



University of Toronto TORONTO ONTARIO M5S 1A1

OFFICE OF THE GOVERNING COUNCIL

September 21, 2004

Memorandum to: Members of the University Affairs Board

Subject: **Meeting of Tuesday, September 28, 2004, at 4:30 p.m.,
Council Chamber, Simcoe Hall**

Attached is your agenda package for the September 28 meeting of the University Affairs Board.

(1) Attendance

So that the Chair can be kept informed of attendance, would you kindly notify Ramona McKendrick (416-978-6576, ramona.cesar@utoronto.ca) if you will be **unable** to attend?

(2) Item 6 – *Ontarians with Disabilities Act Plan*

For those on the Planning and Budget Committee or the Academic Board mailing list: you will not find a second copy of the proposed *Ontarians with Disabilities Act Plan* in this package. Would you please retrieve the copy of the Plan from your Planning and Budget Committee or your Academic Board package? If you do require a second copy of the document, please let me know.

Similarly, members of the Business Board, Executive Committee and the Governing Council are asked to retain their copies for the meetings of those bodies.

(3) Post-Meeting Gathering

Professor Dave Farrar, the Board's senior assessor, has kindly invited members and assessors to an informal social gathering after the meeting. Details will follow electronically.

Secretary
University Affairs Board

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