



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

MEMORANDUM

To: Members of the Governing Council

From: Mae-Yu Tan, Recording Secretary

Date: January 23, 2007

Re: **Material for the Meeting of February 1, 2007 at 4:30 p.m.**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Governing Council which will be held on Thursday, February 1, 2007 at 4:30 p.m. in the Council Chamber, 2nd floor, Simcoe Hall. Non-confidential material will also be available for those who wish to access it electronically at <http://www.utoronto.ca/govcncl/bac/details/gcdetail.htm>.

(b) Material previously distributed

Please note that, when distributing documentation for Governing Council meetings, we do not include specific items of documentation for those members who will have previously received copies as part of their agenda packages for board and committee meetings. In such instances, members are requested to retrieve the relevant documentation for the Governing Council meeting.

(c) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by telephone to Kim Figueira (416-978-6576) or by email to governing.council@utoronto.ca.

Thank you very much.