



MEMORANDUM

To: Members of the Executive Committee

From: Henry Mulhall, Committee Secretary

Date: November 29, 2010

Re: **Material for Meeting of December 6, 2010 at 5:00 p.m.**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Executive Committee to be held on Monday, December 6, 2010 at 5:00 p.m. in the Board Room, 2nd floor, Simcoe Hall. Additional documentation will be forthcoming as soon as it is ready for distribution. Non-confidential documentation will also be available on the Governing Council website at <http://www.governingcouncil.utoronto.ca/bac/ex/2010.htm>.

(b) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by email to governing.council@utoronto.ca, or by telephone to Ms Kata Skoko at (416-978-6576).

Thank you.