseball and soccer leagues
- Cops for cancer
- Run for Orphans (Tug-of-war)
- United Way charity golf tournament
- Residence Light the Night Walk
- Panelist for Crime and Deviance student career forum
- Fall Campus Day and Open House events
- Diversity Cup Basketball Tournament organized by Peel Police and hosted by U of T Mississauga
- Take our Sons and Daughters to Work day Cyber-Safety presentation
- United Way fundraiser jack-o-lantern contest
- ➤ Peel Partners for a Drug-Free Community Fundraising: Bowlathon, Bingo, Ride to the Falls, Taste of Paris

# **STATISTICAL ANALYSIS OF OCCURRENCES**

# POPULATION, GROUNDS, AND BUILDINGS

- \* 10,600 students
- \* 690 faculty and staff
- \* 228 acres
- \* Over 100 acres of developed areas
- \* Five primary academic buildings
- \* A Student Centre
- \* A Recreation, Athletics & Wellness Centre
- \* One facilities/utility building
- \* Three residential buildings-apartment style living
- \* Five town house residence phases (two include family and grad housing)
- \* Ten parking lots and one multi-level underground parking facility
- \* Two athletic portables (Toronto Argonauts football team)
- \* Two research portables
- \* Two temporary structures housing additional offices
- \* Five kilometers of roadways
- \* Forested area on the north and east sides of the campus







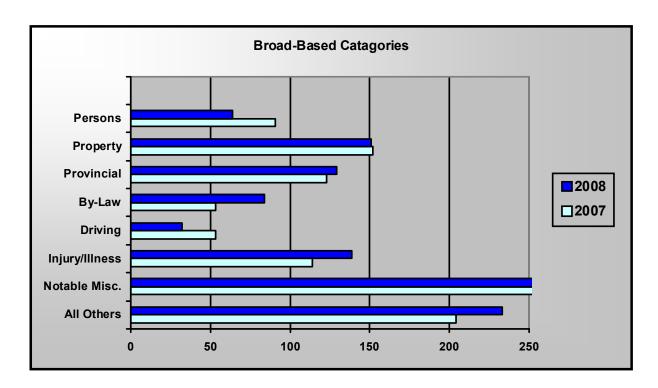
### **TOTALS FOR ALL OCCURRENCES**

The total number of all reported occurrences in 2008 was 1090. The total number for 2007 was 1046.

The data on this page sets out a group of broad-based categories that are broken down into more detail throughout the remainder of this report.

Categories where incidents were very sparse and sporadic from one year to the next were not cited or listed separately but were instead included in the total under "All Other Occurrences".

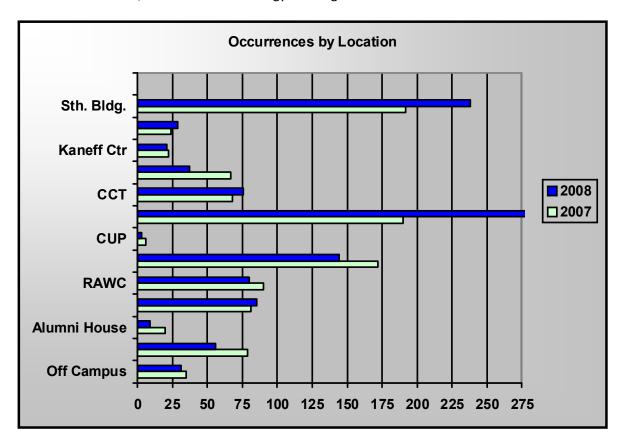
BROAD-BASED CATEGORY	2008	2007
CRIMINAL OFFENCES AGAINST PERSONS	64	91
PROPERTY RELATED CRIMINAL OFFENCES	151	152
PROVINCIAL OFFENCES	129	123
BY-LAW OFFENCES	84	53
OTHER DRIVING & MOTOR VEHICLE OCCURRENCES	32	53
INJURY AND ILLNESS	139	114
NOTABLE MISCELLANEOUS OCCURRENCES	258	256
ALL OTHER OCCURRENCES	233	204
TOTAL	1090	1046



### **OCCURRENCES BY LOCATION**

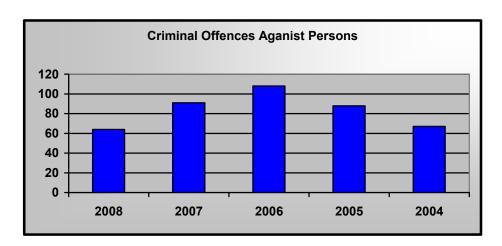
LOCATION	2008	2007
SOUTH BUILDING	238	192
NORTH BUILDING	29	24
KANEFF CENTRE	21	22
STUDENT CENTRE	37	67
CCT* w/underground parking	76	68
RESIDENCES AND AREA	281	190
CENTRAL UTILITY PLANT	3	6
PARKING LOTS & ROADWAYS	144	172
RAWC	80	90
HMALC	85	81
ALUMNI HOUSE	9	20
ALL OTHER AREAS	56	79
OFF CAMPUS	31	35
TOTAL	1090	1046

