



TO: University Affairs Board

SPONSOR: Mr. Stephen Smith, Chair, Elections Committee

CONTACT INFO: Ms Nancy Smart, Chief Returning Officer
Phone (416) 946-7663 / Email <nancy.smart@utoronto.ca>

DATE: October 30, 2007 for November 6, 2007

AGENDA ITEM: 7

ITEM IDENTIFICATION:

Election Guidelines 2008

JURISDICTIONAL INFORMATION:

The Terms of Reference of the University Affairs Board provides that the Board approves editorial or updating amendments to the *Election Guidelines*. By contrast, major amendments to policy or procedures relating to the conduct of elections are considered by the Board and recommended to the Governing Council for approval.

PREVIOUS ACTION TAKEN:

The University Affairs Board annually considers the *Election Guidelines*. The *Election Guidelines 2007* were approved by the University Affairs Board on November 7, 2006.

HIGHLIGHTS:

Information is provided in the attached memorandum from Ms Nancy Smart, Chief Returning Officer.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

There are no significant implications for the University's operating budget.

RECOMMENDATION:

THAT the University Affairs Board approve the *Election Guidelines 2008*.