



TO: University Affairs Board

SPONSOR: Jill Matus, Vice-Provost, Students

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DATE: January 26, 2009 for February 3, 2009

AGENDA ITEM: 5

**ITEM IDENTIFICATION:**

Compulsory Non-academic Incidental Fees – Report and Analysis: 2008-09

**JURISDICTIONAL INFORMATION:**

Compulsory non-academic incidental fees are approved by the University Affairs Board.

Members of the Board may find this report helpful in reference to a number of items anticipated to be under consideration at upcoming meetings including Student Societies – Report on Financial Statements and Internal Auditor's Opinion (for information); Compulsory Non-Academic Incidental Fees – Requests for Increases by Student Societies (for approval); and Operating Plans for Student Services (for approval).

**PREVIOUS ACTION TAKEN:**

This report is presented annually for the Board's information.

**HIGHLIGHTS:**

The report is an inventory of all compulsory non-academic incidental fees (and designated portions thereof) approved by the University Affairs Board and collected by the University. Similar fees charged by the federated universities are included for reference.

In the first section of the report, fees are identified in each divisional table as either those whose proceeds fund a University service, or those whose proceeds go to a University-wide student society or those whose proceeds go to a student society or service of the division. Bar charts compare the total fees paid by students by division.

Increases to fees which fund University operated services (including those managed by a division of the University) are subject to the terms and conditions outlined in the *Policy for Compulsory Non-Academic Incidental Fees* and the *Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees* (commonly referred to as the 'Protocol'). The Council on Student Services (COSS) provides advice to the University Affairs Board on increases to fees for the centrally managed services. Similarly, the UTSC Council on Student Services (CSS) and the UTM Quality Services to Students Council (QSS) advises the Board on fee increases for services located on the Scarborough and Mississauga campuses respectively. Campus services fees are detailed in Schedule 2 on page 20.

Changes to student society fees (including portions of fees which are designated for specific purposes) are subject to the terms and conditions outlined in the *Policy for Compulsory Non-Academic Incidental Fees* and the societies' own constitutions and/or by-laws. Increases which are greater than the cost of living must be supported by a positive result in a recent referendum. Requests for increases which are less than or equal to the cost of living must be supported by a previous referendum approving annual increases by an established inflation factor. When such a provision is approved by referendum, annual increases, no greater than the Ontario Consumer Price Index of the previous December (or no greater than an inflation factor approved by referendum), may be requested upon approval of the board or council of the organization. Student society fees, including portions designated for specific purposes, are detailed in Schedule 1 on pages 13 to 19.

A chart showing the changes in total compulsory non-academic fees plus tuition since 1973 is included on page 11.

**FINANCIAL AND/OR PLANNING IMPLICATIONS:**

Not applicable.

**RECOMMENDATION:**

The report is presented for information only.