



Memorandum to: Members of the Executive Committee

From: Louis R. Charpentier, Secretary of the Governing Council

Date: April 30 for May 7, 2012

Re: **Governing Council and Executive Committee Meeting Dates, 2012-13:
Revisions**

Agenda Item: 4

Item Identification: Governing Council and Executive Committee Meeting Dates, 2012-13

Sponsor: Secretary of the Governing Council

Jurisdictional Information:

Section 11 of *By-Law Number 2* of the Governing Council requires that at least five regular meetings of Governing Council be held during the academic year. The date and times of such meetings shall be determined annually in advance by the Executive Committee not later than June 30th preceding the period of such meetings. The Executive Committee also approves the dates of its own meetings.

Previous Action Taken

At its meeting of March 29, 2012, the Executive Committee approved meeting dates for the Governing Council, in accordance with Section 11 of *By-Law Number 2* of the Governing Council.

At the Governing Council meeting held on April 11, 2012, at which the 2012-13 tuition fee schedules and Budget were being considered for approval, it was noted that a number of student governors were unable to attend because examinations had begun. In order to avoid this situation in 2013, it is necessary to reschedule one meeting of the Executive Committee and one meeting of the Governing Council. In order to change the approved schedule, a formal motion of approval is required.

Recommendation

THAT the Executive Committee approve the following change in the 2012-13 meeting schedule:

THAT the Executive Committee meeting scheduled for Tuesday, April 2, 2013 be re-scheduled for Thursday, March 28, 2013 at 12 noon.

THAT the Governing Council meeting scheduled for Thursday, April 11, 2013 be re-scheduled for Tuesday, April 9, 2013.