<sup>\*</sup> Communication, Culture and Technology building



## **CRIMINAL OFFENCES AGAINST PERSONS**

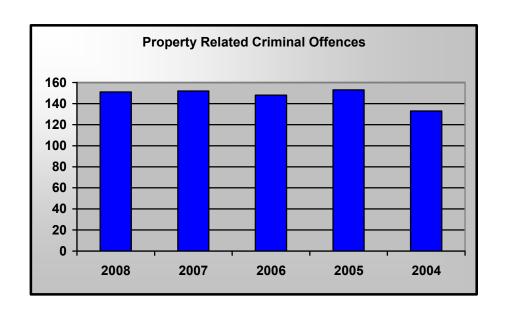
OFFENCE	2008	2007	2006	2005	2004
ASSAULT	7	9	6	4	4
ASSAULT WITH A WEAPON	0	0	1	1	1
DOMESTIC DISPUTE/ASSAULT	14	6	10	9	5
SEXUAL ASSAULT	1	0	2	2	0
CRIMINAL HARRASMENT	6	11	6	10	9
THREATENING	6	9	9	5	11
HATE CRIME / GRAFFITI	3	1	17	9	4
CAUSING A DISTURBANCE	10	29	13	11	10
INDECENT ACT	0	2	4	1	0
TRESPASS AT NIGHT	0	0	17	17	2
HARASMENT BY E-MAIL/PHONE	7	11	11	7	10
DRUG OFFENCES USE/POSSESSION	10	13	11	8	9
TOTAL	64	91	108	88	67



# PROPERTY RELATED CRIMINAL OFFENCES

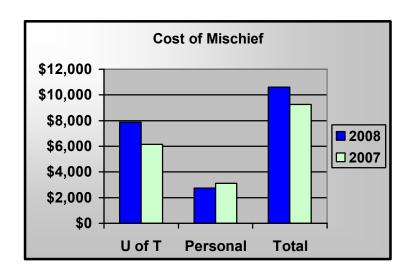
Criminal acts causing loss, damage or destruction of property

OFFENCE	2008	2007	2006	2005	2004
THEFT UNDER \$5000	94	96	95	80	79
THEFT OVER \$5000	3	0	5	1	0
BREAK AND ENTER	5	5	7	8	0
ALL FRAUD	5	13	19	10	18
BOMB THREAT	0	0	1	3	1
MISCHIEF UNDER \$5000	44	38	19	51	31
POSSESSION OF STOLEN PROPERTY	0	0	2	0	4
TOTAL	151	152	148	153	133



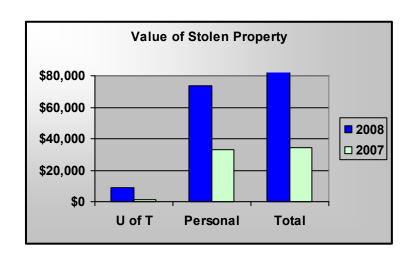
PROPERTY'S OWNER	2008	2007
U OF T	\$7,863	\$6,150
PERSONAL & OTHER	\$2,750	\$3,100
TOTAL	\$10,613	\$9,250

## **COST OF MISCHIEF (VANDALISM)**



## **VALUE OF STOLEN PROPERTY**

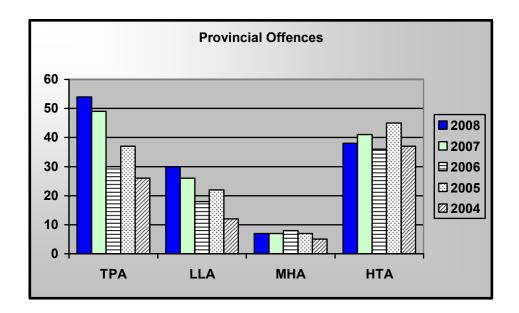
PROPERTY'S OWNER	2008	2007
U OF T	\$8,905	\$1,430
PERSONAL & OTHER	\$73,782	\$32,848
TOTAL	\$82,687	\$34,278



Note – Two privately owned vehicles, one valued at \$27,000 and the other at \$11,752, were stolen from campus in 2008 significantly raising the total values of stolen property.

