



MEMORANDUM

To: Members of the Executive Committee
From: Henry Mulhall, Committee Secretary
Date: October 1, 2010
Re: **Material for Special Meeting of October 6, 2010 at 12:30 p.m.**

(a) Agenda Package

Enclosed is the agenda package for the Special Meeting of the Executive Committee to be held on Wednesday, October 6, 2010 at 12:30 p.m. in the Board Room, 2nd floor, Simcoe Hall. Lunch will be provided.

Please note that the *Report of the Task Force on Governance*, as well as the Chair's Response to the *Report*, will remain confidential until after their consideration by the Committee on October 6th. You will be notified, on behalf of the Chair, when these documents become public.

Non-confidential documentation (this memorandum and the agenda) is also available on the Governing Council website at:
<http://www.governingcouncil.utoronto.ca/bac/ex/2010.htm>.

(b) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by email to governing.council@utoronto.ca, or by telephone to Ms Kata Skoko at (416-978-6576).

Thank you.