



UNIVERSITY OF TORONTO

FACULTY OF MEDICINE

Constitution

and

By-Laws

of the Faculty Council

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CONSTITUTION OF THE FACULTY OF MEDICINE -
Revised November 10, 2003

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CONSTITUTION OF THE COUNCIL OF THE FACULTY OF MEDICINE

Authority from
the U. of T. Act

I. The Council of the Faculty of Medicine exercises its duties and powers under the provisions of the University of Toronto Act 1971, as amended.

Council to determine
its composition and
powers

II. Council shall determine its composition and powers, including the numbers, composition and authority of Committees of Council, subject to the provisions of the University of Toronto Act 1971, as amended, and, as required, with the approval of the Governing Council of the University.

Council to determine
its rules and
regulations

III. Council shall determine rules and regulations for governing its proceedings and those of its committees, including provisions for a quorum at meetings.

IV.

Authority for
academic policy

A. Council has the ultimate authority for the academic policies of the Faculty, subject to the approval of such policies, as required, by the Governing Council. Academic policy sets out the principles for, the general directions of and/or priorities for the teaching and research activities of the Faculty. Decisions on academic policy shall be referred to Council for discussion, advice and approval.

B. Without limiting the generality of the foregoing, among the specific powers, duties and responsibilities of Council are the following:

Determine
teaching
programs

i) Council shall review and approve the content and requirements of the teaching programs and their component courses of study which lead to degrees, diplomas, certificates and credits over which the Faculty has authority and shall monitor the quality and standards of the programs.

Academic
departments
and units

ii) Council shall review and approve proposals to create or terminate academic departments and units of the Faculty. When such proposals have significant implications for other Faculties and Schools of the University, their advice shall be sought.

Delegation of authority over teaching programs	iii)	Subject to the provisions of A, B i), and ii), Council may delegate its authority over teaching programs and their component courses of study to its Standing Committees, to make minor changes without obtaining the approval of Council. All such changes shall be reported for information to Council. Major changes to any program require the approval of Council.
Concerning teaching under the authority of another Council	iv)	Recognising that Faculty of Medicine teaching staff are responsible for certain teaching programs and courses of study leading to degrees, diplomas, certificates and credits under the authority of the Councils of other Faculties and Schools of the University, the Dean of the Faculty of Medicine shall seek the advice of the Council of the Faculty of Medicine whenever it is proposed to initiate, terminate or make changes to such programs of instruction, courses of study or academic departments or units that will have major implications for the Faculty of Medicine.
Awards	v)	Council shall award scholarships, bursaries, prizes and other awards in the gift of the Faculty and may delegate this responsibility to committees or officers of the Faculty.
Applications and memorials	vi)	Council shall deal with and decide upon all applications and memorials by students and others in connection with the teaching programs and courses of study of the Faculty, subject to an appeal to the Governing Council, and may delegate this responsibility to a committee or committees of Council.
Implications of resource and management proposals	C.	Council recognizes that the Dean has authority for the allocation and management of the Faculty's resources. The Dean shall advise Council of the resource implications of proposed academic policy decisions. The Dean shall also advise Council of major management proposals that may have a significant impact on the academic programs of the Faculty.
Option to report to Governing Council	V.	Subject to the provisions of the University of Toronto Act 1971, as amended, Council shall report on such matters as it may determine to Governing Council.
Membership of Council	VI.	Membership of the Council of the Faculty of Medicine is defined in Appendix A to this Constitution.
Meetings	VII.	a) There will be a minimum of three meetings of Council per academic year with the scheduling of the meetings as described in the By-laws.

Quorum

b) Quorum

A quorum shall be 20 members.

Dean's authority

VIII. Council recognizes that the Dean exercises powers under the authority of the "Policy on Appointment of Academic Administrators" as amended from time to time as follows:

Dean is CEO

A. The Dean of the Faculty of Medicine is the chief executive officer of the Faculty and reports directly to the Vice-President and Provost or delegate.

Overall direction of the Faculty

B. While the Dean may elect to delegate authority to other academic administrators in the Faculty, the Dean retains responsibility for the overall direction of the Faculty and in particular for authority over the budget, appointments and promotions.

Council's advice concerning academic policy

C. The Dean, who is ultimately responsible for all administrative decisions within her/his jurisdiction and authority, will seek the advice of Council in developing academic policy.

Amendment of the Constitution

IX. The Constitution of the Council may only be amended with the approval of the Faculty Council and the Governing Council of the University of Toronto. The process is initiated at the Council of the Faculty of Medicine by notice of motion being presented to Council two weeks before the matter will be considered. After debate on the amendment is complete, an affirmative vote by two-thirds of the members present and voting is required. Following approval of the amendment by the Council, the amendment is forwarded to Governing Council for approval.

No Confidence in Council

X. If the situation arises in which some members of the full-time teaching staff of the Faculty of Medicine wish to dispute a motion passed or rejected by Faculty Council, then, providing there are at least 50 members of the full-time teaching staff of the Faculty who are thus determined, they shall have recourse as specified in the By-Laws of Faculty Council.

APPENDIX A

MEMBERSHIP OF COUNCIL
as of November 10, 2003

<u>Constituency</u>	<u>Title</u>		
1.	President	1	
2.	Provost or delegate	1	
3.	University Librarian or delegate	1	
4.	Deans of other Faculties	7 -	(Arts and Science, Dentistry, School of Graduate Studies, Nursing, Pharmacy, Physical Education and Health and Social Work)
5.	Dean of the Faculty of Medicine	1	
6.	Vice-Deans	1	
7.	Associate Deans	4	
8.	Departmental Chairs & Directors	10	
9.	Speaker and Deputy Speaker	2	
10.	Chairs of Standing Committees*	6	
11.	Elected Representatives of Basic Science Departments	8	
12.	Elected Representatives of Clinical Science Departments	12	
13.	Elected Representatives of the Community Health Departments	2	
14.	Elected Representatives of the Rehabilitation Departments	3	
15.	Elected Representatives of the Faculty at Large	14	
16.	Elected Student Representatives	19	[Undergraduate Medicine (12), Radiation Sciences Program (1), Postgraduate Medicine (1), Graduate (5)]
17.	Alumni Representatives	2	Medicine (2)
18.	Chief Executive Officers of Affiliated Teaching Hospitals	1	
19.	Representative of Public Health Teaching Units	1	
20.	Faculty Representatives on Governing Council*	3	
21.	Faculty Representatives on Academic Board*	11	
22.	Administrative Staff	2	

* If not otherwise on Council, shall be members *ex officio*