University of Toronto

Office of the Assistant Vice-President, Campus and Facilities Planning

FOR INFORMATION:

TO: Planning and Budget Committee

SPONSOR: Elizabeth Sisam, Assistant Vice-President Campus and Facilities Planning

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DATE: October 9, 2009 for October 28, 2009

AGENDA ITEM: 10

Project Planning Committee for the Centre for Collaborative Interactive Digital Media

JURISDICTIONAL INFORMATION:

Under the Policy on Capital Planning and Capital Projects, section 5.A. the membership and terms of reference of Project Committees shall be reported to the Planning and Budget Committee.

BACKGROUND:

The new Centre for Collaborative Interactive Digital Media that is to be established by the Department of Computer Science will leverage the historic success of existing laboratories such as the Dynamic Graphics Project (DGP) laboratory and the Knowledge Media Design Institute (KMDI) into a university-wide initiative in digital media. The Centre will facilitate collaborative research and production through the congregation of computer scientists, engineers, artists and other practitioners.

The Centre has recently received a grant from the Canadian Foundation for Innovation (CFI) and Ontario Research Fund (ORF) to create new and renovate existing space to accommodate the Centre's activities and personnel as well as the purchasing of new equipment for its research initiatives.

The Centre is planned to be located in the Bahen Centre for Information Technology in space originally designed to accommodate a future in-fill. This initiative presents an opportunity to realize this potential. Existing DGP, KMDI and Systems labs on the fifth floor of the Bahen Centre will be upgraded and renovated to create an integrated digital media hub.

PROPOSED COMMITTEE MEMBERSHIP:

Eugene Fiume (Chair) Principal Investigator, Professor, Department of Computer Science
Chris Sparks, Chief Administrative Officer, Department of Computer Science
Eran Henig, undergraduate student, Department of Computer Science

Adrienne De Francesco, Assistant Dean and Director, Office of Infrastructure Planning, Faculty of Arts and Science
Bruce Dodds, Director, Utilities & Building Operations, Facilities & Services
Christian Lessig, PhD student, Dynamic Graphics Project, Department of Computer Science
Julian Binks, Manager, Capital Projects Planning, Real Estate Operations
Alan Webb (Secretary), Planning Officer, Campus & Facilities Planning

TERMS OF REFERENCE:

1. Make recommendations for a detailed space program and functional layout to accommodate the proposed Centre for Collaborative Interactive Digital Media.

2. Demonstrate that the proposed space program will take into account the Council of Ontario Universities' (COU) space standards and University's own best practice guidelines for research space.

3. Determine the secondary effects of the project, including any necessary space reallocation, and the impact on the delivery of academic programs and activities in the building during construction.

4. Review the capacity of existing site services and infrastructure at the Bahen Centre for Information Technology and determine the extent of upgrades, if required.

5. Identify all existing equipment and moveable furnishings to be relocated and reused, and new equipment and moveable furnishings necessary to the project and their related costs.

6. Identify all data and communications requirements and their related costs.

7. Identify a phasing plan and implementation plan for the project, if required.

8. Identify all security and occupational health and safety requirements and their related costs.

9. Determine a total project cost (TPC) estimate for the capital project, including costs associated with secondary effects.

10. Identify all sources of funding for the capital project and increased operating costs once the project is complete.

11. Report by January 2010.