



VIVEK GOEL
Vice-President and Provost
Professor, Health Policy, Management and Evaluation

To: Frank Iacobucci, President *Frank Iacobucci*
From: Vivek Goel, Vice-President and Provost *Vivek*
Date: March 7, 2005
Re: **Creation of the Position of Assistant Vice-President, Space and Facilities Planning**

With the recent announcement of the conclusion of Professor Ron Venter's term as Vice-Provost, Space and Facilities Planning I have been formally engaged in a review of the scope and structure of the Vice-Provost, Space and Facilities Planning portfolio. This has involved seeking comments from members of the University of Toronto community (staff and faculty) as well as meeting with particular individuals who have specific knowledge of the working of the portfolio based on their professional interactions with the Vice-Provost, Space and Facilities Planning and members of his staff.

Based on my overall vision for the Provost's portfolio and on the feedback that I have received, I would like to propose that the position of Vice-Provost, Space and Facilities Planning be replaced by the position of Assistant Vice-President, Space and Facilities Planning.

The institutional planning function is closely tied with academic planning and budget planning. It is important to maintain this within the Provost's portfolio so decisions about capital priorities can be tied to academic and budgetary priorities. The implementation of capital projects rests with the Vice-President, Business Affairs. A frequent comment from respondents was the lack of clarity around this division of responsibilities. To address this, the Vice-President, Business Affairs, and I have agreed to work closely to ensure adequate collaboration and clarity around responsibilities.

The institutional planning function is also one that requires a deep knowledge of the University's facilities, long-term plans and aspirations, and an understanding of critical contextual factors, such as zoning requirements. Accordingly, I am recommending that this position be a senior Professional Managerial position, rather than a senior academic. This will ensure the development of long term institutional capacity in this area.

If you are in agreement with this proposal, I would request that you recommend to the Governing Council, through the Executive Committee, the creation of the position of Assistant Vice-President, Space and Facilities Planning.

With this approval we will move forward to post the position.