

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 435 OF
THE EXECUTIVE COMMITTEE

Monday, December 6, 2010

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Monday, December 6, 2010 at 5:00 p.m. in the Boardroom, Simcoe Hall, with the following members present:

Mr. Richard Nunn, Vice-Chair
Professor David Naylor, President
Ms Diana A.R. Alli
Dr. Gerald Halbert
Mr. Joseph Mapa
Mr. Timothy Reid
Miss Maureen J. Somerville
Professor Janice Stein
Mr. Gregory West

Non-Voting Member:

Mr. Louis R. Charpentier

Secretariat:

Mr. Henry Mulhall, Secretary
Mr. Anwar Kazimi

Regrets:

Mr. John F. (Jack) Petch, Chair
Ms Judith Goldring
Mr. James Yong Kyun Park
Professor Arthur S. Ripstein
Professor Elizabeth M. Smyth

In Attendance:

Ms Nora Gillespie, Legal Counsel, Office of the Vice-President and Provost, and Office of the Vice-President, Human Resources and Equity *

Dr. Anthony Gray, Special Advisor to the President

Professor Edith Hillan, Vice-Provost, Faculty and Academic Life *

Professor Ellen Hodnett, Chair, Academic Board and Member of the Governing Council

Mr. Christopher Lang, Director, Office of Appeals, Discipline, and Faculty Grievances *

Professor Cheryl Misak, Vice-President and Provost, and Member of the Governing Council

Ms Catherine Riggall, Vice-President, Business Affairs

Ms B. Elizabeth Vosburgh, Chair, University Affairs Board and Member of the Governing Council

Mr. W. David Wilson, Chair, Business Board and Member of the Governing Council

* In attendance for agenda item 12.

1. Report of the Previous Meeting of the Executive Committee of October 15, 2010

Report Number 434 (October 15, 2010) of the Executive Committee was approved.

2. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the previous meeting.

3. Minutes of the Governing Council Meeting

Members received for information the Minutes of the Governing Council meeting held on October 28, 2010.

4. Business Arising from the Minutes of the Governing Council Meeting

There was no business arising from the Minutes of the Governing Council meeting.

5. Report of the President

The President updated the Committee on a number of matters. He first indicated that he was preparing an open letter to the University community that would be released in the coming weeks. It would address some of the large-scale issues facing the institution such as budget constraints, salary and benefits costs, and the external research and development environment.

The Investment Advisory Committee's work was ongoing and was progressing well. A positive culture change was underway on multiple levels, including a shift from a wealth management to a portfolio management approach to the oversight of the University's assets. New perspectives and advice had been brought to the table through the presence of leaders of large institutional investor entities. The Committee was advisory to the President, and effective communication was occurring between its Chair and both the President and the Vice-President, Business Affairs.

The President had spent four days the previous week in Hong Kong. The main purpose of the visit had been to preside over the University's eighth Hong Kong convocation ceremony, an outstanding event for graduates and their families from East Asia. He had also met with regional alumni, business leaders, and benefactors, as well as officials from the Chinese University of Hong Kong. The President would be in Greece in mid-December serving on an International Advisory Committee that would review the Greek university system. He regretted that he would be absent for the upcoming Governing Council meeting, but had felt compelled to assist the Greek government with this important task, given the challenges being faced by its university system. Finally, in January the President would be travelling on University business to Singapore, where he would meet with university officials and alumni, as well as deliver a number of addresses.

The Government of Ontario had recently announced the creation of the Trillium Scholarship Program. It would provide 75 scholarships worth \$40,000 per year for four years for international graduate students to pursue doctoral-level studies at Ontario universities. This was an excellent and much-needed program, given that Ontario lagged many of its peer jurisdictions in the provision of doctoral spaces and funding for international students, and many outstanding applicants were turned away annually. The President was pleased to report that 15 of the 75 scholarships had been allocated to the University of Toronto.

The President continued to serve on the Federal Government's Research and Development Review Expert Panel that was examining the nearly \$6 billion of federal support that was provided for private-sector research and development each year. Though time-consuming,

5. Report of the President (cont'd)

this was important work, as its outcome could have a significant impact on the provision of research and development funding, including to the post-secondary education sector.

Finally, the President noted that the 2011 Governing Council and Academic Board Call for Nominations had recently been issued. He acknowledged the invaluable contribution that Governors made to the institution, as well as the very significant time and effort that the role required. He and the Provost would be encouraging the University's Principals and Deans to be proactive in encouraging excellent candidates to stand for election, and he urged current Governors to do so as well.

