

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 450 OF
THE EXECUTIVE COMMITTEE

Friday, October 19, 2012

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Friday, October 19, 2012 at 12:00 noon in the Boardroom, Simcoe Hall, with the following members present:

Mr. Richard Nunn, Chair Ms Judy Goldring, Vice-Chair Professor David Naylor, President Mr. P. C. Choo Mr. Andrew Girgis Regrets: Mr. Brent S. Belzberg Professor William Gough Mr. Gary P. Mooney Ms N. Jane Pepino Professor Elizabeth M. Smyth	Professor Edward Iacobucci Mr. Nykolaj Kuryluk Ms Maureen J. Somerville Mr. Chirag Variawa Non-Voting Member: Mr. Louis R. Charpentier, Secretary of the Governing Council Secretariat: Ms Mae-Yu Tan
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In Attendance:

Professor Ellen Hodnett, Chair, Academic Board and Member of the Governing Council
Professor Cheryl Misak, Vice-President and Provost and Member of the Governing Council
Mr. W. John Switzer, Chair, Business Board and Member of the Governing Council
Ms B. Elizabeth Vosburgh, Chair, University Affairs Board and Member of the Governing Council
Professor Scott Mabury, Vice-President, University Operations
Ms Sheree Drummond, Deputy Secretary-Designate of the Governing Council
Dr. Tony Gray, Director, Strategic Initiatives and Research, Office of the President
Mr. Anwar Kazimi, Assistant Secretary of the Governing Council
Mr. Chris Thatcher, Member of the Audit Committee*

The meeting began in closed session.

* In attendance for agenda item 12.

Chair's Remarks

The Chair welcomed members and guests to the first regular Committee meeting of the year. He stated that the Committee normally met in closed session and reminded members of the importance of maintaining confidentiality, particularly for those matters discussed during *in camera* sessions of meetings.

With the agreement of members, an external appointment item was added to the *in camera* portion of the agenda.

1. Report of the President

The President also welcomed new and returning governors and expressed his appreciation for their service to the University. He commented that Executive Committee meetings provided a valuable forum where the senior administration could discuss issues of key importance and seek input and advice from members.

a) Ministry of Training, Colleges and Universities Discussion Paper on Innovation

Referring to the discussion paper entitled *Strengthening Ontario's Centres of Creativity, Innovation and Knowledge*¹ that had been released by the Ministry of Training, Colleges and Universities (MTCU) in July, the President observed that there had been remarkable convergence of views among stakeholders in response to the vision of higher education outlined in the paper. The University's response paper² and its Strategic Mandate Agreement submission³ had been submitted and a peer review panel at the Higher Education Quality Council of Ontario would adjudicate all submissions and deliver final appraisals to Minister Glen Murray in early 2013. Although the Minister had assured colleges and universities that their base funding would remain unchanged in the short run, the manner in which the \$30-million higher education funding envelope would be apportioned in the next budget year was unclear.

Turning to the resignation of Ontario Premier Dalton McGuinty and the prorogation of the Legislative Assembly, the President observed that the subsequent period would prove an interesting one for the University.

¹ <http://www.tcu.gov.on.ca/pepg/publications/DiscussionStrengtheningOntarioPSE.pdf>

² <http://www.president.utoronto.ca/speeches/the-university-of-torontos-response-to-the-mtcu-discussion-paper>

³ <http://www.president.utoronto.ca/speeches/the-university-of-torontos-strategic-mandate-agreement-submission>

1. Report of the President (cont'd)

b) Hong Kong and Asia-Pacific Campaign Launch

The President informed the Committee of his recent trip to Hong Kong and Japan during which he had hosted an alumni event at the Canadian Embassy in Tokyo and had addressed the Canadian Chamber of Commerce in Hong Kong. He reported that the launch of the University's Boundless Campaign in Hong Kong had been a great success, with a sold-out gala and enthusiastic support demonstrated by prominent alumni and friends in the region.

The Committee moved *in camera*.

The President briefed members on a confidential matter.

The Committee returned to closed session.

2. Item for Endorsement and Forwarding to the Governing Council

a) Annual Report: Report of the University Ombudsperson for the Period July 1, 2011 to June 30, 2012 and Administrative Response

The Chair noted that the Report of the Ombudsperson and the Administrative Response were presented annually to the Governing Council for information and for comment. The Executive Committee was being asked to endorse the Report and Response and to place them on the agenda of the next meeting of the Governing Council.

