



**Memorandum to:** Members of the Planning and Budget Committee

**Subject:** Meeting of Wednesday, October 28, 2009 at 4:10 p.m.  
Council Chamber, Simcoe Hall

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### **1. Agenda Package**

Attached is your agenda package for the meeting of the Planning and Budget Committee, which will be held on **Wednesday, October 28, 2009** in the **Council Chamber, 2<sup>nd</sup> floor, Simcoe Hall at 4:10 p.m.**

### **2. Confirmation of Meeting Attendance**

If you have not already done so, please confirm your attendance at this meeting by contacting Ms Kata Skoko by phone (416-978-6576) or email ([governing.council@utoronto.ca](mailto:governing.council@utoronto.ca)).

Thank you.