



TO: Members of the Governing Council
FROM: Louis R. Charpentier, Secretary of the Governing Council
DATE: November 26, 2012
SUBJECT: Amendments to the Constitution of the College of Electors

**Executive Committee:
Agenda Item 4**

Item Identification

Amendments to the Constitution of the College of Electors

Sponsor

The Chair of the College of Electors

Jurisdiction

Section 5.17 of the terms of reference for the Executive Committee requires that amendments to the Constitution of the College of Electors (COE) be considered by the Executive Committee and recommended to the Governing Council for approval.

Highlights

Amendments are being proposed to the nomination process, to update the Constitution to reflect the approved terms of reference Executive Committee and to clarify one step in the election of the Chancellor process.

1. Nomination Form

Appendix B (Election of the Alumni Members of the Governing Council) Section I.3. (Nominations) of the Constitution of the College of Electors currently mandates that each nomination must be signed by at least ten alumni. On November 19, 2012, the COE approved a proposal by the COE Executive Committee to revise the *2013 Application Form for Alumni Member of the Governing Council*. The COE was in agreement that the proposed amendment (outlined below) to the Constitution recognized the dispersion of alumni across the globe, and facilitated the process for nominees to seek support from a broader pool of nominators. Under the proposed amendment, the nominators would not be required to sign the nomination form. Nominators would be required to provide their full name (while attending the University); faculty/school attended; student number (if known); specific years attended (e.g. month/year); all degrees/diplomas/certificates completed; email address and phone number; and complete current

mailing address. The information provided would be verified by the Secretary of the College through Alumni Relations. Nominators may be contacted to verify the nomination. The Governing Council's approval of the proposed amendment would enable the COE to implement the updated form for the nomination period for the election which would then begin at 12:00 noon on Friday, December 14, 2012.

2. Approval of Amendments

- Section VIII.1 (Amendment to the Constitution): The revised terms of reference for the Executive Committee were approved by the Governing Council on October 27, 2011. Section 5.17 of these terms of reference mandates that amendments to the Constitution of the College of Electors be considered by the Executive Committee and recommended to the Governing Council for approval. The proposed amendment brings the COE Constitution in line with the terms of reference for the Executive Committee.

3. Chancellor Search Committee

- Appendix C (Election of the Chancellor) Section III.4 (Election): This amendment removes the following text in this section - *Chair of the Governing Council, the President* - as they would already be members of the Chancellor Search Committee

The COE is considering one further amendment for consideration at the next meeting of the Governing Council. It arises from the COE Executive Committee review of the responses to the College of Electors Survey 2011-2012, an evaluation conducted at the end of the last academic year. Members noted that some respondents to the survey had highlighted the need for revisions to the voting procedure outlined in Appendix B (Election of the Alumni Members of the Governing Council) Section III (Election). On November 19, 2012, the COE Executive Committee provided suggested amendments to this section to the College for its review, and for discussion at its meeting on February 11, 2013. With the College's feedback, further amendments to the COE Constitution to reflect these proposed revisions to the voting procedure will be forwarded to the Executive Committee for its consideration and recommendation to the Governing Council for approval at the Council's meeting on February 28, 2013.

The Governing Council's approval to the proposed amendments would allow the COE to adopt the new voting procedure for the election of the alumni governors at its meeting on March 6, 2013.

Motion:

Be It Resolved,

THAT the proposed revised Constitution of the College of Electors be approved, replacing the Constitution amended on June 23, 2011, effective immediately.