



# University of Toronto

## OFFICE OF THE GOVERNING COUNCIL

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**Memorandum to:** Members of the Elections Committee

**From:** Cristina Oke, Secretary to the Elections Committee

**Date:** September 12, 2006

**Re:** **Material for the Elections Committee Meeting of September 19, 2006**

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**(a) Agenda Package**

Enclosed is the agenda package for the meeting of Elections Committee which will be held on **Tuesday, September 19, 2006 in the Falconer Room, 1st floor, Simcoe Hall at 2:00 p.m.**

**(b) Information about the Elections Committee**

The following information is provided for reference and background to your work as a member of the Elections Committee in the 2006-07 academic year. If you have any questions, or if you would like further information, please do not hesitate to contact me by email ([c.oke@utoronto.ca](mailto:c.oke@utoronto.ca)) or phone (416-978-8427).

**1. Membership & Meeting Schedule:**

- Schedule of Governing Council meetings for 2006-07 (<http://www.utoronto.ca/govcncl/gcs/bydob.pdf>)
- Members of the Elections Committee for 2006-07 (<http://www.utoronto.ca/govcncl/tgc/2.01.05.k.pdf>)

**2. Procedures:**

- Terms of Reference of the Elections Committee, as approved by the Governing Council in December 2005. (<http://www.utoronto.ca/govcncl/bac/details/ec/ector.pdf>)
- Agenda and reports of the Elections Committee can be accessed on the Web at <http://www.utoronto.ca/govcncl/bac/details/ecdetail.htm>

**3. Organization**

- Governing Council Organization charts (<http://www.utoronto.ca/govcncl/tgc/2.02.03.pdf>)
- Staff contact list for the Office of the Governing Council (<http://www.utoronto.ca/govcncl/tgc/2.02.05.pdf>)

Thank you.