



Memorandum to: Members of the Elections Committee

From: Mae-Yu Tan, Secretary to the Elections Committee

Date: October 8, 2009

Re: **Elections Committee Meeting - October 15, 2009**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Elections Committee that will be held on **Thursday, October 15, 2009 in the Falconer Room, Simcoe Hall, room 107C, from 4:00 to 6:00 p.m.**

Members may find it helpful to refer to the *Election Guidelines, 2009* when reviewing the draft *2010 Guidelines*. Copies were distributed to members for the September 17th meeting; members may also view the *2009 Guidelines* on the elections website listed below.

<http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Elections/Elections+Guideline.pdf>

(b) Confirmation of Meeting Attendance

Please contact Ms Kata Skoko by phone (416-978-6576) or by email (governing.council@utoronto.ca) to indicate whether or not you will be able to attend the meeting.

Thank you.