

## MEMORANDUM

To: Members of the Governing Council

From: Louis Charpentier, Secretary of the Governing Council

Date: October 26, 2006

**Re: Material for the Meeting of November 2, 2006 at 4:30 p.m.**

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**(a) Agenda Package**

Enclosed is the agenda package for the meeting of the Governing Council which will be held on Thursday, November 2, 2006 at 4:30 p.m. in the Council Chamber, 2<sup>nd</sup> floor, Simcoe Hall. Non-confidential material will also be available for those who wish to access it electronically at <http://www.utoronto.ca/govcncl/bac/details/gcdetail.htm>.

**(b) Material previously distributed**

Please note that, when distributing documentation for Governing Council meetings, we do not include specific items of documentation for those members who will have previously received copies as part of their agenda packages for board and committee meetings. In such instances, members are requested to retrieve the relevant documentation for the Governing Council meeting.

**(c) Confirmation of Meeting Attendance**

If you have not already done so, please confirm your attendance at this meeting by telephone to Kim Figueira (416-978-6576) or by email to [governing.council@utoronto.ca](mailto:governing.council@utoronto.ca)

Thank you very much.