### **PROVINCIAL OFFENCES**

OFFENCE	2008	2007	2006	2005	2004
TRESPASS TO PROPERTY ACT	54	49	30	37	26
LIQUOR LICENCE ACT	30	26	18	22	12
MENTAL HEALTH ACT	7	7	8	7	5
<u>H</u> IGHWAY <u>T</u> RAFFIC <u>A</u> CT	38	41	36	45	37
TOTAL	129	123	92	111	80



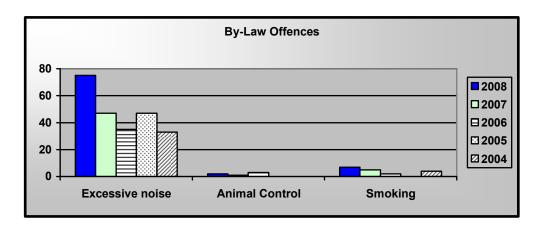
- 10 tickets were issued for Trespass to Property Act offences.
- **22** tickets were issued for Liquor Licence Act offences. This substantial increase from only 3 charges in 2007 stemmed from a move away from warnings to actual charges.
- Highway Traffic Act includes speeding, careless driving and motor vehicle accidents (Campus Police do not lay charges under the Highway Traffic Act).

### OTHER DRIVING AND MOTOR VEHICLE OCCURRENCES

There were **9** instances of "failing to remain at the scene of an accident" (a criminal offence by definition) investigated by Campus Police in 2008. In most cases, the accidents occurred in parking lots and involved unoccupied vehicles struck at low speeds by other vehicles. Additionally, **22** vehicles were investigated for parking offences that lead to the towing of most of these vehicles. **1** incident of care and control of a motor vehicle while impaired was investigated.

### **BY-LAW OFFENCES**

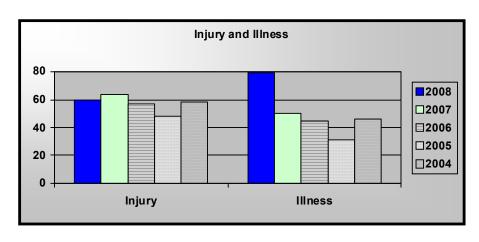
BY-LAW	2008	2007	2006	2005	2004
EXCESSIVE NOISE	75	47	35	47	33
ANIMAL CONTROL	2	1	3	0	0
SMOKING BY-LAW	7	5	2	0	4
TOTAL	84	53	40	47	37



**PARKING OFFENCES:** Parking regulations (a By-Law offence) continue to be enforced by City of Mississauga Parking Control Officers, Campus Police, and U of T Mississauga Parking and Transportation staff. The combined total of parking tickets issued in 2008 was: **14,405**, roughly the same number issued in 2007 - **14,790**.

## **INJURY AND ILLNESS**

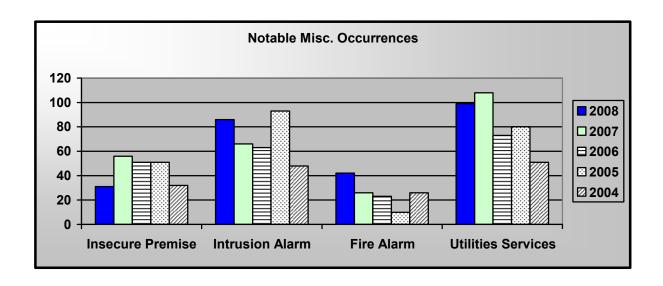
TYPE	2008	2007	2006	2005	2004
INJURY	60	64	57	48	58
ILNESS	79	50	45	31	46
TOTAL	139	114	102	79	104



The vast majority of reported injuries were sports related. In many instances, where injuries or illness were not serious, Campus Police provided transportation to Credit Valley Hospital.

### **NOTABLE MISCELLANEOUS OCCURRENCES**

CATEGORY	2008	2007	2006	2005	2004
INSECURE PREMISE	31	56	51	51	32
INTRUSION ALARM	86	66	63	93	48
FIRE ALARM	42	26	23	10	26
CALL FOR UTILITIES SERVICES	99	108	73	80	51
TOTAL	258	256	210	234	157



### **ALL OTHER OCCURRENCES**

The remainder of occurrences that Campus Police investigated in 2008 totaled **233** as compared to **204** in 2007. Most of these occurrences did not satisfy the necessary criteria for inclusion in established categories but did necessitate involvement and/or investigation by Campus Police. As stated earlier, this also encompassed categories where incidents were very sparse and sporadic from one year to the next and thus were not cited or listed categorically.

Some examples of the categories referenced as "all other occurrences" include:

- Library Code of Conduct Offences (11 incidents)
- Off-Campus incidents, accidents, minor crimes
- Non-Criminal disruptive behavior
- Requests from other emergency services