



MEMORANDUM

To: Members of the Planning and Budget Committee

From: Anwar Kazimi, Secretary to the Committee

Date: March 30, 2011

Re: **Material for the Meeting of Wednesday, April 6, 2011**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Planning and Budget Committee that will be held on **Wednesday, April 6, 2011 at 4:10 p.m. in the Council Chamber, Simcoe Hall, 27 King's College Circle**. If members have questions on any of the agenda items, please notify me by 12 noon on Tuesday, April 5, 2011, so that appropriate information may be obtained. I can be reached by phone at (416) 978-8427 or by e-mail at anwar.kazimi@utoronto.ca.

(b) Item 6 – Capital Project: 2011 Campus Master Plans

Kindly note that because of the large size of the documents, it is recommended that the Campus Master Plans for three campuses be viewed at the following link (press Ctrl and click your mouse with your cursor on the link below):

[University of Toronto Campus Master Plans 2011](#)

Select the option for 'Master Plans' located in the green box on the top left hand corner of the screen. Select a Master Plan folder and view the files listed in sequential order.

(c) Confirmation of Meeting Attendance

Please contact Ms Rena Parsan by phone (416-978-6576) or email (governing.council@utoronto.ca) to indicate whether or not you will be able to attend the meeting, so that we may ensure that quorum will be met.

Thank you.