



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

Memorandum to: Members of the Elections Committee

From: Cristina Oke, Secretary to the Elections Committee

Date: September 12, 2006

Re: **Material for the Elections Committee Meeting of September 19, 2006**

(a) Agenda Package

Enclosed is the agenda package for the meeting of Elections Committee which will be held on **Tuesday, September 19, 2006 in the Falconer Room, 1st floor, Simcoe Hall at 2:00 p.m.**

(b) Information about the Elections Committee

The following information is provided for reference and background to your work as a member of the Elections Committee in the 2006-07 academic year. If you have any questions, or if you would like further information, please do not hesitate to contact me by email (c.oke@utoronto.ca) or phone (416-978-8427).

1. Membership & Meeting Schedule:

- Schedule of Governing Council meetings for 2006-07 (<http://www.utoronto.ca/govcncl/gcs/bydob.pdf>)
- Members of the Elections Committee for 2006-07 (<http://www.utoronto.ca/govcncl/tgc/2.01.05.k.pdf>)

2. Procedures:

- Terms of Reference of the Elections Committee, as approved by the Governing Council in December 2005. (<http://www.utoronto.ca/govcncl/bac/details/ec/ector.pdf>)
- Agenda and reports of the Elections Committee can be accessed on the Web at <http://www.utoronto.ca/govcncl/bac/details/ecdetail.htm>

3. Organization

- Governing Council Organization charts (<http://www.utoronto.ca/govcncl/tgc/2.02.03.pdf>)
- Staff contact list for the Office of the Governing Council (<http://www.utoronto.ca/govcncl/tgc/2.02.05.pdf>)

Thank you.