



TO: University Affairs Board

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DATE: September 11, 2003 for September 23, 2003

AGENDA ITEM: #6

**ITEM IDENTIFICATION:**

*Policy for Compulsory Non-Academic Incidental Fees – Proposed Minor Revision*

**JURISDICTIONAL INFORMATION:**

The Board is responsible for consideration of policy of a non-academic nature including policies concerning University operated student services and those related to representative student committees, student societies and campus organizations.

Compulsory non-academic incidental fees for student services, representative student committees and student societies are approved by the Board.

**PREVIOUS ACTION TAKEN:**

The current *Policy for Compulsory Non-Academic Incidental Fees* was approved by the Governing Council on February 14, 2003 following the recommendation of the University Affairs Board (approved on January 21, 2003).

**HIGHLIGHTS:**

The changes approved by the Governing Council last Winter revealed a need to address the differing needs of, and levels of service provided by, student societies in the Summer Session. Previously, since all students registered in the summer were part-time students, there were only a small number of societies which charged fees during the summer months. Those that did charge summer fees, charged the fall/winter part-time fees or amounts which were previously approved by referendum and this Board.

Since there are now full-time students registered in the summer and because student societies are beginning to operate more visibly on a year-round schedule, there is a need to address how fees previously charged only in the Fall and Winter Sessions, might also be charged in the Summer Session.

At present, the *Policy* suggests that all fees be charged equally in all three sessions even if a society does not wish to have a fee charged. However, as has been the long-standing practice of the University, student society fees have historically been charged at different levels or have not been charged at all in the summer even when University fees are charged at the full level.

In order to accommodate this practice and to reflect the fact that a good number of societies do not operate at all in the Summer Session (except for planning for the Fall and Winter Sessions), a minor change to the *Policy* is recommended for approval.

**FINANCIAL AND/OR PLANNING IMPLICATIONS:**

There are no significant implications for the University's operating budget.

**RECOMMENDATION:**

It is recommended that the University Affairs Board approve the following:

THAT the following section be added to the *Policy for Compulsory Non-Academic Incidental Fees*:

B.7. In acknowledgement of the differing levels of service provided in the Summer Session, student society fees shall be charged in the Summer Session when this principle is supported through the appropriate and due constitutional decision-making process within the society.

a. Fees charged in the Summer Session shall normally include all designated portions of student society fees except as directed pursuant to the terms and conditions of a relevant referendum on the matter.