



FOR APPROVAL

TO: Members of the Executive Committee

SPONSOR: Louis R. Charpentier, Secretary of the Governing Council

DATE: November 26 for December 3, 2012

AGENDA ITEM: 6

ITEM IDENTIFICATION:

Governing Council and Executive Committee Meeting Dates, 2012-2013 and 2013-2014

JURISDICTIONAL INFORMATION:

Section 11 of *By-Law Number 2* of the Governing Council requires that at least five regular meetings of the Governing Council be held during the academic year. The date and times of such meetings shall be determined annually in advance by the Executive Committee not later than June 30th preceding the period of such meetings. The Executive Committee may cancel at most one of the regular meetings of the Governing Council in each academic year for lack of sufficient business. The Executive Committee also approves the dates of its own meetings.

PREVIOUS ACTION TAKEN:

On March 29, 2012, the Executive Committee approved the 2012-2013 Governing Council and Executive Committee meeting dates.

HIGHLIGHTS:

Six Meeting Cycles: The six-cycle meeting schedule that was adopted in 2010-2011 continues to provide the flexibility necessary for assessors to introduce items of business into the governance structure, while minimizing the need to call special meetings or to make last-minute changes to the meeting schedule.

Governing Council Orientation: A brief Governing Council meeting, followed immediately by an orientation session, is being scheduled for **Thursday, September 12, 2013 from 8:30 a.m.** The meeting will provide an opportunity to preview the administration's priorities for the upcoming year. The focus of the orientation, to be held from 9:30 a.m. to 1:00 p.m., will be on the governance process and the duties and trusteeship responsibilities of members of the Governing Council. Its programme will include components intended specifically for new governors, as well as those more broadly applicable to the Council as a whole. A reserve date has been set in the event that an Executive Committee meeting is required prior to the September 12th Governing Council meeting.

In addition to the 2013-2014 meeting dates, the Executive Committee is being asked to approve an earlier start time for the February 28, 2013 Governing Council meeting that was originally scheduled to begin at 4:30 p.m.

RECOMMENDATION:

Be it Recommended to the Executive Committee:

THAT the Governing Council meeting scheduled to begin at 4:30 p.m. on Thursday, February 28, 2013 be re-scheduled to begin at 3:30 p.m.

THAT the 2013-2014 meeting dates for the Governing Council and the Executive Committee listed below be approved.

Cycle	Executive Committee Usual time: 5:00 – 7:00 p.m. except as noted
Reserve Date	Thursday, August 29, 2013
Cycle 1	Wednesday, October 23, 2013
Cycle 2	Monday, December 2, 2013
Cycle 3	Friday, February 14, 2014, 12:00 noon
Cycle 4	Thursday, March 27, 2014
Cycle 5	Monday, May 12, 2014
Cycle 6	Monday, June 16, 2014 (6A) Wednesday, June 25, 2014, 3:00 p.m. (6B)

Cycle	Governing Council Usual time: 4:30 – 6:30 p.m. except as noted
Pre-Orientation Meeting	Thursday, September 12, 2013, 8:30 a.m.
Cycle 1	Wednesday, October 30, 2013
Cycle 2	Thursday, December 12, 2013
Cycle 3	Thursday, February 27, 2014
Cycle 4	Tuesday, April 8, 2014
Cycle 5	Thursday, May 22, 2014
Cycle 6	Wednesday, June 25, 2014, 4:00 p.m.