



Office of the Governing Council

MEMORANDUM

To: Members of the Governing Council
From: Cristina Oke, Assistant Secretary of the Governing Council
Date: May 27, 2002
Re: **Governing Council Meeting – Monday June 3, 2002 at 4:30 pm**

(a) Agenda Package

The Agenda package for the June 3rd meeting is attached. Please note that the Governing Council agenda packages do **not** include documentation (e.g. Board reports, and/or report appendices) for Board members who will have already received this documentation. For example, Appendices are not enclosed for Academic Board members, who are kindly requested to retrieve this documentation from their Academic Board agenda packages.

All the documentation for the meeting is available electronically linked to <http://www.utoronto.ca/govcncl/bac/details/gcdetail.htm#Anchor-Agenda-26893>.

In the event you prefer to receive a copy of the documentation, please contact Ramona McKendrick by email: ramona.cesar@utoronto.ca or by phone: (416) 978-6576 and she will be happy to arrange for a duplicate copy to be sent to you.

(b) Change of Day and Arrival Time

Please note that the meeting is being held **on Monday**, rather than on Thursday. Members have been asked to arrive **at 4:00 p.m.** to be included in the group photograph which is being taken to mark the occasion of the 30th anniversary of the establishment of the Governing Council.

(c) Confirmation of Attendance

If you have not already done so, please confirm your attendance for the group photo and the meeting to Ramona McKendrick by email: ramona.cesar@utoronto.ca or by phone: (416) 978-6576.

Thank you.