



# University of Toronto

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OFFICE OF THE GOVERNING COUNCIL

## MEMORANDUM

To: Members of the Governing Council

From: Cristina Oke, Assistant Secretary of the Governing Council

Date: April 21, 2005

Re: **Material for Governing Council Meeting of April 28, 2005**

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**(a) Agenda Package**

Enclosed is the agenda package for the meeting of the Governing Council which will be held on **Thursday, April 28, 2005**, in the Council Chamber, 2<sup>nd</sup> floor, Simcoe Hall at 4:30 p.m.

**(b) Material Previously Distributed**

Please note that, when distributing documentation for Governing Council meetings, we do not include the appendices to reports for those members who will have previously received copies (i.e. members of the Academic Board will not receive the items and/or appendices to the report of that Board as those members will have received this documentation with their Academic Board agenda package). In such instances, members are requested to retrieve the relevant documentation for the Governing Council meeting.

**(c) Confirmation of Meeting Attendance**

If you have not already done so, please confirm your attendance at this meeting by contacting me by phone (416-978-8427) or email ([c.oke@utoronto.ca](mailto:c.oke@utoronto.ca)).

Thank you.