



Memorandum to: Members of the Elections Committee

From: Mae-Yu Tan, Secretary to the Elections Committee

Date: September 11, 2008

Re: **Elections Committee Meeting - September 18, 2008**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Elections Committee that will be held on **Thursday, September 18, 2008 in the Vice-President, Advancement Conference Room, Simcoe Hall, room 107C, from 2:00 to 4:00 p.m.** The [Election Guidelines 2008](#) has been included for your information.

(b) Information about the Elections Committee

The following information is provided for reference and background to your work as a member of the Elections Committee in the 2008-09 academic year. If you have any questions, or if you would like further information, please do not hesitate to contact me by email (maeyu.tan@utoronto.ca) or phone (416-978-8794).

Membership & Meeting Schedule:

- Schedule of Governing Council meetings for 2008-09
- Members of the Elections Committee for 2008-09

Terms of Reference of the Elections Committee

(c) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by calling 416-978-6576 or by return email to governing.council@utoronto.ca.

Thank you.

47438