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## MEMORANDUM

**To:** Members of the University Affairs Board  
**From:** Henry Mulhall, Secretary  
**Date:** April 10, 2007  
**Re:** **Special University Affairs Board Meeting – Tuesday, April 17, 2007, 4:30 p.m.**

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### (a) Agenda Package

Enclosed is the agenda package for the Special Meeting of the University Affairs Board that will be held on **Tuesday, April 17, 2007 at 4:30 p.m. in the Council Chamber, Simcoe Hall**. As members will know, the Special Meeting is being held for the consideration of a supplementary operating plan and budget for the Faculty of Physical Education and Health Co-Curricular Programs, Services and Facilities. Documentation will also be available on the Governing Council website at: <http://www.utoronto.ca/govcncl/bac/details/uadetail.htm>.

### (b) Confirmation of Meeting Attendance

In order to ensure that there will be quorum at the meeting, if you have not yet done so, please confirm your attendance by telephone to Kim Figueira (416-978-6576) or by email to ([governing.council@utoronto.ca](mailto:governing.council@utoronto.ca)).

Thank you.