6. Item for Confirmation by the Executive Committee**(a) Constitution: School of Graduate Studies**

(Arising from Report Number 170 of the Academic Board [November 25, 2010] - Item 5)

Professor Hodnett reported that the Constitution of the School of Graduate Studies (SGS) had last been revised in 2006 to reflect the increasing alignment of divisions and the SGS with respect to graduate programs, as well as changes in administrative structures within the School. The current proposed changes to the Constitution addressed new and amended procedures that had resulted from major changes in quality assurance procedures for graduate (and undergraduate) programs in Ontario. The approval function of the Ontario Council on Graduate Studies (OCGS) for graduate program proposals and graduate program review would cease in the current academic year. Ontario's new Quality Council (QC) and Quality Assurance Framework (QAF) would function in place of OCGS in this regard. Changes to governance and administrative procedures for new program proposals, major modifications to programs, and minor modifications were outlined in the University of Toronto's Quality Assurance Process (UTQAP), which had been provided for information to the Governing Council in June, 2010. In accordance with the UTQAP, the Graduate Education Council would no longer be responsible for the approval of graduate programs offered in SGS. However, consultation with stakeholders such as the Council of Graduate Deans and graduate students would be maintained. Proposed changes to the constitution also adjusted language for graduate faculty memberships in accordance with University appointment policies and procedures and clarified the role of SGS in the process. Other administrative changes with respect to the Dean's responsibilities had been proposed, and some editorial and formatting changes had also been made.

At the Board meeting, a member had asked whether graduate student groups would have increased opportunity to address governance bodies, given the loss of their formal role in the graduate program approval process. The Dean and Vice-Provost, Graduate Education had suggested that it would be appropriate for discussions regarding student consultation to occur between the Graduate Student Union (GSU) and the respective academic units. He had also noted that there was student representation on the Committee on Academic Policy and Programs (AP&P) and that requests from the GSU to address the AP&P were normally granted. Following its discussion, the Academic Board had indicated its support of the proposed constitutional amendments.

In response to a question from the President, it was confirmed that the GSU had seemed satisfied with the opportunities for consultation that were in place.

6. Item for Confirmation by the Executive Committee (cont'd)

(a) Constitution: School of Graduate Studies (cont'd)

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED THE DECISION OF THE ACADEMIC BOARD

THAT the proposed amendments to the Constitution of the School of Graduate Studies, which were approved by the Graduate Education Council on October 19, 2010, be approved.

Documentation is attached to Report Number 170 of the Academic Board as Appendix “A”.

7. Items for Endorsement and Forwarding to the Governing Council

(a) Capital Project: Project Planning Report for the University of Toronto St. George Campus Data Centre Renewal

(Arising from Report Number 170 of the Academic Board [November 25, 2010]- Item 6)

Professor Hodnett outlined the nature and scope of the proposed capital project, as it had been presented to the Academic Board. ¹ The rationale for proceeding with the project had been compelling, and no questions had been raised by members of the Board.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

1. THAT the Project Planning Report for the Renewal of the St. George Data Centre in its present location in the McLennan Physical Laboratories Building be approved in principle.
2. THAT the project scope for Phase 1, as identified in the Project Planning Report, be approved at a total project cost of \$5,160,100 with sources of funding as follows:

Information & Technology Services	\$ 2,835,000.00
<u>Central funding</u>	<u>\$ 2,325,100.00</u>
Total	\$ 5,160,100.00

3. THAT, pending available funding, Phase 2 be brought forward to implementation through the Accommodation and Facilities Directorate in accordance with the *Policy on Capital Planning and Capital Projects*.

Documentation is attached to Report Number 170 of the Academic Board as Appendix “B”.

¹ See: Report Number 170 of the Academic Board (November 25, 2010), page 9, at: <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=7351>.

7. Items for Endorsement and Forwarding to the Governing Council (cont'd)**(b) Approval of New Academic Rank: Sessional Lecturer III**

(Arising from Report Number 170 of the Academic Board [November 25, 2010]- Item 7)

Professor Hodnett summarized the proposal as it had been presented to the Academic Board at its meeting of November 25, 2010.² The intention was to designate the new rank of Sessional Lecturer III as an academic rank in order for it to be included in the definition of “teaching staff” under the *University of Toronto Act, 1971*. Among other things, this would allow individuals of this rank to be included as members of the teaching staff constituency, and to be eligible to serve on the Governing Council and to vote in elections for the Council and the Academic Board. Following a full discussion which had centred on the need for and use of Sessional Lecturer III instructors, the Academic Board had indicated its support for the proposal.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the rank of Sessional Lecturer III, be designated as an academic rank for the purposes of clause 1(1)(m) of the *University of Toronto Act, 1971*, effective July 1, 2010.

Documentation is attached to Report Number 170 of the Academic Board as Appendix “C”.

8. Reviews of Academic Programs and Units: Annual Report, Part I (January – June, 2010)

Professor Hodnett summarized the report on the process for the review of academic programs and units that had been provided to the Academic Board by the Chair of the Committee on Academic Policy and Programs (AP&P).³ Among her comments, Professor Hodnett noted that the AP&P had requested follow-up reports in three cases (the Centre for Environment in the Faculty of Arts and Science, the University of Toronto Mississauga Forensic Science Program, and the University of Toronto at Scarborough Department of Physical and Environmental Science) where significant changes were underway, and that it was looking forward to reports on the outcome. At the Agenda Committee meeting of November 17, 2010, the Vice-Provost, Academic Programs had clarified that, as the Faculty of Arts and Science was currently involved in academic planning, it would be most appropriate for a follow-up report to be provided to AP&P once the Faculty had concluded its planning exercise and was able to provide a more definitive plan of action for the Centre for Environment.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the *Reviews of Academic Programs and Units (January – June, 2010)* be placed on the agenda of the Governing Council meeting of December 16, 2010.

