



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

MEMORANDUM

To: Members of the Executive Committee

From: Cristina Oke, Committee Secretary

Date: May 10, 2004

Re: **Material for Meeting of May 17, 2004**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Executive Committee which will be held on Monday May 17, 2004 at 5:00 p.m. in the Board Room, 2nd floor, Simcoe Hall. Material will also be available at <http://www.utoronto.ca/govcncl/bac/details/exdetail.htm>.

(b) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by contacting me by phone (416-978-8427) or email (c.oke@utoronto.ca).

Thank you.