



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

MEMORANDUM

To: Members of the Governing Council

From: Henry Mulhall, Recording Secretary

Date: December 7, 2006

Re: **Material for the Governing Council Meeting of December 14, 2006 at the University of Toronto at Mississauga**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Governing Council which will be held on Thursday, December 14, 2006 at 4:30 p.m. Non-confidential material will also be available for those who wish to access it electronically at <http://www.utoronto.ca/govcncl/bac/details/gcdetail.htm>.

(b) Material previously distributed

Please note that, when distributing documentation for Governing Council meetings, we do not include specific items of documentation for those members who will have previously received copies as part of their agenda packages for board and committee meetings. In such instances, members are requested to retrieve the relevant documentation for the Governing Council meeting.

(c) Meeting Location – Council Chamber, University of Toronto at Mississauga

This is to remind members that the December 14th meeting will take place in the Council Chamber, in the South Building (Room 3130), at the University of Toronto at Mississauga (3359 Mississauga Road North). A map is enclosed. If you are travelling from downtown Toronto by car, take the Queen Elizabeth Way west, exiting at Mississauga Road. Turn left (North) onto Mississauga Road, cross Dundas Street West, and the UTM campus will be on your right-hand side. Please note that we estimate that, in normal weather, it will take a minimum of 30 minutes to reach the Mississauga campus if you depart from the downtown core before 3:30 p.m.; it will likely take a minimum of 45 minutes if you leave after 3:30 p.m.

(d) Parking

Parking will be available in Parking Lot 4 from 3:00 p.m. onwards on December 14. Please identify yourself to the parking attendant as a participant in the Governing Council meeting, and you will be provided with a permit.

(e) Principal's Reception to Follow the Meeting

Acting Vice-President and Principal Cheryl Misak will be hosting a holiday reception for members of the Governing Council following the meeting. This will take place at the Principal's residence, Lislehurst, which is shown in the upper left corner of the enclosed campus map.

(f) Confirmation of Meeting Attendance

If you have not already done so, **please confirm your attendance at this meeting and the reception to follow** by telephone to Kim Figueira (416-978-6576) or by email to governing.council@utoronto.ca. Please **also inform Kim if you require transportation to and/or from the meeting, or could provide a ride to someone in need of transportation.**