



**MEMORANDUM**

**TO:** Members of the Executive Committee

**SPONSOR:** Louis R. Charpentier, Secretary of the Governing Council

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**DATE:** March 2, 2006 for March 9, 2006

**AGENDA ITEM:** 9

**ITEM IDENTIFICATION:** Executive Committee and Governing Council Meeting Date Changes

**JURISDICTIONAL INFORMATION:**

Section 11 of *By-Law Number 2* of the Governing Council requires that at least five regular meetings of Governing Council be held during the academic year. The date and times of such meetings shall be determined annually in advance by the Executive Committee not later than June 30 preceding the period of such meetings.

**PREVIOUS ACTION TAKEN:**

At its meeting of June 22, 2005, the Executive Committee approved meeting dates for the Governing Council, in accordance with Section 11 of *By-Law Number 2* of the Governing Council.

As a result of an unavoidable scheduling conflict in the President's calendar, it was necessary to reschedule the April 2006 meetings of the Executive Committee and Governing Council. The Executive Committee has approved these changes by email ballot sent to members on February 17, 2006. This approval is to be confirmed at the Executive Committee meeting of March 9, 2006.

**HIGHLIGHTS:**

n/a

**FINANCIAL AND/OR PLANNING IMPLICATIONS:**

n/a

**RECOMMENDATION:**

THAT the Executive Committee approve the following changes to the 2005-06 meeting schedule:

THAT the Executive Committee meeting scheduled for Wednesday, April 12, 2006 at 12:00 p.m. be re-scheduled for Friday, April 21, 2006 at 12:00 p.m., and,

THAT the Governing Council meeting scheduled for Thursday, April 27, 2006 at 4:30 p.m. be re-scheduled for Monday, May 1, 2006 at 4:30 p.m.