² See: Report Number 170 of the Academic Board (November 25, 2010), pages 9-12, at: <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=7351>.

³ See: Report Number 170 of the Academic Board (November 25, 2010), pages 4-5, at: <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=7351>.

9. Reports for Information

Members received the following reports for information.

- (a) Report Number 170 of the Academic Board (November 25, 2010)
- (b) Report Number 183 of the Business Board (September 27, 2010)
- (c) Report Number 184 of the Business Board (November 1, 2010)
- (d) Report Number 159 of the University Affairs Board (September 28, 2010)
- (e) Report Number 160 of the University Affairs Board (November 2, 2010)

10. Date of the Next Meeting

Members were reminded that the next regular meeting of the Executive Committee was scheduled for Monday, February 7, 2010 at 5:00 p.m.

11. Other Business

The Vice-Chair reported that a speaking request had been received from the Students' Administrative Council (SAC) to address the Governing Council at its meeting on December 16, 2010. The agenda item or topic to be addressed had not been specified. The Secretariat was seeking clarification of the topic, and the Chair would make the final decision whether the request would be granted.

The Vice-Chair provided an update on the work of the Task Force on Governance Implementation Committee (IC). At its first meeting on November 23, 2010, the Committee had considered how it would approach fulfilling its mandate, the implementation of the 32 recommendations contained in the Task Force's Report. The recommendations were being categorized into those that could be implemented with little or no direct action, but rather oversight, by the Committee, and those that would require more detailed discussion. A plan that would define the sequence of the Committee's activities over the coming months was being developed. The Committee was also determining the manner in which consultation would occur regarding particular recommendations or sets of recommendations. As had been agreed at the Governing Council meeting on October 28, 2010, a further information session for Governors on the *Report of the Task Force on Governance* was being scheduled for mid-January. The Vice-Chair would provide a similar oral report on the work of the Implementation Committee at the Governing Council meeting on December 16, 2010.

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT, pursuant to sections 28 (e) and 33 of *By-Law Number 2*, consideration of the remainder of item 11, as well as items 12-15 take place *in camera*, with the Board Chairs, Vice-Presidents, invited guests, and Special Advisor to the President admitted to facilitate the work of the Committee.

In Camera Session

The Committee was briefed by the Vice-Chair on the consultation sessions that the Chair had held with the various estates of the Governing Council since the Council's previous meeting on October 28, 2010.

12. Code of Behaviour on Academic Matters: Recommendation for Expulsion

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the recommendation for expulsion contained in the Memorandum from the Secretary of the Governing Council dated December 6, 2010, be placed on the agenda for the December 16, 2010 meeting of the Governing Council; and

THAT pursuant to Sections 38 and 40 of By-Law Number 2, the recommendation be considered by the Governing Council *in camera*.

13. Report Number 54 of the Committee for Honorary Degrees

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendations contained in Report Number 54 of the Committee for Honorary Degrees.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT pursuant to Section 38 and 40 of *By-Law Number 2*, the recommendations be considered by the Governing Council *in camera*.

14. Senior Appointment: Vice-Provost, Relations with Health Care Institutions

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT Professor Catharine Whiteside be re-appointed Vice-Provost, Relations with Health Care Institutions effective July 1, 2011 to December 31, 2014 (inclusive of two three-month administrative leaves).

15. Pension Committee: Membership

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the following individuals be appointed members of the Pension Committee, effective immediately, for terms to continue until June 30, 2013:

Laurence Booth (UTFA)
Ettore Damiano (UTFA)
Nancy Edwards (non-unionized administrative staff)
Tom Finlay (UTFA)
Judith Goldring (Governing Council)
Shirley Hoy (Governing Council)
George Luste (UTFA)

15. Pension Committee: Membership (cont'd)

Joseph Mapa (Governing Council)
Alex D. McKinnon (unionized administrative staff)
Gary P. Mooney (Governing Council)
Philip Murton (unionized administrative staff)
Melinda Rogers (Governing Council)
Helen Rosenthal (UTFA-recommended retired teaching staff)
W. John Switzer (Governing Council)
Rita Tsang (Governing Council)
Andrew Ward (unionized administrative staff)
W. David Wilson (Governing Council)
TBA (Governing Council)
TBA (Governing Council)
TBA (Governing Council)

There was no other business.

The Committee returned to closed session.

The Vice-Chair extended the Committee's congratulations to Ms Catherine Riggall, the Vice-President, Business Affairs for having recently been selected by the Women's Executive Network as a recipient of its 2010 Canada's Most Powerful Women: Top 100™ Awards in the public sector leaders category.

The meeting adjourned at 6:05 p.m.

Secretary
December 8, 2010

Chair