Members praised the Report and spoke of the harmonious relationship that had developed between the Office of the Ombudsperson and administrative offices. Referring to graduate supervisory issues raised in the Report, Professor Misak stated that School of Graduate Studies representatives were working with academic units to implement mechanisms that would address such issues. In response to a question, Mr. Charpentier stated that Professor Emeritus Joan Foley's term as Ombudsperson would end on June 30, 2013 and noted that an end of term review would be undertaken.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the Report of the University Ombudsperson for the period July 1, 2011 to June 30, 2012 and Administrative Response be endorsed and placed on the agenda of the Governing Council meeting of October 30, 2012.

CONSENT AGENDA

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted and that the items be approved.

3. Item for Confirmation by the Executive Committee

a) Faculty of Applied Science and Engineering: Master of Engineering in Cities Engineering and Management

(Arising from Report Number 181 of the Academic Board [October 11, 2012])

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED

THAT the proposed Master of Engineering in Cities Engineering and Management (M.Eng.C.E.M.), as described in the proposal from the Faculty of Applied Science and Engineering dated August 2, 2012, be approved effective for the academic year 2013-2014.

Documentation is attached to Report Number 181 of the Academic Board as Appendix "A".

4. Reports of the Previous Meetings of the Executive Committee

- a) Report Number 448 of the Executive Committee (June 25, 2012)
- b) Report Number 449 of the Executive Committee (September 6, 2012)

Reports Number 448 (June 25, 2012) and 449 (September 6, 2012) of the Executive Committee were approved.

5. Business Arising from the Report of the Previous Meeting

There was no business arising from the reports of the previous meetings.

6. Minutes of the Governing Council Meetings

- a) June 25, 2012
- b) September 6, 2012

Members received for information the Minutes of the Governing Council meetings held on June 25, 2012 and September 6, 2012.

7. Business Arising from the Minutes of the Governing Council Meetings

There was no business arising from the Governing Council meetings.

8. Reports for Information

Members received the following reports for information.

- a) Calendar of Business 2012-2013
- b) Excerpt from Draft Report Number 181 of the Academic Board (October 11, 2012)
- c) Report Number 198 of the Business Board (June 14, 2012)
- d) Report Number 199 of the Business Board (September 24, 2012)
- e) Report Number 8 of the Pension Committee (June 6, 2012)

END OF CONSENT AGENDA

9. Date of Next Meeting – Monday, December 3, 2012 from 5:00 to 7:00 p.m.

10. Other Business

- a) Update on Implementation of Campus Councils

Mr. Charpentier said that he and Professor Bill Gough, Chair of the Elections Committee, had worked over the summer on the matters raised at the June 25th Governing Council meeting regarding the University of Toronto Mississauga (UTM) and University of Toronto Scarborough (UTSC) Campus Councils and their Standing Committees. Referring to a suggestion that quorum requirements of those governance bodies include a minimum number of internal members (administrative staff, students, and teaching staff), Mr. Charpentier reported that the usual quorum requirement for Governing Council bodies was one-third of members. As well, in general, a quorum of one-third of members was used for Divisional Councils. The Committee agreed that it was appropriate to use a quorum of one-third of members for the UTM and UTSC Campus Councils and their Standing Committees.

Mr. Charpentier and Professor Gough had met with the UTM and UTSC Vice-President and Principals to discuss the matter of wide consultation on the respective campuses. Both Professor Saini and Professor Vaccarino recognized the value of an inclusive campus forum and had committed to holding periodic “Town Hall” sessions that would be open to all members of the campus. The Committee endorsed the principles outlined for the Town Hall sessions.

Mr. Charpentier then provided a brief update on the work of the Elections Committee with respect to two issues that it was examining in parallel – the distribution of seats within the internal estates of the Governing Council and the Academic Board and the development of election procedures for the new UTM and UTSC governance bodies. During the Committee’s discussion, members expressed support for the steps that would be taken by the Elections Committee to consult broadly on the issues.

