



TO: Pension Committee

SPONSOR: John Switzer, Chair, Pension Committee  
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DATE: February 24 for March 9, 2011

AGENDA ITEM: 5

**ITEM IDENTIFICATION:** Pension Committee: Draft Work Plan, April to June, 2011

**JURISDICTIONAL INFORMATION:**

At the beginning of each year, Governing Council's Boards and Committees receive their respective calendars of business for information. The calendar is drafted by the Secretary with the advice of the Chair, Vice-Chair and Assessors. Once the individual calendars are finalized, they are brought together in the Governing Council's Consolidated Calendar of Business which is posted on the Governing Council's website. The Calendar is updated weekly as adjustments to the planned flow of work are made.

**PREVIOUS ACTION TAKEN:** N/A

**HIGHLIGHTS:**

The Committee's four annual meetings will be generally organized in relation to the following themes: orientation, financial statements and investment policy, investment review and administrative matters. For the remainder of the current year, the proposed agendas are summarized below.

<b>Meeting</b>	<b>Proposed Agenda Items / Themes</b>
<b>April 6, 2011</b> <b>10:00 a.m. - Noon</b> <b>Council Chamber</b> <b>Simcoe Hall</b>	Investment Review <ul style="list-style-type: none"> <li>- Presentation on fiduciary duty</li> <li>- Results to end of December</li> <li>- Approval of conflict of interest policy</li> <li>- Review of statement of investment policy and procedures (asset allocation; new one to be approved in September)</li> </ul>
<b>June 10, 2011</b> <b>10:00 a.m. - Noon</b> <b>Council Chamber</b> <b>Simcoe Hall</b>	Administrative Matters <ul style="list-style-type: none"> <li>- Discussion and approval of risk and return targets (tentative)</li> <li>- Communication with plan members</li> <li>- Discussion of actuarial assumptions (to be approved in September)</li> </ul>

**FINANCIAL AND/OR PLANNING IMPLICATIONS: N/A**

**RECOMMENDATION:**

This item is for information.