



UNIVERSITY OF TORONTO

DALLA LANA SCHOOL OF PUBLIC HEALTH

TO: Members of the Academic Board

SPONSOR: Louise Lemieux-Charles, Interim Director
Dalla Lana School of Public Health

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DATE: May 10, 2012 for May 31, 2012

AGENDA ITEM: 1a

TITLE OF ITEM OF BUSINESS: New Constitution: Dalla Lana School of Public Health

ACTION: For Approval

JURISDICTIONAL INFORMATION:

The Governing Council has the authority to establish faculty and college councils and to determine the composition, powers, and duties of those councils under the provisions of the *University of Toronto Act, 1971*, Section 2 (14)(i).

Section 5.2.2 of the Academic Board's Terms of Reference calls for new divisional constitutions to be considered by the Board and confirmed by the Executive Committee. By-laws are approved by divisional councils.

BACKGROUND:

In April 2008, Governing Council approved the establishment of the University's School of Public Health as an Extra-Departmental Unit-A. The proposal considered at that time spoke to future transitions of the School that would require the approval of governance, including the development of a constitution that would provide for a School Council. It was also assumed that upon the establishment of the School of Public Health, the existing Department of Public Health Sciences would become the core of the School upon the dissolution of the Department. As a key step to moving toward this objective, in early 2012 the faculty and administration in the Dalla Lana School of Public Health began to prepare draft Constitution and By-Laws to govern the proposed School Council. These drafts were guided by the Governing Council's templates for Divisional Councils' Constitution and Bylaws. The process was also informed by a meeting with and ongoing correspondence with representatives from the Office of the Governing Council. In addition, an earlier draft was reviewed by representatives from the Office of the Vice-President and Provost. On March 5, 2012 the drafts were reviewed by the School's Executive Committee and on March 19, 2012 at a meeting of the School's faculty. Both of these discussions led to some further refinement of revisions. The School's proposed Constitution and By-Laws were subsequently presented to the Provost's Advisory Group on March 26, 2012.

HIGHLIGHTS:

The proposed constitution has been developed from the Office of the Governing Council's template for divisional constitutions, which is informed by the *University of Toronto Act, 1971*, the Governing Council's *By-Law Number 2*, the Terms of Reference of various Boards and Committees of the Governing Council, and existing constitutions for Divisional Councils. The core principles for the School Council outlined in the proposed constitution stem from the *Act*. The constitution contains standard language for each of the following sections: definitions of terms, general and specific powers and duties of Council, powers and duties of the division head, Council membership, officers of Council, meeting procedures, parliamentary authority, and provisions for amendment of the Constitution and By-Laws.

The membership structure proposed for the School's Council is consistent with those of other similar Divisional Councils.

Subject to approval of the proposed Constitution, an inaugural Council meeting would be held in the Fall, 2012, and Council's approval of the draft By-Laws would be sought.

BUDGETARY/FINANCIAL IMPLICATIONS:

N/A

ACTION:

Be It Recommended

THAT, subject to confirmation by the Executive Committee, the proposed Constitution of the Dalla Lana School of Public Health, be approved, effective July 1, 2012.