10. Other Business (cont'd)

a) Update on Implementation of Campus Councils (cont'd)

Lastly, Mr. Charpentier outlined possible revisions to the membership of the UTM and UTSC Academic Affairs and Campus Affairs Committees that had been drafted following consideration of input received from the community. Noting that the Committees' membership, as part of the Terms of Reference, had been approved in principle by the Governing Council, the Executive Committee agreed with the directions outlined for adjustments to librarian, student and teaching staff seats.

b) Governing Council Meeting

The Chair informed the Committee that three speaking requests for the October 30th Governing Council meeting had been received. Requests from the University of Toronto Faculty Association to speak about UTM and UTSC governance were granted. A request from a graduate student to speak about the graduate students' response to the Ministry's discussion paper on innovation was declined. It was the Committee's understanding that the Graduate Students' Union representative, along with the other governments' representatives, would address that topic during their coordinated presentation on October 30th.

A proposal for strategic topics for presentation and discussion at the Governing Council and each of the three boards was considered and endorsed by the Committee.

The Committee moved *in camera*.

The Chair briefed members on a confidential matter.

11. Senior Appointment Matters

a) Acting Vice-Provost, Faculty and Academic Life

On motion duly moved, seconded and carried,

IT WAS RESOLVED

THAT Professor Jay Pratt be appointed as Acting Provost, Faculty and Academic Life, for a six-month term from January 1, 2013 to June 30, 2013.

11. Senior Appointment Matters (cont'd)

b) Creation of New Vice Provost, Institutional Initiatives Portfolio

On motion duly moved, seconded and carried,

IT WAS RESOLVED

THAT the new position of Vice Provost, Institutional Initiatives, be created in the Office of the Vice-President and Provost.

The Committee returned to closed session.

12. Annual Report: Enterprise Risk Management

The Chair noted that, with the revision of the Executive Committee's Terms of Reference last year, the Committee was now responsible for reviewing the annual report on enterprise risk management following an initial review by the Audit Committee.

At the invitation of the Chair, Mr. Chris Thatcher, a senior member of the Audit Committee, reported on the work of the Audit Committee with respect to risk management. He observed that this was an evolving area and both the administration and the Internal Auditor had been very responsive to reporting requests from the Audit Committee. Professor Mabury, Vice-President, University Operations, then provided an overview of the University's process for managing and mitigating risk, using financial risk as an example. Following the discussion, the Committee agreed that the Audit Committee should be asked to identify aspects of the University's Risk Assessment Profile that could be appropriately directed to the Executive Committee for in-depth examination.

Mr. Thatcher stated that the Audit Committee would be pleased to work with Professor Mabury on specific topics that might be addressed at a future Executive Committee meeting. The Chair thanked Mr. Thatcher for attending and participating in the meeting.

13 a) External Appointment: University of Toronto Press

On motion duly moved, seconded and carried,

IT WAS RESOLVED

THAT the following individuals be re-appointed members and directors of the University of Toronto Press, effective immediately, for terms to continue until the 2013 Annual General Meeting, or until their successors are appointed:

Mr. Larry Alford
Mr. Frank Anderson
Ms Mary Anne Elliott
Mr. Brent Houlden
Mr. Stephen Knight
Professor Scott Mabury
Ms Anne MacDonald
Mr. Ken McCarter
Professor Andy Orchard
Professor Louis W. Pauly
Ms Catherine Pearce
Mr. Daniel Soper
Mr. John Yates

THAT Mr. Brent Houlden be re-appointed as Chairman of the Board of the University of Toronto Press, effective immediately, for a term to continue until the 2013 Annual General Meeting, or until his successor is appointed.

IN CAMERA CONSENT AGENDA

13 b) External Appointments: Banting Research Foundation

On motion duly moved, seconded and carried,

IT WAS RESOLVED

THAT Dr. John Floras be reappointed as a Trustee of the Banting Research Foundation for a three-year term, from October 24, 2012 until the Foundation's annual general meeting in 2015, or until his successor is appointed; and

THAT Mr. Paul Cadario be appointed as a Trustee of the Banting Research Foundation for a three-year term, from October 24, 2012 until the Foundation's annual general meeting in 2015, or until his successor is appointed.

END OF THE IN CAMERA CONSENT AGENDA

14. Committee Members with the President

Members of the Executive Committee, with the Board Chairs, met privately with the President.

15. Committee Members alone

Members of the Executive Committee, with the Board Chairs, met privately.

The Committee returned to closed session.

The meeting adjourned at 2:20 p.m.

Secretary
October 25, 2012

Chair